

AGENDA
ALLEGAN COUNTY COMMUNITY MENTAL HEALTH SERVICES BOARD
Tuesday, October 19, 2021 at 5:30 P.M.
COUNTY SERVICES BUILDING, 3283 122ND AVENUE, ALLEGAN
Allegan County Commission Board Room

NOTE 1: In-person attendance capacity is limited. Masks are required.

NOTE 2: As provided by PA 228 of 2020, several board members will participate virtually due to a medical condition and will declare their physical location at the start of the meeting.

1. Call to Order – Commissioner Gale Dugan, Chairperson
2. Pledge of Allegiance
3. Provision for Public Comment – Agenda items only, subject to 5” limit per speaker
4. Approval of Agenda
5. Consent Agenda – *All items listed are considered to be routine and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda upon request of any board member and will be considered separately.*
 - a. **Motion** – Approval of prior minutes:
 - i. Board Meeting (09-21-21)
 - ii. Finance Committee Meeting (09-21-21)
 - iii. Program Committee Meeting (09-21-21)
 - iv. RRAC (08-17-21 to be approved 10-19-21)
 - v. Executive Committee Meeting (10-15-21)
6. Program Committee – Commissioner Jim Storey
7. Finance Committee Report – Beth Johnston
 - a. **Motion** – Approval of Voucher Disbursements
 - b. **Motion** – Approval of MDHHS Contract for FY2022
8. Recipient Rights Advisory Committee (Feb/Apr/Jun/Aug/Oct/Dec) – Glen Brookhouse
9. Chairperson's/Executive Committee Report – Commissioner Gale Dugan
 - a. Executive Committee Report
 - b. LRE updates
10. ACCMHS Executive Director's Report – Mark Witte
11. Provision for Public Comment (any topic, subject to 5” limit per speaker) –
12. Board Member Comments
13. CLOSED SESSION – Pursuant to MCL 15.268(h), to consider material exempt from disclosure, namely an attorney-client privileged legal opinion regarding contractual matters.

2021 Board meeting dates:

January 19 (Zoom)	April 20 (Zoom)	July 20 in-person/Zoom	October 19
February 16 (Zoom)	May 18 (Zoom)	August 17	November 16
March 16 (Zoom)	June 15 (Zoom)	Sept 21	December 21

MINUTES
ALLEGAN COUNTY COMMUNITY MENTAL HEALTH SERVICES BOARD
Tuesday, September 21, 2021 at 5:30 P.M.
Web site: www.accmhs.org

1. Call to Order, Gale Dugan, Chairperson

At 5:32 p.m., Mr. Dugan welcomed everyone and called the meeting to order.

Present: Mark DeYoung (Dorr Township), Gale Dugan (CSB/Otsego/Allegan Township), Glen Brookhouse (Hopkins), Jim Storey (Allegan Township CSB building), Alice Kelsey (Martin), Beth Johnston (Hopkins/Watson Township), Kim Bartnick (Wayland), Emily Schwartz (Allegan Township), John Weerstra (Zoom)

Absent: Amy Clugston (Otsego Township), Bill Buell

Staff: Mark Witte, Gary Smith, Dan Welburn, Leanne Kellogg, Geniene Gersh, Myrna Simon, Mandy Padgett, Kelsey Newsome, Brenda Polmanteer, Cathy Potter

Visitors: Sheryl Favreau (RRAC), Stephanie VanDerKooi (LRE COO)

2. Pledge of Allegiance ~ Recited.

3. Public Hearing FY2021-2022 Operating Budget

Mr. Dugan read the public notice: *NOTICE OF PUBLIC HEARING 2021 – 2022 OPERATING BUDGET. Allegan County Community Mental Health Services Board. The Allegan County Community Mental Health Services Board of Directors will hold a public hearing on the proposed 2021-2022 operating budget for the Agency. The hearing will be held on Tuesday, September 21, 2021, at 5:25 P.M. at the County Services Building, 3283 122nd Avenue, Allegan, Michigan, in the County Commission Chambers. The proposed budget will be available at the Community Mental Health offices in the County Services Building no later than August 31, 2021, during regular business hours for public inspection. Any person wishing to make comments on the proposed budget may appear at the aforementioned meeting to be heard by the Community Mental Health Services Board of Directors. Any person wishing to make comment in writing may send said comments to: Chairman Gale Dugan, P.O. Box 130, Allegan, MI 49010. Written comments received prior to the meeting will be read into the record of the meeting. Upon completion of the public hearing, the Allegan County Community Mental Health Services Board will consider the proposed 2021-2022 operating budget, including any changes thereto, prior to making formal approval at that same meeting. This notice is published by Gary M. Smith, Chief Financial Officer, Allegan County Community Mental Health Services, P.O. Box 130, Allegan, MI 49010, PH: 269-673-6617 ext. 2719. Distribution of notice: Posted August 23, 2021 on ACCMHS web site and in our buildings. Emailed for newspaper publishing to the following: Allegan News for September 3 & 10, Julie Hotchkiss; Allegan Flashes for September 19 edition, Tami Miller, LocalIQ; Holland Sentinel for September 4 & 11 editions, Kendra Ensley, LocalIQ. Emailed to: All staff, CMH Board members, LRE, Contract Providers, Parent Advisory Group.*

At 5:35 p.m., Mr. Dugan opened for public hearing for comments regarding proposed budget. No questions/comments from board, no questions/comments from public, nothing submitted to Ms. Simon. At 5:37 p.m., Mr. Dugan closed public hearing.

4. Provision for Public Comment ~ Agenda Items Only, Subject to 5-Minute Limit Per Person

Mr. Dugan called for public comments. None.

5. Approval of Agenda

Mr. Dugan added item to Finance section, the appointment of Finance Chair and Vice Chair. MS. BARTNICK MOVED TO APPROVE AGENDA AS AMENDED. SUPPORTED BY MR. BROOKHOUSE. No discussion. MOTION PASSED WITH ALL YES ROLL CALL VOTE. 9 YES; 0 NO; 2 ABSENT (BUELL, CLUGSTON).

