

MINUTES
ALLEGAN COUNTY COMMUNITY MENTAL HEALTH SERVICES BOARD
Tuesday, December 15, 2020 at 5:30 P.M. via Zoom
Web site: www.accmhs.org

1. Call to Order, Mark DeYoung, Chairperson

At 5:33 p.m., Mr. DeYoung welcomed everyone and called the meeting to order via teleconference.

Present: Mark DeYoung, Gale Dugan, Glen Brookhouse, John Weerstra, Tom Belco, Bill Buell, Emily Schwartz, Beth Johnston, Jim Storey, Kim Bartnick, Alice Kelsey

Absent: Amy Clugston

Staff: Mark Witte, Gary Smith, Dan Welburn, Leanne Kellogg, Geniene Gersh, Nan Lawrence, Cathy Haas, Kelsey Newsome, Mandy Padgett, Myrna Simon, Angel Hopkins

Visitors: Jay Eveland, Allegan rep on LRE Board

Mr. DeYoung thanked Ms. Kelsey for chairing last month.

2. Pledge of Allegiance ~ Recited.

3. Provision for Public Comment ~ Agenda Items Only, Subject to 5-Minute Limit Per Person

Ms. Eveland thanked Mr. DeYoung and Mr. Witte for scheduling a meeting with Rep. Mary Whiteford. She suggested to include some priority items to get funding to address lack of transportation in Allegan County and for poor internet service.

4. Approval of Agenda & Consent Agenda *All items listed are considered to be routine and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda upon request of any board member and will be considered separately.*

a. MOTION – Approval of prior minutes

- i) Board Meeting (11-17-20)
- ii) Finance Committee (11-17-20)
- iii) Program (11-17-20)
- iv) RRAC (10-20-20)
- v) Executive Committee (12-11-20)

MS. BARTNICK MOVED TO APPROVE AS PRESENTED. SUPPORTED BY MR. DUGAN. No discussion. MOTION PASSED WITH ALL YES ROLL CALL VOTE. 11 Yes; 0 No; 1 Absent: Clugston.

5. Written Reports to Program Committee, Jim Storey (emailed and posted on web site)

- Mr. Storey reported Leanne Kellogg and Angel Hopkins gave a presentation on med clinic and integrated health services. Other program reports were provided by Dr. Gersh and Mr. Welburn. Of note, there were themes to challenges: lack of bandwidth in county to implement myStrength program and lack of reliable transportation. Mr. Storey noted extraordinary efforts are provided by staff to deliver services.
- Corporate Compliance Training, Dan Welburn. He noted this is state-approved compliance training. Mr. Welburn provided Corporate Compliance training to the board.

6. Finance Committee Report, Tom Belco (emailed and posted on web site)

a. Motion request to approve Voucher Disbursements totaling \$2,286,614.16

MR. BELCO MOVED FOR APPROVAL OF VOUCHER DISBURSEMENTS TOTALING \$2,286,614.16. SUPPORTED BY MS. JOHNSTON. No discussion. MOTION PASSED WITH ALL YES ROLL CALL VOTE. 11 Yes; 0 No; 1 Absent: Clugston.

b. Motion Request to approve FY2021 Provider Contracts: No contracts.

c. Motion Request to approve Health Insurance Waiver

MR. BELCO MOVED TO APPROVE IN ACCORDANCE WITH PUBLIC ACT 152 OF 2011, SECTION 8, THAT ACCMHS BOARD, AS A PUBLIC EMPLOYER DEFINED IN SECTION 2(f) OF THE ACT, EXEMPT ITSELF FROM THE REQUIREMENTS OF PA152 OF 2011 FOR THE FISCAL YEAR 2018-2019. Supported BY MS. BARTNICK. Discussion: Mr. Smith explained as public employers ACCMHS is mandated to either charge employees for health insurance at 20% of cost or premium or cap rate. If we deviate, ACCMHS has to have board approve it. Years ago, agency elected to charge employees at less than 20% rate, it is the cost that is passed along to employees. MOTION PASSED WITH ALL YES ROLL CALL VOTE. 11 Yes; 0 No; 1 Absent: Clugston.

d. Review Financials: Income Statement & Balance Sheet & SUD Services.

