

Allegan County Community Mental Health Services
County Services Building (CSB) ~ 3283 122nd Avenue, Allegan, MI 269-673-3384

MINUTES
RECIPIENT RIGHTS ADVISORY COMMITTEE (RRAC)
April 20, 2021, 2021
3:30 pm-4:01 pm via Zoom

Committee Members Present:

Comm. Gale Dugan, Chairperson-Allegan County CSB
Glen Brookhouse, Vice Chairperson-Hopkins
John Weerstra, Board Member-Allegan
Amy Clugston, Board Member-Martin
Richard Wiley, Community Member-Allegan
Stacy Engelsman, Community Member-Hamilton
Sheryl Favreau, Community Member-Moline

Committee Members Not Present:

Staff Present:

Kelsey Newsome, Recipient Rights Director
Mandy Padget, Recipient Rights Officer
Charles Redman, Recipients Rights Officer
Melisse Hughes, Clerical Support

Staff Not Present:

Members of the Public Present:

None

1. **CALL TO ORDER** ~Chairperson Gale Dugan called the meeting to order at 3:30 pm, Recipient Rights Director Kelsey Newsome called the roll.
2. **PUBLIC COMMENT** ~ Chairperson Gale Dugan opened an opportunity for public comment. No public comment. Chairperson Gale Dugan closed the opportunity for public comment.
3. **APPROVAL OF AGENDA** ~ Chairperson Gale Dugan proposed an addition to the agenda pertaining to the selection of a new chairperson and application by Sheryl Favreau to join the board in other business. Motion to approve agenda as amended by Board Member John Weerstra. Unanimously approved by a voice vote.
4. **Approval of Prior Meeting Minutes** ~ Board Member John Weerstra motioned to approve the 2/16/2021 Supported by Vice Chairperson Glen Brookhouse. Unanimously approved by a voice vote.
5. **Review of ORR Status Report** ~ Recipient Rights Director Kelsey Newsome reviewed the report and gave a status update of the 3 year assessment that started today. She highlighted today that complaints are increasing, some 30 day extensions using the COVID 19 language, updates to the annual report goals, Quality Improvement/Recipient Rights revisions and introduced new Recipient Rights Officer Charles Redman.
6. **RRAC Education** ~Recipient Rights Director Kelsey Newsome reviewed Allegan's Policy/Procedure RRAC Education Tracking Excel Sheet, Recipient Rights Officer Mandy Padget reviewed Allegan's Policy/Procedure #1301 Abuse and Neglect, Recipient Rights Director Kelsey Newsome reviewed Allegan's Policy/Procedure #1302 Change in Type of Treatment and #1303 Communication (mail and phone), Recipient Rights Officer Charles Redman reviewed #1304 Comprehensive (Medication procedure).

7. **OTHER BUSINESS** ~ Chairperson Gale Dugan presented the added agenda item of selection of a new chairperson and he recommended Vice Chairperson Glen Brookhouse, seconded by Board Member John Weerstra, unanimously approved by voice vote. Chairperson Gale Dugan then addressed the application for Community Member Sheryl Favreau to join the board, Motioned by Vice Chairperson Glen Brookhouse, seconded by Board Member John Weerstra. Unanimously approved by voice vote.
8. **Public Comment** ~ No public comment.
9. **ADJOURNMENT** – Motion to adjourn made by Chairperson Gale Dugan supported by Community Member Richard Wiley, and approved unanimously by voice vote. Adjourned at 4:01 pm.

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Respectfully Submitted by

Melisse Hughes

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Clerical Support