6. Approval of Consent Agenda *All items listed are considered to be routine and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda upon request of any board member and will be considered separately.*

- a. MOTION – Approval of prior minutes
 - i) Board Meeting (08-17-21)
 - ii) Finance Committee Meeting (08-17-21)
 - iii) Program Committee Meeting (08-17-21)
 - iv) Building Committee Meeting (08-17-21)
 - v) RRAC (08-17-21 to be approved 10-19-21)
 - vi) Executive Committee Meeting (09-17-21)

MS. BARTNICK MOVED TO APPROVE MINUTES AS PRESENTED. SUPPORTED BY MR. WEERSTRA. No discussion. MOTION PASSED WITH ALL YES ROLL CALL VOTE. 9 YES; 0 NO; 2 ABSENT (BUELL, CLUGSTON).

7. Written Reports to Program Committee, Jim Storey (emailed and posted on web site)

Mr. Storey gave an overview of Program Committee's discussion.

8. Finance Committee Report, Beth Johnston (emailed and posted on web site)

a. Motion request to approve Voucher Disbursements totaling \$3,196,526.72.

MR. STORY MOVED FOR APPROVAL OF VOUCHER DISBURSEMENTS TOTALING \$3,196,526.72. SUPPORTED BY MR. WEERSTRA. Discussion: None. MOTION PASSED WITH ALL YES ROLL CALL VOTE. 9 YES; 0 NO; 2 ABSENT (BUELL, CLUGSTON).

b. Motion Request to approve FY2021 Provider Contracts: None.

c. Motion Request to approve FY2022 Provider Contracts. See List.

MR. BROOKHOUSE MOVED TO RECOMMEND TO FULL BOARD APPROVAL OF PROVIDER CONTRACTS: see list. SUPPORTED BY MS. BARTNICK. No Discussion. MOTION PASSED WITH ALL YES ROLL CALL VOTE. 9 YES; 0 NO; 2 ABSENT (BUELL, CLUGSTON).

d. Motion to approve FY2021 End of Year Budget totaling \$32,642,970 (see exhibit)

MS. KELSEY MOVED TO RECOMMEND TO FULL BOARD APPROVAL OF FY2021 END OF YEAR BUDGET TOTALING \$32,642,970. SEE EXHIBIT. SUPPORTED BY MR. DEYOUNG. No Discussion. MOTION PASSED WITH ALL YES ROLL CALL VOTE. 9 YES; 0 NO; 2 ABSENT (BUELL, CLUGSTON).

e. Motion to approve FY2022 Balanced Budget totaling \$38,918,011 (see exhibit)

MS. KELSEY MOVED TO RECOMMEND TO FULL BOARD APPROVAL OF FY2022 BALANCED BUDGET TOTALING \$38,918,011. SEE EXHIBIT. SUPPORTED BY MR. WEERSTRA. No Discussion. MOTION PASSED WITH ALL YES ROLL CALL VOTE. 9 YES; 0 NO; 2 ABSENT (BUELL, CLUGSTON).

f. Motion to approve FY2022 Recipient Rights Budget totaling \$282,979 (see exhibit)

MR. BROOKHOUSE MOVED TO RECOMMEND TO FULL BOARD APPROVAL OF FY2022 RECIPIENT RIGHTS BUDGET TOTALING \$282,979 SEE EXHIBIT. SUPPORTED BY MS. BARTNICK. No Discussion. MOTION PASSED WITH ALL YES ROLL CALL VOTE. 9 YES; 0 NO; 2 ABSENT (BUELL, CLUGSTON).

g. Write off motion of \$11.00. MR. DEYOUNG MOVED TO APPROVE WRITE-OFF OF \$11.00;

SUPPORTED BY MR. WEERSTRA. Discussion: Mr. Smith reported it is in mental health code that we have to have board action to write it off; it was sent to collection agency. Mr. DeYoung noted it could just be a portion of a bill that someone quit paying. MOTION PASSED WITH ALL YES ROLL CALL VOTE. 9 YES; 0 NO; 2 ABSENT (BUELL, CLUGSTON)

h. Review Key Indicator Analysis, Report, & Graphs. Mr. Smith reported it is similar to last month, very stable, a reflection of agency operations running smoothly.

i. Review Financials: Income Statement & Balance Sheet & SUD Services.

Mr. Smith reported MA BH is neg \$876,552 (was neg \$654,826); MA SUD is fav \$176,643 (was fav \$166,779); HM BH is neg \$76,829 (was neg \$323,851), HM SUD is fav \$494,675 (was fav \$435,003); Autism is fav \$104,894 (was fav \$31,285), GF is fav \$719,071 (was fav \$649,678). Revenue less expenses is favorable \$1,202,841 (was favorable \$1,341,043). WE are trending to break even for MA; will break even for GF. We have initiated a transfer of surplus of GF a 236 transfer, reached out to all CMHs to see if anyone is in need, Clinton-Eaton-Ingham, and Summit Pointe (Calhoun County); will transfer \$375,000 to CEI and \$50,000 to summit point.

j. Committee appointment. Mr. Dugan called for a motion to approve appointing Ms. Johnston as Chair of Finance Committee and appointing Mr. Brookhouse as Vice Chair of Finance Committee. MR. STOREY MOVED TO APPROVE APPOINTMENT; SUPPORTED BY MR. WEERSTRA.

Discussion: none. MOTION PASSED WITH ALL YES ROLL CALL VOTE. 9 YES; 0 NO; 2 ABSENT (BUELL, CLUGSTON).

