

AGENDA

OnPoint Board
Tuesday, June 20, 2023
5:30 pm

540 Jenner Drive
Board Room

Also available virtually at the link or phone number below:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 616-327-2708,896969400#](tel:+16163272708896969400) United States, Grand Rapids
Phone Conference ID: 896 969 400#

1. Call to Order – Commissioner Gale Dugan
2. Pledge of Allegiance
3. Provision for Public Comment – Agenda items only, subject to 5” limit per speaker
4. Approval of Agenda
5. Consent Agenda – *All items listed are considered to be routine and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda upon request of any board member and will be considered separately.*
 - a. **Motion** – Approval of prior minutes:
 - i. Executive Committee Meeting (05.12.2023)
 - ii. Board Meeting (05.16.2023)
 - iii. Building Committee Meeting (05.16.2023)
 - iv. Finance Committee Meeting (05.16.2023)
 - v. Program Committee Meeting (05.16.2023)
6. Program Committee – Alice Kelsey
7. Finance Committee Report – Beth Johnston
 - a. **Motion** – Approval of Voucher Disbursements April 2023
 - b. **Motion** – FY2023 Contracts
8. Recipient Rights Advisory Committee (Feb/May/Aug/Nov) – Glen Brookhouse
9. Chairperson's/Executive Committee Report – Commissioner Gale Dugan
10. LRE updates – Jim McCormick
11. OnPoint Executive Director's Report – Mark Witte
12. Provision for Public Comment (any topic, subject to 5” limit per speaker) – Commissioner Dugan
13. Board Member Comments
14. Adjournment

Future meetings: **540 Jenner Drive**

July 14, 2023 – 2:30 pm – Executive Committee
July 18, 2023 – 4:15 pm – Program Committee
July 18, 2023 – 4:30 pm – Finance Committee
July 18, 2023 – 5:30 pm – Full Board

AGENDA

OnPoint Finance Committee June 20, 2023 4:30 pm

540 Jenner Drive, Allegan
Hamilton Room

NOTE: At this time, in-person attendance capacity is limited. Social distancing is required.

1. Call to Order – Beth Johnston, Chairperson
2. Public Comment – Agenda Items Only, Subject to 5-Minute Limit Per Person
3. Approval of Agenda
4. Approval of Minutes
5. Review of Written Reports
 - a. Administrative Services Report – Andre Pierre, Chief Financial Officer
 - b. Facilities & Human Resources – Andre Pierre, Chief Financial Officer
6. Action Items
 - a. Voucher Disbursements May 2023
 - b. FY2023 Contracts
7. Informational Items
 - a. April 2023 Financial Reports
8. Finance Committee Member Comments
9. Public Comment – Any Topic, Subject to 5-Minute Limit Per Person
10. Adjournment until next meeting: July 16, 2023 – **540 Jenner Drive** at 4:30 pm.

Finance Committee: Beth Johnston, Chair; Glen Brookhouse, Vice Chair;
Mark DeYoung, Gale Dugan

Finance Committee. (Excerpt from Board Bylaws, Art. VII. Section 1b (page 5) approved by ACCMHS Board May 2021.) *The Finance Committee shall consist of not less than 4 and not more than 6 Board members, and shall include the Authority's chief financial officer as an advisor. The Committee shall review the financial position of the Authority in relation to state, county, federal and other funding sources; the budget and allocations and third party payments; address audit issues when appropriate; analyze financial reporting requests/ requirements and Authority expenditures; and consider such other financial matters as the Board or the Chairperson of the Board may refer to the Committee. The Chairperson of the Finance Committee shall be the Board Treasurer. The Finance Committee shall meet monthly, on a regular basis, at a date and time determined by the Chairperson. A finance committee will typically be responsible for monitoring and communicating to the board about the organization's overall financial health. Its core duties are likely to include participating in and overseeing: the development of the organization's budgeting and financial planning, the creation of the organization's internal controls, the preparation and distribution to the board of timely, accurate, user-friendly financial reports, and the implementation of safeguards to protect the organization's assets.*

OnPoint
DRAFT Finance Committee Minutes
May 16, 2023
Location: 540 Jenner Drive, Allegan, MI 49010

Board Members Present: Chairperson Beth Johnston, Glenn Brookhouse, John Weerstra, Commissioner Gale Dugan, Commissioner Mark DeYoung

