

Allegan County Community Allegan County Community Mental Health Services

Administrative Services Board Report ~ January 2021

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1. The November preliminary financials are the just what was expected for the first few months of the new FY 21, so do not read too much into the numbers as they will be fuzzy so to speak for the first three or so months of the FY 21 year.
2. The USDA Loan application has been approved and committed by the USDA.
3. We continue to monitor the Covid19 situation and how it is affecting the Agency. The duration of the Covid19 environment will affect the financials during FY21. The full effects are yet to be determined.
4. We are continuing to work on the full process moving towards a new facility. Updates on this process will be provided monthly as referenced in the attached report.

New Building Status Report

For the Allegan CMH Board of Directors
January 19, 2021

1. Activity Report since prior board meeting
 - a. On December 22, 2020 we received an email from the USDA that said the USDA has approved our request for a loan, however they had not COMMITTED the funds for the loan at that time. Great news.
 - b. On January 4, 2021 we received a letter from the USDA that said the request for a loan was obligated on December 28, 2020. This means that the funds for the loan have been reserved, obligated, and committed to Allegan CMH pending the fulfillment of all final conditions. These final conditions are another series of documents that Allegan CMH must complete, sign and attest to. More a formality than anything, but still a lot of work to finalize.
 - c. The Management Team will meet with Schley Architects as needed for any key topics that require a conversation and a decision.
2. Next Steps/Plans (Highlights)
 - a. Our next steps are to meet with Schley Architects on Tuesday 1/19 to review the potential building layout changes that have been recently reviewed internally and now need to get on paper. This must be completed prior to going out for bid.