- 9. Recipient Rights Advisory Committee (Feb/Apr/Jun/Aug/Oct/Dec), Glen Brookhouse**
Mr. Brookhouse reported RRAC meets next month.
- 10. Chairperson/Executive Committee's Report, Gale Dugan**
- a. **CMHA Annual Fall Conference.** Mr. Dugan requested board members to please let Sarah Lumbert know if you are interested in attending. Tentatively interested: Bartnick, DeYoung, Kelsey, Weerstra.
 - b. **Zoom attendance.** Mr. Dugan reported we allow and encourage attending by Zoom if you cannot make a meeting.
 - c. **Executive Committee Report.** Mr. Dugan reported Executive Committee met on September 17 at Allegan County Fair. Minutes were emailed yesterday and approved tonight. Mr. Dugan highlighted items from the report.
 - d. **Building Committee.** Mr. Dugan reported Building Committee met today at 3:30 (Weerstra, Johnston, DeYoung, Dugan). Mr. Dugan highlighted items from the meeting. Minutes were taken and will be provided.
 - e. **LRE updates.** Mr. Witte introduced Stephanie VanDerKooi who joined by Zoom. Ms. VanDerKooi gave updates about TalkSooner Campaign, status of sanctions at state, listed additional staff hired by LRE, progress on Operating Agreement/bylaws. Mr. Deyoung added that LRE is discussing returning to rotating meeting sites for meetings, however due to Covid safe social distancing requirements many CMHS can't accommodate so a central location was chosen; meeting may be in Grand Haven. They will still provide Zoom for public attendance. If you have ideas, please let Mr. DeYoung know.
- 11. ACCMHS Executive Director's Report, Mark Witte (emailed and posted)**
Mr. Witte emailed his written report and briefly highlighted it. Mr. Witte announced with mixed feelings that Myrna Simon, Executive Assistant, is retiring on September 30 after 34.5 years at ACCMHS, noting all will miss her very much. [Congratulations!](#)
- 10. Board Member Comments**
Ms. Bartnick asked if the vacant board seat has been filled. Mr. Dugan reported there were three applications submitted, one withdrew, and there is still a little more time to accept applications. Then they go to County Commissioners for a decision.
- Mr. Storey suggested that since the County has the technology, that as a future agenda item, for the Board to consider is live streaming meetings. Mr. Dugan will check if a policy change is needed; he will meet with Mr. Witte about it and bring it to the Board.
- Mr. Dugan on behalf of the Board thanked Ms. Simon for many years of service.
- 11. Provision for Public Comment ~ Any Topic, Subject to 5-Minute Limit Per Person**
Mr. Dugan opened for public comment. None presented. Mr. Dugan closed public comment.
- 12. Adjournment**
AT 6:30 P.M. MS. KELSEY MOTIONED TO ADJOURN. SUPPORTED BY MS. BARTNICK. MOTION PASSED WITH ALL YES VOICE VOTE. Next meeting is October 19; will be in person.

Respectfully submitted,

Myrna Simon
Executive Assistant

Gale Dugan
Board Chairperson

2021 meeting dates:

January 19 (Zoom)	April 20 (Zoom)	July 20 (Zoom/in-person)	October 19 (in-person)
February 16 (Zoom)	May 18 (Zoom)	August 17 (in-person)	November 16 (in-person)
March 16 (Zoom)	June 15 (Zoom)	Sept 21 (in-person)	December 21 (in-person)

MINUTES
Finance Committee
September 21, 2021

Committee Members Present:

(vacant), Chair
Beth Johnston, Vice Chair
Glen Brookhouse
Bill Buell
Mark DeYoung
Gale Dugan (ex officio)

CMH Staff Present:

Gary Smith
Mark Witte

Others present: None.

- 1. Call to Order ~ Beth Johnston, Vice Chairperson**
Ms. Johnston called the meeting to order at 4:15 pm
- 2. Public Comment ~ Agenda Items Only, Subject to 5-Minute Limit Per Person**
No members of the public present. No comments provided.
- 3. Additions to/Adopt Agenda**
Topics added to agenda - none.
Motion to approve agenda as written by Glen Brookhouse, supported by Mark DeYoung. Approved.
- 4. Review of Finance Committee Meeting Minutes**
GLEN BROOKHOUSE MOTIONED TO APPROVE MINUTES AS PRESENTED.
SUPPORTED BY MARK DEYOUNG. No Discussion. MOTION PASSED BY ALL YES VOICE VOTE.
- 5. Review of Written Reports**
 - a. Facilities & Human Resources ~ Nan Lawrence absent. Report received for information.
 - b. Administrative Services Report ~ Gary Smith presented his report. Chairperson Johnston asked about the ISF contribution and expressed concerns for even accountability for all partners to guard against inappropriate overexpenditure.
- 6. Chairperson's Report ~ Beth Johnston, Vice Chairperson**
 - a. Action request to submit Motion to board to approve the Voucher Disbursements totaling \$3,196,526.72.**
BETH JOHNSTON MOVED FOR APPROVAL OF VOUCHER DISBURSEMENTS TOTALING \$3,196,526.72. SUPPORTED BY COMMISSIONER MARK DEYOUNG.
Discussion: None.
MOTION PASSED WITH ALL YES ROLL CALL VOTE.
 - b. Action Request to submit Motion to board to approve FY2021 Provider Contracts: None.**
 - c. Action Request to submit Motion to board to approve FY2022 Provider Contracts. See List.**
COMMISSIONER GALE DUGAN MOVED TO RECOMMEND TO FULL BOARD APPROVAL OF PROVIDER CONTRACTS: see list. SUPPORTED BY GLEN BROOKHOUSE. One question about whether these represent new contracts. All are renewals. MOTION PASSED WITH ALL YES ROLL CALL VOTE.
 - d. Action request to submit Motion to board to approve FY2021 End of Year Budget totaling \$32,642,970 (see exhibit)**
COMMISSIONER MARK DEYOUNG MOVED TO RECOMMEND TO FULL BOARD APPROVAL OF FY2021 End of Year Budget totaling \$32,642,970. See exhibit. SUPPORTED BY COMMISSIONER GALE DUGAN. No Discussion. MOTION PASSED WITH ALL YES ROLL CALL VOTE.