Board Members Absent: None

Staff Members: Andre Pierre, Erinn Trask, Mark Witte

Public Present: None

1. **Call to Order** – Chairperson Johnston called the meeting to order at 4:00 pm.
2. **Public Comment** – No members of the public were present.
3. **Approval of Agenda** – Commissioner Dugan moved, and Weerstra seconded, that the agenda for today’s meeting be approved. All in favor. Approved.
4. **Approval of Minutes** – Brookhouse moved, and Weerstra seconded, that the minutes of the April 2023 meeting be approved as written. All in favor. Approved.
5. **Review of Written Reports:**
 - a. Administrative Service Report – Pierre reviewed recent activities related to building construction finances. He noted that OnPoint will return approximately \$1.2 million in Medicaid funds to the LRE. Our compliance audit is ongoing and will be followed by our single audit to be completed by June. He said a lot is happening in IT and HR areas and is thankful for Trask’s support for the financial reports in this time of orientation and transition. Commissioner Dugan asked if the audit contract is an annual or multi-year contract. Pierre will verify and respond. Commissioner DeYoung asked about LRE financials. Commissioner Dugan asked if the Finance staff are enough to get the tasks done adequately. Pierre is evaluating that matter at this time.
 - b. Facilities and Human Resources – Andre reported that five positions have been posted.
6. **Action Items:**
 - a. Voucher Disbursements – Weerstra moved, and DeYoung seconded, to approve the April 2023 Voucher Disbursements totaling \$2,886,560.74. All in favor. Approved.
 - b. Deficit Elimination Plan – Trask provided an overview of the plan for committee members. Brookhouse moved, and Dugan seconded, that the Deficit Elimination Plan as summarized in the May 16, 2023 Finance Committee packet be approved. All in favor. Approved.
7. **Informational Items:**
 - a. March 2023 Financial Reports – Pierre reviewed and commented on the balance sheet in the board packet materials.
8. **Finance Committee Member Comments** – As it was his final meeting as a board member, Weerstra thanked the staff and committee members for their assistance in understanding the agency’s financials.
9. **Public Comment** – No members of the public were present.
10. **Adjournment:**
 - a. Commissioner Dugan moved, and Weerstra seconded, that the next meeting of the Finance Committee be scheduled for 4:15 pm. Commissioner DeYoung moves, and Brookhouse seconded, to amend that motion to 4:30 pm. All in favor. Amendment approved. On the main motion, all voted in favor. Approved. The next meeting will be held on Tuesday June 20, 2023 at 4:30 pm.
 - b. Weerstra moved, and Brookhouse seconded, to adjourn the meeting. All in favor. Approved. Meeting adjourned at 4:57 pm.



Administrative Services Board Report June 2023

Submitted by Andre Pierre, Chief Financial Officer
269.569.3238 – APierre@OnPointAllegan.org

We have officially taken occupancy of the new building on May 5, 2023. There still remains a “punch list” of small building items/projects to be completed. These items are on track to be completed over the next few months. We are processing the fifteenth construction draw totaling \$256,791.37, which will be funded through the United States Department of Agriculture (USDA) loan and Michigan Economic Development Corporation (MEDC) grant. During the month of May we did not execute any change order requests. We continue to meet with Cornerstone Construction and Schley Nelson Architects to review change orders, requests for information, and project status.

This month’s packet includes the monthly financial report for April 2023. This is the seventh month under the agency’s new chart of accounts after implementing Standard Cost Allocation. We are required to track staff time and costs at a greater level of detail than in the past, and to change the methodology we use to allocate costs. Overall, this change in methodology has not resulted in a significant change in cost by funding source. The Summary Schedule of Revenues and Expenses by Fund Source shows the difference between the revenue received from the Lakeshore Regional Entity (LRE) and the State of Michigan Department of Health and Human Services (MDHHS) and the eligible expenses incurred by OnPoint. These fund sources are cost settled at the end of each year, and any unspent funds are required to be returned to the LRE or MDHHS. We are projecting to return approximately \$1,206,400 (MH Medicaid and SUD Medicaid combined) to the LRE and carry forward/lapse approximately \$221,002 in General Funds back to MDHHS.

Following the statements are several charts showing the trending of capitation revenue from the LRE for the past three fiscal years. Additionally, there are several charts comparing the revenue and expense by funding category for each month of this fiscal year. Finally, there are key indicators tables showing summary service data for each month of the fiscal year to date.