Mr. Smith reported Mr. Smith reported MA is negative \$2,243,185 (was fav \$1,129,997); Autism is negative \$1,040,538 (was neg \$78,811), HM is fav \$608,064 (was neg \$276,427), GF is favorable \$803,129 (was favorable \$38,223). Revenue less expenses is negative \$137,256 (was negative \$887,428). Mr. Smith noted we will have more insight as year progresses, this is not a true indication of where we are or will be yet, as it's early in year, same for key indicators. Mr. Belco also stated it is early in year, cautioned all to hold line with spending.

e. Review Key Indicator Analysis, Report, & Graphs. Reviewed.

7. Recipient Rights Advisory Committee (Feb/Apr/Jun/Aug/Oct/Dec), Gale Dugan

- Mr. Dugan reported RRAC met today at 3:30. Yielded floor to Mr. Witte for announcement about RRO. Mr. Witte reported Ms. Villasis was on leave of absence which has concluded and she decided to resign. Kelsey Newsome has served as interim director and Mandy Padget as rights officer. Mr. Witte noted clean up needs to be done and clearer performance standards need to be met. He will work with RRAC to review and decide on next director. Position is being posted tomorrow. MH code calls for Mr. Witte to consult with RRAC for suggestions and selection.
- Mr. Dugan reviewed the December Status Report, time frame October-November. Reports are included in board packets. Mr. Dugan reported Ms. Newsome and Ms. Padget are doing exceptional job under trying circumstances. Ms. Newsome reported board members will have to take annual RR training noting it is more convenient to take it online. She will send email to board members with directions how to access training; it is on Lakeshore's website; she will put together guide how to register. Training takes about 30 minutes; she requested everyone complete it by December 31.

8. Chairperson/Executive Committee's Report,

- Executive Committee Report.** December 11 minutes were emailed today and approved tonight. LRE interim manager, Bill Riley, is being elevated to CEO position, doing great job preparing contract with Beacon, negotiating with state on deficit, is a search committee looking for CEO.
- Set meeting dates for 2021:** January 19 (Zoom), February 16, March 16, April 20, May 18, June 5, July 20, August 17, Sept 21, October 19, November 16, December 21. MOTION BY DUGAN, SUPPORT BY STOREY. NO COMMENTS. PASSED WITH ALL YES ROLL CALL VOTE. 11 Yes; 0 No; 1 Absent: Clugston.

9. ACCMHS Executive Director's Report, Mark Witte (emailed and posted)

Mr. Witte briefly highlighted items from his written report.

10. Board Member Comments

- Mr. Dugan thanked all for patience and attentiveness to being virtual, wished all season greetings and Merry Christmas, best wishes for continued health. Thanked all for support and steadfastness in making this board work as it should.
- Mr. DeYoung also thanked board for virtual patience, wished all Merry Christmas, Happy New Year, hopes all stays safe and healthy.

11. Provision for Public Comment ~ Any Topic, Subject to 5-Minute Limit Per Person

No comments were submitted by the public.

12. Adjournment

MS. BARTNICK MOVED TO ADJOURN. SUPPORTED BY MR. WEERSTRA. MOTION APPROVED BY ALL YES VOICE VOTE. Meeting adjourned at 6:54 p.m. Next meeting is January 19.

Respectfully submitted,

Myrna Simon
Executive Assistant

Alice Kelsey
Board Vice-Chairperson

2021 meeting dates:

January 19 (Zoom)
February 16 (Zoom)
March 16 (Zoom)

April 20 (Zoom)
May 18 (Zoom)
June 15 (Zoom)

July 20
August 17
Sept 21

October 19
November 16
December 21