- e. **Action request to submit Motion to board FY2022 Balanced Budget totaling \$38,918,011 (see exhibit)**
 COMMISSIONER GALE DUGAN MOVED TO RECOMMEND TO FULL BOARD APPROVAL OF FY2022 Balanced Budget totaling \$38,918,011. See exhibit. SUPPORTED BY GLEN BROOKHOUSE. Discussion on collection of comments from the public on this budget during public comment. MOTION PASSED WITH ALL YES ROLL CALL VOTE.
- f. **Action request to submit Motion to board FY2022 Recipient Rights Budget totaling \$282,979 (see exhibit)**
 BETH JOHNSTON MOVES TO RECOMMEND TO FULL BOARD APPROVAL OF FY2022 Recipient Rights Budget totaling \$282,979 see exhibit. SUPPORTED BY GLEN BROOKHOUSE. Discussion on whether this includes all needed expenses (e.g., training, mileage, etc.). MOTION PASSED WITH ALL YES ROLL CALL VOTE.
- g. **Action request: to submit to board to recommend motion to approve write-off of uncollectable A/R for \$11**
 COMMISSIONER MARK DEYOUNG MOVED TO RECOMMEND TO FULL BOARD APPROVAL OF WRITE-OFF OF UNCOLLECTABLE A/R TOTALING \$11.00 SUPPORTED BY GLEN BROOKHOUSE. No Discussion. MOTION PASSED WITH ALL YES ROLL CALL VOTE.
- h. **Review Key Indicator Analysis, Report, & Graphs.** Mr. Smith reported on the materials in the committee packet. Nothing remarkable, unusual, or out of line. Not anticipating a problem for year end, but time will tell. We are donating \$435,000 in excess General Fund to Summit Point and CEI CMH.
- i. **Review Financials: Income Statement & Balance Sheet & SUD Services.**
 Mr. Smith reported MA BH is neg \$876,552 (was neg \$654,826); MA SUD is fav \$176,643 (was fav \$166,779); HM BH is neg \$76,829 (was neg \$323,851), HM SUD is fav \$494,675 (was fav \$435,003); Autism is fav \$104,894 (was fav \$31,285), GF is fav \$719,071 (was fav \$649,678). Revenue less expenses is favorable \$1,202,841 (was favorable \$1,341,043).

7. Other Agenda Items

None.

8. Finance Committee Member Comments

None.

9. Public Comment ~ Any Topic, Subject to 5-Minute Limit Per Person

No members of the public present.

10. Adjournment ~ Next meeting is October 19

COMMISSIONER GALE DUGAN MOTIONED TO ADJOURN THE MEETING. GLEN BROOKHOUSE SECONDED. MOTION PASSED WITH ALL YES VOICE VOTE. Adjourned at 4:48 p.m.

2021 Finance Committee meeting dates:

January 19 (Zoom)	April 20 (Zoom)	July 20 in-person/Zoom	October 19
February 16 (Zoom)	May 18 (Zoom)	August 17	November 16
March 16 (Zoom)	June 15 (Zoom)	Sept 21	December 21

Finance Committee. (Excerpt from Board Bylaws, Art. VII. Section 1b (page 5) approved by ACCMHS Board May 2021.) The Finance Committee shall consist of not less than 4 and not more than 6 Board members, and shall include the Authority's chief financial officer as an advisor. The Committee shall review the financial position of the Authority in relation to state, county, federal and other funding sources; the budget and allocations and third party payments; address audit issues when appropriate; analyze financial reporting requests/ requirements and Authority expenditures; and consider such other financial matters as the Board or the Chairperson of the Board may refer to the Committee. The Chairperson of the Finance Committee shall be the Board Treasurer. The Finance Committee shall meet monthly, on a regular basis, at a date and time determined by the Chairperson. A finance committee will typically be responsible for monitoring and communicating to the board about the organization's overall financial health. Its core duties are likely to include participating in and overseeing: the development of the organization's budgeting and financial planning, the creation of the organization's internal controls, the preparation and distribution to the board of timely, accurate, user-friendly financial reports, and the implementation of safeguards to protect the organization's assets.

Allegan County Community Mental Health Services
County Services Building (CSB) ~ 3283 122nd Avenue, Allegan, MI 269-673-3384

MINUTES
Program Committee
September 21, 2021
4:15 pm – 5:15 pm

In person meeting, location is at CSB in County Commissioners Board Room

NOTE: At this time, in-person attendance capacity is limited. Social distancing and masks are required.

Committee Members Present:

Jim Storey, Chair
 Alice Kelsey, VC
 Amy Clugston (Zoom)

Kim Bartnick (Zoom)
 Emily Schwartz
 Gale Dugan (ex officio)

Staff Members Present:

Dr. Geniene Gersh
 Leanne Kellogg
 Dan Welburn

Myrna Simon
 Brenda Polmanteer

Others present: Sheryl Favreau, RRAC member.

1. Call to Order ~ Jim Storey, Chair

Mr. Storey called the meeting to order at 4:19 p.m. He noted that if ACCMHS agrees to have the County live stream their meetings to adjust language accordingly.

2. Public Comment ~ Agenda Items Only, Subject to 5-Minute Limit Per Person

No comments from public.

3. Approval of Agenda

Mr. Storey called for a motion to approve agenda. MS. BARTNICK MOVED TO APPROVE AGENDA. SUPPORTED BY MS. KELSEY. No discussion. MOTION PASSED WITH ALL YES VOICE VOTE.

4. Approval of Minutes

Mr. Storey called for a motion to approve minutes. MS. KELSEY MOVED TO APPROVE MINUTES. SUPPORTED BY MS. BARTNICK. No discussion. MOTION PASSED WITH ALL YES VOICE VOTE.

5. Program Presentations: Mental Health Treatment Court, Melissa Potvin & Kim Case-Wright

Ms. Potvin reported MHTC contract operates under Access; Kim Case-Wright is Access Clinician. Ms. Case-Wright reported high-needs, high-risk individuals are referred to program through Probation before they are sentenced. Goal is to reduce recidivism, link individual to other services. Discussed if needing medication while in jail is an issue. Ms. Potvin noted it is separate from MHTC; that jail contracts with County for private mental health provider. Cannot serve individuals with addictions, there is a drug treatment court, cannot combine with MHTC, but contract has not ended, no longer have a drug treatment court. Discussed why co-occurring disorders are not allowed to be treated together, individuals are reviewed and referred out for specialty services. Covid cases held up until Courthouse opened, started mid-summer, numbers picking up.

6. Written Reports to Program Committee

a) **Integrated Health** ~ Leanne Kellogg/Angel Hopkins/Heidi Denton/Susan Conrad. See attached.

Ms. Kellogg highlighted her report. Ms. Kellogg will check if Martin Schools has PALs.

b) **Clinical Services** ~ Dr. Geniene Gersh. See attached. Dr. Gersh highlighted her report. Since

report was written an outpatient clinician was hired to replace someone that left. Ms. Kelsey asked for update about which department is most impacted with not being able to provide face to face services during Covid now that we know things are not going to change dramatically; wants staff to know it is safe to say what they need, what role board can play to advocate. Dr. Gersh said OT and Autism Services are impacted; ACT is in office 4 days a week now, staff are being creative.

c) **Quality Improvement/Performance Mgt** ~ Dan Welburn. See attached. Mr. Welburn highlighted

his report and reviewed Utilization Management Update; will include trends next time. Mr.