The auditing firm Roslund, Prestage and Company (RPC) are currently near the completion of the Compliance Exam and are in the middle of our Single Audit. We anticipate that both will be completed by the end of June 2023, to meet timely submission. Upon completion a copy of the audit reports will be included in the proceeding month’s board packet, with a subsequent presentation of the results to the Board.

I continue to work together with Erinn Trask in the transition of responsibilities. Due to the complex nature of Community Mental Health Service Program (CMHSP) finances and reporting requirements, our collaboration will continue over the next several months, as I progress into the scope of this role. One of the items we are working on together is formulating the discussion and planning for building the agency’s budget to successfully pursue CCBHC demonstration. This will require a thoughtful and collaborative approach to bring forward a budget by July 1, 2023, that supports the merits of this endeavor.

Sincerely,

Andre Pierre
Chief Financial Officer
Tuesday, June 13, 2023



Full Board ACTION REQUEST	Subject:	Voucher Disbursements	
	Meeting Date:	June 20, 2023	
	Requested By:	Beth Johnston, Finance Committee Chairperson	
<u>RECOMMENDED MOTION:</u>			
<u>The Finance Committee recommends that the OnPoint Board approve the May 2023 disbursements totaling \$5,532,210.71.</u>			
<u>SUMMARY OF REQUEST/INFORMATION:</u>			
<u>Date Issued:</u>	<u>Voucher Number:</u>	<u>Type:</u>	<u>Amount:</u>
May 1, 2023	N/A	Loan Payment	\$21,334.00
May 1, 2023	V0906	Vendor	\$1,086,657.10
May 12, 2023	P1698	Payroll	\$418,736.78
May 15, 2023	V0908	Vendor	\$1,291,136.83
May 25, 2023	V0910	Construction	\$1,313,215.67
May 26, 2023	P1699	Payroll	\$417,878.20
May 31, 2023	V0909	Vendor	\$983,252.13
<u>BUDGET/FINANCIAL IMPACT</u>			
<ul style="list-style-type: none"> • These disbursements are part of the approved fiscal year 2023 operating budget for OnPoint. 			
BY: Nikki McLaughlin, Accounting Manager		DATE: June 20, 2023	



Full Board ACTION REQUEST	Subject:	Contracts
	Meeting Date:	June 20, 2023
	Requested By:	Beth Johnston, Finance Committee Chairperson
<u>RECOMMENDED MOTION:</u>		
The Finance Committee recommends that the OnPoint Board approve the following list of provider contracts for fiscal year 2023.		
<u>SUMMARY OF REQUEST/INFORMATION:</u>		
Provider	Contracted Service(s)	
ProLow Moving	One time moving service	
Riverside Integrated Systems, Inc	Fire monitoring/Alarm	
EPS Security	Alarm System monitoring	
County of Muskegon	Single Case Crisis Residential	
Pine Ridge Bible Camp	Respite Camp	
Camp Sunshine	Respite Camp	
Landmark Recovery, LLC	SUD Detox/Residential	
Anikare	Specialized Residential	
<u>BUDGET/FINANCIAL IMPACT</u>		
These contracted services are part of the fiscal year 2023 operating budget for OnPoint, except when indicated.		
BY: Nikki McLaughlin, Accounting Manager		DATE: June 20, 2023

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Period Ended
April 30, 2023

Monthly Finance
Report

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Summary of Variances and Fluctuations

April 30, 2023

I. Assets

- Cash and cash equivalents - Significant increase is due to timing of receipts from the Lakeshore Regional Entity (LRE) (see corresponding decrease in due from other governments below), as well as receipt of the second half of the Michigan Economic Development Corporation (MEDC) grant funds (see corresponding increase in unearned revenue below).
- Due from other governments - Significant decrease is primarily due to timing of receipts from the Lakeshore Regional Entity (LRE), see corresponding increase in cash and cash equivalents above.
- Prepaid items - Increase is primarily related to the timing of the May 2023 health insurance payment, which was made prior to month-end.
- Capital assets - Significant increase is due to ongoing construction work on the agency's new building.

