

Allegan County Community Mental Health Services
Human Resources Board Report ~ January 2021

Submitted by Nan Lawrence, PHR
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NEW HIRES

Last Name	First Name	Position	Date
Shepard	Lynzee	Hospital Liaison	November 16, 2020
Smith	Tehry	Housing Case Manager Assistant	November 16, 2020
Sigler	Niki	Medical Clinic Secretary	December 15, 2020

SEPARATIONS

Last Name	First Name	Position	Date
Flickinger	Peggy	Medical Clinic Secretary	October 16, 2020
Maat	Dave	SIS Assessor	October 29, 2020
Cooke	Katie	Mental Health Treatment Court Clinician	October 30, 2020
Villasis	Jackie	Recipient Rights Director	December 4, 2020
Lamb	Lynnae	Respite Worker	December 19, 2020
Robinson	Hadlee	Community Coordinator	December 30, 2020

Trainings: We didn't hit 100% for all of our staff annual trainings in 2020 but, given the year that it was, I was pleased with the results. The completion rate for 2020 was 82%. Some missed only one or two; others missed more. HR will develop a plan for Management approval on how to reach a much higher level of completion in 2021. We should have that plan adopted by the end of January and presented to staff soon after that.

Open positions: Due to the various separations identified above, we currently have many open positions within ACCMHS. HR is continuously reviewing resumes for qualified candidates. Here are the current open positions:

- Behavioral Specialist (Adult Outpatient Team)
- Community Coordinator (Housing Team)
- IT Specialist (QI/IT Team): We are interviewing this week.
- Peer SUD (SUD Services)
- Supports Coordinator (Children's Services)
- Supports Coordinator (Adult Supports Coordinator): 2 open positions

COVID: HR continues to work with the Agency's response to COVID. We are currently working on organizing KN95 mask to our AFC Providers and Direct Hires.