Welburn explained what authorizing/assessing services means and determining if there is improvement. Also explained what Consumer Engagement is; we have a high rate of keeping consumers engaged during a 90 day period; he would like to provide data over time data. Mr.

Storey asked about organizations that review this agency, is there duplication. Mr. Welburn said

yes. He asked for a report showing who does what; he would like to present to lawmakers to correct it. Ms. Kelsey asked what procedures could we have in place to use for auditing entities. Mr. Welburn noted we have many electronic folders of data but auditors' reviews aren't standardized.

d) **Customer Service** ~ Cathy (Haas) Potter (Feb/May/Aug/Nov). No report this month.

7. **Program Committee Member Comments**

None.

8. **Public Comment** ~ Any Topic, Subject to 5-Minute Limit Per Person

None.

9. **Adjournment** ~ Next meeting October 19

MS. BARTNICK MOTIONED TO ADJOURN. SUPPORTED BY MS. KELSEY. MOTION PASSED WITH ALL YES VOICE VOTE. Meeting ended at 5:18 p.m.

Program Committee: Jim Storey, Chair; Alice Kelsey, Vice Chair;
Amy Clugston, Kim Bartnick, Emily Schwartz

2021 Program Committee meeting dates:

January 19 (Zoom)	April 20 (Zoom)	July 20 (in-person/Zoom)	October 19 (in-person)
February 16 (Zoom)	May 18 (Zoom)	August 17 (in-person)	Nov 16 (in-person)
March 16 (Zoom)	June 15 (Zoom)	Sept 21 (in-person)	Dec 21 (in-person)

Program Committee. (Excerpt from Board Bylaws, Art. VII. Section 1c (page 5) approved by ACCMHS Board May 2021.)

The Program Committee shall consist of not less than 4 and not more than 6 Board members and shall include the Authority's chief program officer as an advisor. It shall review data and narrative information provided by Authority staff regarding services delivered by community-based service providers and hospital providers; review proposed new programs and existing programs and make recommendations relating thereto; make recommendations which encourage improvement in quality of services; review information with a view towards policy which encourages accountability in areas of programmatic, fiscal, compliance and clinical performance; and review compliance program issues and initiatives and make recommendations relating thereto. The Program Committee shall meet monthly, on a regular basis, at a date and time determined by the committee chairperson.

Allegan County Community Mental Health Services
County Services Building (CSB) ~ 3283 122nd Avenue, Allegan, MI 269-673-3384

MINUTES
RECIPIENT RIGHTS ADVISORY COMMITTEE (RRAC)

August 17, 2021
3:32 pm-4:03 pm

In-person meeting at CSB in County Commissioners Conference Room

Committee Members Present:

Glen Brookhouse, Chairperson
Stacy Engelsman, Vice Chairperson
John Weerstra, Board Member
Amy Clugston, Board Member
Richard Wiley, Committee Member

Committee Members Not Present:

Amy Clugston, Board Member
Sheryl Favreau, Committee Member

Staff Present:

Kelsey Newsome, Recipient Rights Director
Mandy Padget, Recipient Rights Officer
Charles Redman, Recipients Rights Officer
Melisse Hughes, Clerical Support

Staff Not Present:

Members of the Public Present:

1. **CALL TO ORDER** ~Chairperson Glen Brookhouse called the meeting to order at 3:32 pm, Clerical Support Melisse Hughes called the roll.
2. **PUBLIC COMMENT** ~ Chairperson Glen Brookhouse opened an opportunity for public comment. No public comment. Chairperson Glen Brookhouse closed the opportunity for public comment.
3. **APPROVAL OF AGENDA** ~ Chairperson Glen Brookhouse approved the agenda. Unanimously approved by a voice vote.
4. **Approval of Prior Meeting Minutes** ~ Vice Chairperson Stacy Engelsman motioned to approve the June 15, 2021. Supported by Board Member John Weerstra. Unanimously approved by a voice vote.
5. **Review of ORR Status Report** ~ Recipient Rights Director Kelsey Newsome reviewed the report and discussed the increase in allegations and how it is consistent across the county. Recipient Rights continue to do more incident report follow up, some leading to opened investigations. In person training has resumed but both opportunities have been canceled due to low attendance and weather related issues. Discussed the low attendance possibly due to being the opportunity to do online training. Discussed that the initial training will be encouraged to be attended in person. Recipient Rights Director Kelsey Newsome reviewed the plans for the 2021 Annual Recipient Rights Conference and extended an offer for RRAC members to attend the virtual conference.
6. **RRAC Education** ~Recipient Rights Director Kelsey Newsome and Recipient Rights Officer Mandy Padget reviewed Policies:
 - 1310 Family planning
 - 1311 Photography and Audiovisual Recording
 - 1312 Freedom of Movement and Least Restrictive Environment
 - 1313 Use of Psychotropic Drugs
7. **OTHER BUSINESS** ~ Chairperson Glen Brookhouse asked if there was any other business, there was not.

8. **Public Comment** ~ Mandy Padget commented that it was nice to meet in person for the first time in months, committee members and staff agreed. No other public comments.
9. **ADJOURNMENT** – Motion to adjourn made by Chairperson Glen Brookhouse supported by Vice Chairperson Stacy Engelsman, and approved unanimously by voice vote. Adjourned at 4:03 pm.

Glen Brookhouse, Chairperson
Stacy Engelsman, Vice Chairperson
John Weerstra, Board Member
Richard Wiley, Community Member

Respectfully Submitted by

Melisse Hughes
Melisse Hughes
Clerical Support

Finance Committee ACTION REQUEST	Subject Meeting Date Requested By:	Voucher Disbursements October 19, 2021 Beth Johnston, Finance Committee Chairperson ACCMHS Board Treasurer
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Recommended Motion:

The Finance Committee recommends that the ACCMHS Board approve the Disbursements totaling: **\$ 3,758,019.49** **September-21**

SUMMARY OF REQUESTED INFORMATION:

<u>DATE ISSUED:</u>	<u>VOUCHER #</u>	<u>AMOUNT</u>
September 3, 2021	P1652	PAYROLL \$ 301,812.82
September 15, 2021	V0847	VENDOR \$ 1,376,051.00
September 17, 2021	P1653	PAYROLL \$ 404,474.25
September 30, 2021	V0848	VENDOR \$ 1,675,681.42

I affirm that all payments identified in the monthly summary above are for previously appropriated amounts.