II. Liabilities

- Due to other governments - Significant increase is due to the accrual of the full fiscal year 2022 settlement balance due to the LRE and State of Michigan, along with the fiscal year 2023 to date settlement balances.
- Unearned revenue - Significant increase is primarily related to the receipt of the second \$1.25 million in grant funds from the Michigan Economic Development Corporation (MEDC), see a corresponding increase in cash above. These funds are recorded as unearned revenue until spent at which time the revenue is recognized.
- Notes payable - Significant increase is related to draws on the agency's loan from the United States Department of Agriculture (USDA) to fund the building construction project. See the corresponding increase in capital assets above.

III. Operating revenue

- Other reimbursements and revenue - Significant variance is due to increase in third-party billings, as an increasing number of individuals are served under the Certified Community Behavioral Health Clinic (CCBHC) model.

IV. Operating expenses

- Salaries and wages - Significant variance is due to vacant positions for the year to date.
- Supplies and materials - Significant variance is due to the nature of these items. This budget line item includes the annual replacement of technology, which only happens one or two times a year, as well as certain supplies related to the move into the new building which happened in May 2023.
- Contractual services - Variance is due in part to utilizing contracted staffing for vacant positions (see corresponding variances in salaries and fringes above), as well as identified enhancements to the agency's electronic health record.

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Summary Schedule of Revenues and Expenses by Fund Source

October 1, 2022 through April 30, 2023

Mental Health Services	Medicaid	Autism	Healthy MI Plan	Medicaid Combined	General Fund
Revenue	\$ 14,309,144	\$ 2,357,993	\$ 1,698,101	\$ 18,365,238	\$ 1,071,646
Expense	14,712,242	1,155,039	1,884,707	17,751,988	850,644
Revenue over/(under) expenses	\$ (403,098)	\$ 1,202,954	\$ (186,606)	\$ 613,250	\$ 221,002

Substance Use Disorder Services	Medicaid	Healthy MI Plan	Medicaid Combined	SUD Block Grant	Public Act 2
Revenue	\$ 440,954	\$ 886,749	\$ 1,327,703	\$ 143,168	\$ -
Expense	287,589	446,963	734,552	143,168	-
Revenue over/(under) expenses	\$ 153,365	\$ 439,786	\$ 593,151	\$ -	\$ -

This financial report is for internal use only. It has not been audited, and no assurance is provided.

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Statement of Net Position

April 30, 2023

	September 2022	April 2023
Assets		
Current assets:		
Cash and cash equivalents	\$ 3,613,590	\$ 6,274,802
Accounts receivable	79,421	88,248
Due from other governmental units	2,136,967	1,044,060
Prepaid items	447,203	551,646
Total current assets	<u>6,277,181</u>	<u>7,958,756</u>
Non-current assets:		
Capital assets not being depreciated	4,986,365	8,703,847
Capital assets being depreciated, net	23,050	14,835
Total non-current assets	<u>5,009,415</u>	<u>8,718,682</u>
Total assets	<u>11,286,596</u>	<u>16,677,438</u>
Liabilities		
Current liabilities:		
Accounts payable	\$ 3,683,185	\$ 3,537,837
Accrued payroll and benefits	291,048	297,578
Due to other governmental units	2,619,923	3,494,827
Unearned revenue	544,964	969,955
Compensated absences - current portion	94,855	94,855
Notes payable - current portion	256,008	256,008
Total current liabilities	<u>7,489,983</u>	<u>8,651,060</u>
Long-term liabilities:		
Compensated absences	537,509	537,509
Notes payable	1,893,586	4,841,807
Total long-term liabilities	<u>2,431,095</u>	<u>5,379,316</u>
Total liabilities	<u>9,921,078</u>	<u>14,030,376</u>
Net position		
Invested in capital assets	2,859,821	3,620,867
Restricted for building construction	852,754	202,178
Unrestricted	<u>(2,347,057)</u>	<u>(1,175,983)</u>
Total Net Position	<u>\$ 1,365,518</u>	<u>\$ 2,647,062</u>

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Statement of Revenue, Expenses and Change in Net Position