BY:

**GARY SMITH, MBA
DIRECTOR ADMINISTRATIVE SERVICES
ALLEGAN COUNTY CMH**

DATE:

October 19, 2021

Allegan County Community Mental Health Services

Finance Committee ACTION REQUEST	Subject:	MDHHS-ACCMHS Contract for FY2022
	Meeting Date:	September 21, 2021
	Requested By:	Mark Witte
<u>RECOMMENDED MOTION:</u>		
<p><u>The Finance Committee recommends that the Board authorize the Executive Director to sign the FY2022 General Fund contract with the Michigan Department of Health and Human Services (MDHHS) on behalf of Allegan County Community Mental Health Services, including any subsequent non-substantial amendments or extensions to the agreement which may be offered by the department.</u></p>		
<u>SUMMARY OF REQUEST/INFORMATION:</u>		
<ul style="list-style-type: none"> • Allegan County CMH Services (ACCMHS) is the Community Mental Health (CMH) entity for Allegan County. • This contract is the avenue through which MDHHS distributes state general funds to ACCMHS according to the funding formula specified by MDHHS. • ACCMHS has an ongoing opportunity to address concerns directly with MDHHS and/or through Contracts and Financial Issues (CFI) committee of the Community Mental Health Association (CMHA). • The Executive Director and members of the Management Team have had the opportunity to review the terms of the draft agreement and support its execution and implementation. • It is the practice of the Board to provide initial authorization for the Executive Director to sign this contract on behalf of ACCMHS, as well as all subsequent non-substantial amendments or extensions. • The recommended motion would establish that this action is authorized. 		
<u>BUDGET/FINANCIAL IMPACT</u>		
<ul style="list-style-type: none"> • High; a substantial amount of our total agency revenues result from this contract. 		
BY: Mark Witte	DATE: September 13, 2021	



October 4, 2021

MEMORANDUM

To: Executive Directors
Executive Secretaries

FROM: Monique Francis

RE: Voting Delegates

Voting Delegates are Responsible for Voting
at the
FALL CONFERENCE
in Traverse City on October 24, 2021
and must be present to vote.
PLEASE REMEMBER THAT MEMBER
ASSEMBLY MEETINGS ARE HELD ON THE
EVENING **PRIOR** TO THE START OF THE
CONFERENCE. DELEGATES MUST BE ABLE
TO ARRIVE BY 5:30PM THAT EVENING.

.....

**VOTING DELEGATES
Member Assembly Meeting**

*Please fill out and email this form to Monique at
mfrancis@cmham.org by **October 15, 2021***

You may choose different voting delegates for each CMHAM Member Assembly Meeting.

Please list your board's voting delegates for the Association Member Assembly Meeting to be held on **SUNDAY, OCTOBER 24, 2021, at 5:40PM** at The Grand Traverse Resort, Traverse City.

Your board's 3 voting delegates (or 5 for Stand Alone PIHP's) must sign in at the conference registration to receive their voting card on October 24, 2021. **EARLY BIRD REGISTRATION WILL OPEN AT 2:00PM TO ACCOMMODATE FOR THIS.**

Voting Privileges of CMHSPs/PIHPs: According to Association By-Laws, Article III (D): Voting privileges in the meetings of the Member Assembly shall be composed of three (3) delegates from each member CMHSP: two (2) board members and one (1) CMHSP executive director, OR, three (3) delegates from each member Regional Entity PIHP: two (2) board members and one (1) PIHP executive director, OR five (5) delegates for each member Stand Alone PIHP: four (4) board members and one (1) PIHP executive Director. The executive director vote may NOT be reassigned to any other individual. Voting by proxy is expressly prohibited.

<p>Name of CMH/PIHP: _____</p> <p>Ex. Director _____</p> <p>Bd. Member _____</p> <p>Bd. Member _____</p>	<p><u>Macomb/Oakland/Detroit Wayne PIHPs Only:</u></p> <p>Name of PIHP: _____</p> <p>Ex. Director _____</p> <p>Bd. Member _____</p> <p>Bd. Member _____</p> <p>Bd. Member _____</p> <p>Bd. Member _____</p> <p>Bd. Member _____</p>
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Mark Witte

From: Monique Francis <MFrancis@cmham.org>
Sent: Monday, October 4, 2021 3:14 PM
To: Monique Francis
Cc: Robert Sheehan; Alan Bolter
Subject: Voting Delegates needed for 2021 CMHA Fall Conference Member Assembly Meeting
Attachments: VotingDelegatesFall2021.doc

Importance: High

October 4, 2021

MEMORANDUM

To: Executive Directors and Administrative Assistants

FROM: Monique Francis

RE: Voting Delegates

VOTING DELEGATES

Member Assembly Meeting

Voting Delegates are Responsible for Voting at the FALL CONFERENCE in Traverse City on October 24, 2021 and must be present to vote.

.....
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Thank you for your prompt attention to this matter!~ 😊

Please be aware that I will be working from home Mondays, Wednesdays and Thursdays, and working in the CMHA Office on Tuesdays and Fridays. This schedule is subject to change according to meetings that may be held in the office. I am returning emails regularly, and can be reached on my cell phone on days that I am working remotely. My cell number is listed below in my signature.



Monique Francis

**Monique Francis, Board of Directors & Committee Clerk
Conference Exhibit Coordinator**

Community Mental Health Association of Michigan
426 South Walnut Street, Lansing MI 48933
Direct Line: (517) 237-3145 Fax: (517) 374-1053
Cell: (517) 648-9258
cmham.org

*"I'm trying to be totally awesome today,
But I'm exhausted from being totally awesome yesterday!"*

DISCLAIMER: The information in this message is confidential and may be legally privileged. It is intended solely for the addressee. Access to this message by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, or distribution of the message, or any action or omission taken by you in reliance on it, is prohibited and may be unlawful. Please immediately contact the sender if you have received this message in error. Thank you

Allegan County Community Mental Health Services Board
3283 122nd Avenue, Allegan, MI 49010
269-673-3384

MINUTES
EXECUTIVE COMMITTEE
October 15, 2021
2:30 p.m. – 4:00 p.m. at CSB

1. **Call to order** at 2:38pm.
2. **Members present:** Chair Dugan, Kelsey, Storey, Johnston and E.D. Witte
3. **Agenda** was adopted without objection.
4. **Minutes of September 17, 2021**, were reviewed. Moved by Storey, seconded by Kelsey to approve. Adopted on voice vote.
5. **Executive Director Items:**
 - a. Witte briefed the committee on operational matters.
 - b. Interviews were conducted for the position held for many years by the recently retired Myrna Simon.
6. **Updates on prior meeting topics:**
 - a. Covid 19: Holding tight on re-open plan.
 - b. Building/Funding: Loan documents will be approved by the USDA-RD. Going forward the state did not say “no” to a request to provide more funds than the existing gap.
 - c. Branding: New website will be open November 1.
 - d. LRE operating agreement has not been ratified.
 - e. myStrength: Is now available for the board. The committee was asked to log on.
 - f. Contract discussion: will continue between the E.D. and the Board chair.
7. **Board member items:** None were offered.
8. **Executive Director Items** (continued)
 - a. LRE/State Dispute: state offer not satisfactory; court action that has been on hold, will resume.
 - b. Sen. Shirkey’s bills. Witte provided an extensive report in his E.D. report to the full board.
 - c. CMHA fall conference; need to appoint voting delegates to the conference: chair appointed Witte, Kelsey, and DeYoung; committee confirmed.
 - d. Board member updates: Former member Belco will be present at the 10/19/2021 board meeting to receive a thank you plaque. New member Pastor VanBeek will attend the board meeting.
 - e. RRAC: Sheryl resigned from the RRAC.
 - f. MDHHS/BHDDA work groups: Deferred for this meeting
 - g. MDHHS performance indicator report: was distributed with remarks on how well the agency is doing.
 - h. Community: Witte briefed committee on the renewed meetings of the MACC
 - i. Board packet materials: were mailed via USPS and sent by email.
9. **Next meeting Date/time**
 - a. The Executive Committee will meet next on Friday, November 12, 2021 at 2:30 pm.
10. **Adjournment:** Kelsey moved to adjourn; seconded by Johnston: 4:07 pm.

Respectfully submitted,

Jim Storey, Secretary

Executive Director Board Report – September 2021

Submitted by Mark A. Witte, MSW, LMSW, Executive Director
269-673-6617, ext. 2716; mwitte@accmhs.org

1. **Building/Funding** – You will hear at the October meeting that we have reached a point of action on the building as we have met the requirements of the USDA for completion of the loan process, closure on the building, accessing funds for construction and initiation of the construction process. All I can say is “Finally!”. Of course, there more beginning than finishing here. The only thing that continues to be in discussion is the matter of the gap in funds between what we have from the USDA and the cost of the building. That “gap” as we are calling it has been closed by identifying cost reductions, itemizing expenses incurred to date which belong to the project, and identifying agency funds to be used on an interim basis. We are asked local entities for a share of their ARPA funds which has not so far resulted in any firm commitments. The promising conversations with Rep. Mary Whiteford and MDHHS’s leadership, budget staff and legislative liaisons remain solid. In order for our request for lump sum funding to come to fruition from MDHHS, we will need the legislature to actually appropriate the funds to the department and for the department in turn to decide to use them for this purpose. Of course, it is naturally important for legislators to have a sense of control over how funds will be used, which can be a point of tension between equal branches of government if trust is low. Here I believe there is a solid understanding between all parties on the need and the plan, but it won’t be real until it happens – meaning both steps of the process: legislature gives MDHHS the funds; and MDHHS identifies our project as part of its funding priorities. This is where it is so important to be on good terms with all of our partners, and I believe MDHHS and our legislators see us that way.

The state has characterized the funds which must still be appropriated for COVID-19 relief as “massive”. They’ve spoken as if there are more funds than there are ready/worthy projects to support. In that vein, we have offered MDHHS the opportunity to consider funding much more than the \$2.599 million we have requested, up to the entire cost of the project. Their response was not negative; it was a “let’s wait until we see the funding” at which time they will align the resources with the Governor’s priority directives. Anything beyond the \$2.599 million will be a joyous event. But wouldn’t it be ironic to have waited this long to get to the approval stage with USDA funds only to have no need for them at all ... I don’t think that is likely, but we thought we should at least raise the matter with the state. It would be truly helpful in our intended work for the community to be able to complete this entire project as designed and without ongoing debt. We continue to press the parties involved for quick decisions as the impact of their actions are enormous. If they can approve the \$2.599M (or more) before construction begins, we will return to our original (non-scaled back) design that had all of elements we originally deemed as necessary to serve the community at the originally intended level of quality.

2. **Public Mental Health System Legislation** – Our association reports that the time has come to engage in a more proactive opposition to the legislation proposed by Sen. Shirkey that

would privatize the CMH system by turning 100% of its funding over to Medicaid Health Plans. Since last month's update, a letter of opposition has been issued jointly by the Michigan Sheriffs Association, the Michigan Association of Counties, the Michigan Judges Association, Family Court Administrators, and the American Civil Liberties Union – all united in opposing Senate Bills 597 & 598. The letter follows this report. I have connected with Sheriff Baker who expected to connect with his association in the days after this report was written. I have encouraged him to connect with our Senator Nesbitt if he is willing. CMHA is encouraging people to talk with their legislators during weekly or monthly coffee hours in their districts and to begin engaging legislators through social media. CMHA will start to generate more posts as well. CMHA states quite convincingly: "The fact of the matter is NOBODY is calling a legislative office asking them to hand control over to the health plans, this is all generate by a few select plans." That means to me that this is more about the money than the policy; we should be very skeptical of that. CMHA will develop a new 1-page handout for legislators which I will share upon receipt. The themes will include: "SBs 597 & 598 are the Wrong Step at the Wrong Time" and "Bad for People & Bad for Michigan".