October 1, 2022 through April 30, 2023

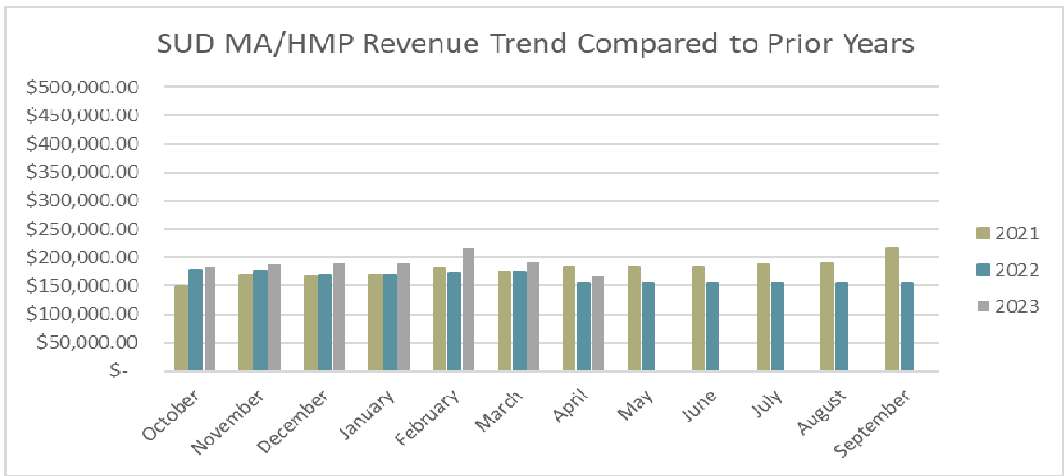
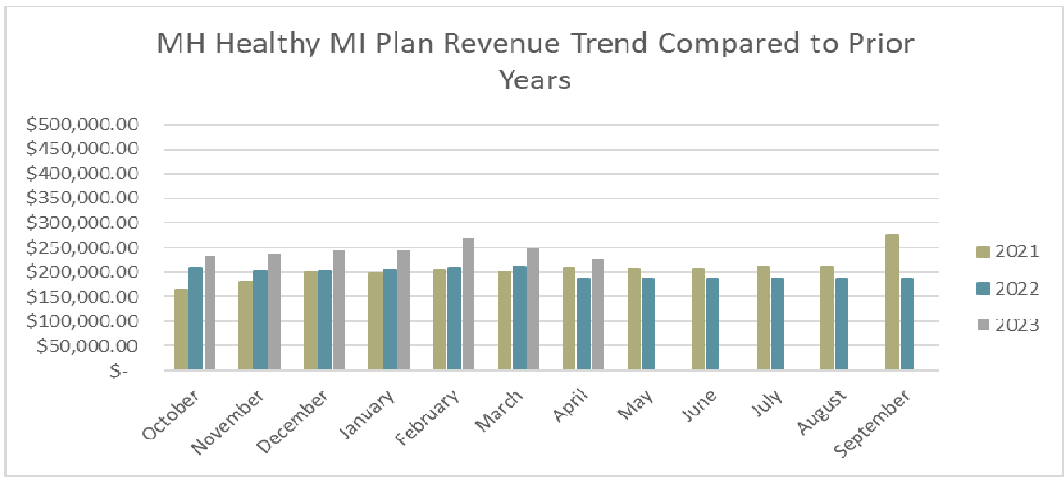
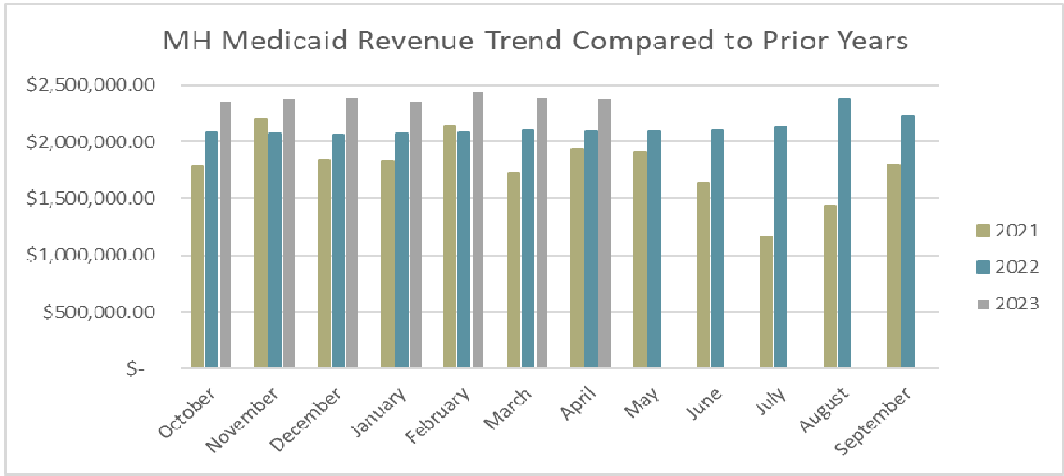
Percent of Year is 58.33%