The association is convinced that we must broaden the conversation beyond Medicaid – mental illness and addiction impact millions of individuals and families across the state of Michigan regardless of their insurance. If legislators want to improve things, they MUST get at the root cause and address the areas of greatest need – access to care, increasing providers and workforce, and the lack of sufficient inpatient care. SBs 597 & 598 ONLY change who is paying the bills in the Medicaid program ... which misses the mark entirely.

DO NOTs

- **SBs 597 & 598 DO NOT increase access to care.**
- **SBs 597 & 598 DO NOT increase providers or address workforce shortages.**
- **SBs 597 & 598 DO NOT address the lack of sufficient inpatient care.**
- **SBs 597 & 598 DO NOT address or integrate care, they only integrate funding.**

DOs

- **SBs 597 & 598 DO increase costs by doubling the administrative overhead costing taxpayers over \$300 million more.**
- **SBs 597 & 598 DO eliminate local control, local oversight & local governance.**
- **SBs 597 & 598 DO turn over control to for profit insurance companies that had record profits in 2020 – over \$550 million.**
- **SBs 597 & 598 DO give control to for profit insurance companies that have no experience in serving persons with complex mental health needs and poor track record on mild to moderate mental health services – lack of data & outcomes.**

My personal comment is that I have had no contacts FROM a Medicaid Health Plan in all of my time here at Allegan County CMH asking for a stronger relationship so that we can more effectively meet the integrated care needs of a client we serve in common. My main

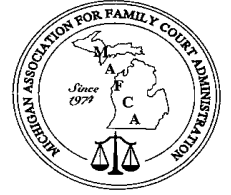
question for you is this: If the goal of this revision is to improve the integration of care, why have there been no overtures of any kind from the health plans that would share in this responsibility to make it a reality for those they are paid to treat?

CMH's have launched (literally) hundreds of integrated care efforts – most recently culminating in our CCBHC initiative – nearly on our own. That speaks volumes. It also should concern every consumer and caregiver about the likelihood of behavioral health care needs being adequately or caringly managed by these same companies in the future. In their systems, money speaks louder than needs. That which generates net revenue is attractive; complex care involving social determinants of health is not the passion driving their work – much less the center of it. There are far better ways to integrate care; if the CMH system were given the financial resources for physical care services and the ability to retain savings, we'd likely be able to leverage far better integrated care because we are driven by whole-person wellness and person-centered care.

A series of meetings will be happening around the state later this month – I will attend two – in which the Democratic Caucus of the House of Representatives listening and gathering recommendations that is promised to result in draft legislation – which I hope will eventually become a bipartisan effort to attend to the real needs of our system as outlined above by CMHA.

3. **myStrength Implementation** – We have completed our preparations, as noted in the Program report for today. We will be assisting those of you who may be interested to launch accounts of your own as the earliest members of the community to benefit from this important self-help service.

Submitted by Mark Witte
October 12, 2021



October 11, 2021

Senate Majority Leader Shirkey & Members of the Senate Government Operations Committee,

We are writing to express opposition and concern to SB 597 – 598, the recent legislative proposal that would dramatically change the public mental system in Michigan. These bills would privatize the system and threaten to eliminate key components of care at the local community level.

Thousands of families across the State of Michigan depend on the public mental health system for affordable, accessible care. The changes being suggested at the legislative level do very little to improve care and access for people with a mental illness or addiction. The proposal focuses solely on the administrative / managed care level, not the direct service level, and the suggested changes could in fact hurt individuals receiving the care they need at a time when so many across our state are struggling, vulnerable and in need of support.

Our organizations want to express our support for Michigan's public mental health system and its strong local collaboration and problem-solving approach. Local law enforcement, judiciary, and prosecutors across Michigan have been in partnership with the Community Mental Health centers (CMHSPs and PIHPs) in their communities for years. Those partnerships include:

- CIT and other crisis response training for law enforcement personnel
- Wide range of jail diversion efforts (along the full intercept continuum from first encounter with law enforcement through re-entry into the community after incarceration)
- In-jail mental health and substance use disorder treatment
- Crisis response partnerships in which local law enforcement and CMHs work together to address mental health crises
- Mental health and substance use disorder/recovery courts

Community stakeholders have come together to form partnerships to promote care in the community and divert persons with serious mental illness from the criminal justice system. The civil justice system is being modified to provide for court-ordered outpatient treatment to help persons with serious mental illness recover. Commonly known as Assisted Outpatient Treatment or AOT, this system of care reduces homelessness, criminal justice involvement and hospitalization while promoting recovery.

Because the consequences of untreated mental illness have consequences across the criminal and civil justice system as well as education and child protection, managing the problem requires community partnerships and the most important partner is the system that delivers mental health care. **Law enforcement, prosecutors, judges, child protection services, hospitals, emergency rooms, crisis**

centers and healthcare providers and others have to come together to implement the sequential intercept model. The private sector can be a partner in this endeavor. It cannot be the owner. This would destroy the partnerships that the public sector has created to provide a system of community treatment.

Court-ordered outpatient treatment can be the community-based system of care promised by the supporters of closing mental hospitals. Currently, courts can order the public community mental health system to provide that care. Courts have no authority to order the private sector to provide that care or pay for that care. While, the private sector can be an important partner in providing care in the community control of the system of payment is critical to assuring that that care will actually occur.

The benefits of these community partnerships are just now being realized. Reforms to the Mental Health Code over the last four years have opened the door to an improved system of community treatment. We are finally, after nearly 50 years, seeing the emergence of a system of community care. We urge policy makers to give the system a chance to grow by encouraging additional collaboration to focus on integrating care at the level of the person being served, increasing access to the system, and focusing on prevention and diversion. Now is not the time to make drastic, unproven changes to the system.

Sincerely,



Stephan Currie
Executive Director, Michigan Assoc. of Counties



Matthew M. Saxton FBINA #230
Executive Director, Michigan Sheriffs' Assoc.

Martha Anderson

Hon. Martha Anderson
President, Michigan Judges Assoc.

Merissa Kovach

Merissa Kovach
American Civil Liberties Union of Michigan



Thom Lattig
President, MI Assoc for Family Court Administration

CC; Governor Whitmer & the Michigan Senate