	Total FY 2023 Budget	YTD Totals 4/30/23	Under/(Over) Budget	Percent of Budget - YTD
Operating revenue				
Medicaid:				
Traditional Capitation	\$ 25,193,969	\$ 14,309,144	\$ 10,884,825	56.80%
Traditional Capitation-Autism	3,937,779	2,357,993	1,579,786	59.88%
Traditional Settlement	(619,666)	(799,856)	180,190	
Healthy Michigan Capitation	2,697,512	1,698,101	999,411	62.95%
Healthy Michigan Settlement	(274,727)	186,606	(461,333)	
Substance use disorder revenue:				
Traditional Capitation	730,726	440,954	289,772	60.34%
Traditional Settlement	(465,390)	(153,365)	(312,025)	
Healthy Michigan Capitation	1,541,824	886,749	655,075	57.51%
Healthy Michigan Settlement	(983,316)	(439,786)	(543,530)	
State General Fund:				
Formula Fundings	1,707,737	1,071,646	636,091	62.75%
Settlement	(110,377)	(221,002)	110,625	
Grants and earned contracts	5,109,145	2,962,210	2,146,935	57.98%
Local funding	346,095	201,889	144,206	58.33%
PBIP	-	245,757	(245,757)	
Other reimbursements and revenue	268,262	292,335	(24,074)	108.97%
Total operating revenue	\$ 39,079,574	\$ 23,039,375	\$ 16,040,199	58.96%
Operating expenses				
Salaries and wages	\$ 11,496,279	\$ 5,577,147	\$ 5,919,132	48.51%
Fringe benefits	3,818,274	2,056,163	1,762,111	53.85%
Supplies and materials	409,807	143,558	266,249	35.03%
Provider Network services	20,980,022	12,219,975	8,760,047	58.25%
Contractual Services	1,642,209	1,447,825	194,384	88.16%
Professional development	98,941	62,022	36,919	62.69%
Occupancy	186,154	72,446	113,708	38.92%
Miscellaneous expenses	356,194	170,481	185,713	47.86%
Depreciation	14,423	8,215	6,208	56.96%
Total operating expenses	\$ 39,002,303	\$ 21,757,832	\$ 17,244,471	55.79%
Change in net position	77,271	1,281,543	\$ (1,204,272)	
Beginning net position	106,285	1,365,519		
Ending net position	\$ 183,556	\$ 2,647,062		

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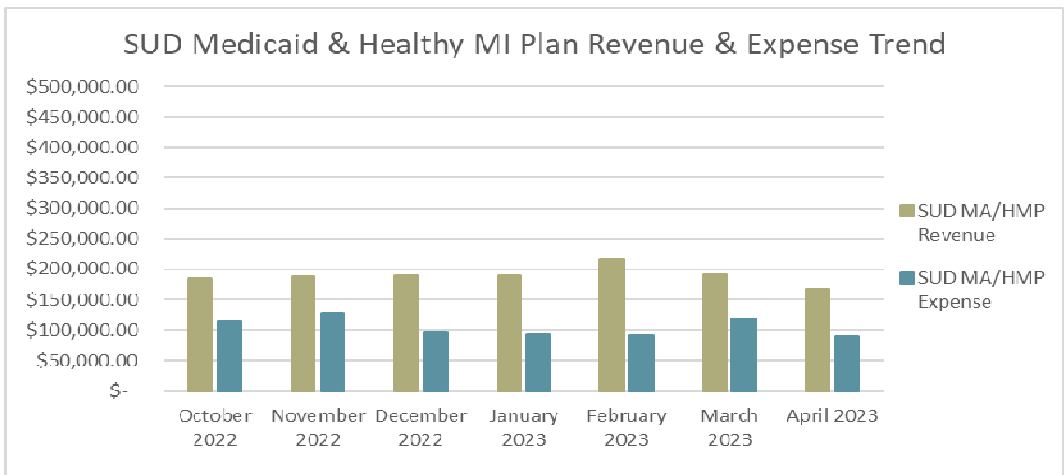
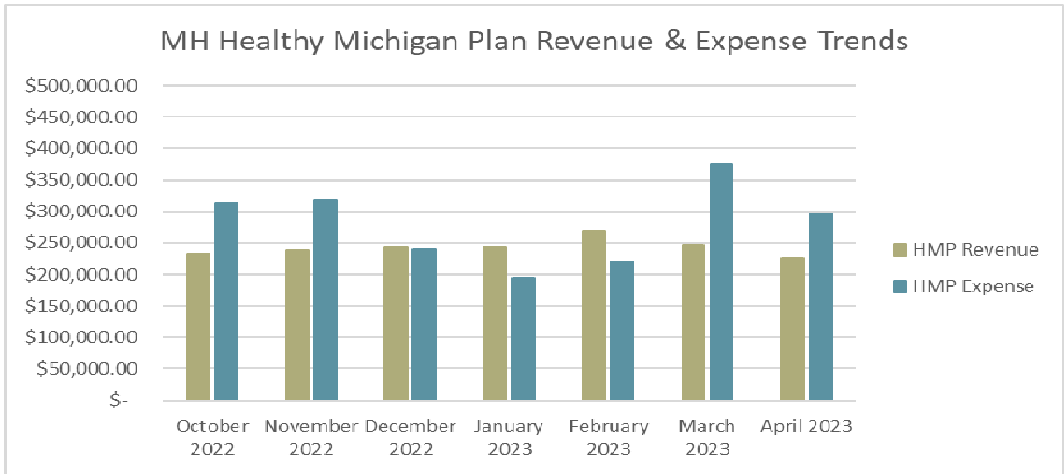
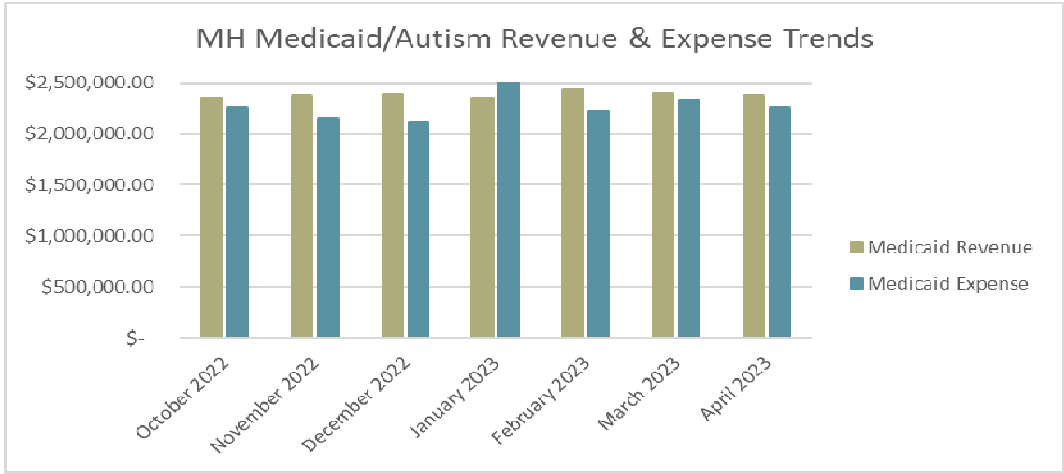
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Key Indicators April 30, 2023



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Key Indicators April 30, 2023



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Key Indicators

April 30, 2023

Internal Program Name	October 2022			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 5,118	10	330	\$ 512
Case Management	\$ 230,127	416	18,754	\$ 553
Outpatient Therapy	\$ 239,123	232	18,094	\$ 1,031
Occupational Therapy	\$ 8,318	11	787	\$ 756
ACT Program	\$ 38,919	32	3,502	\$ 1,216
Home Based Services	\$ 84,029	54	8,884	\$ 1,556
Med Clinic Services	\$ 111,612	201	8,698	\$ 555
CCBHC Program	\$ 96,388	134	12,328	\$ 719
SUD Services	\$ 49,521	24	5,013	\$ 2,063
Grand Total	\$ 863,155	864	76,390	\$ 999

Internal Program Name	November 2022			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 17,045	12	1,099	\$ 1,420
Case Management	\$ 232,954	453	19,446	\$ 514
Outpatient Therapy	\$ 229,978	242	19,482	\$ 950
Occupational Therapy	\$ 8,223	10	685	\$ 822
ACT Program	\$ 46,189	32	4,367	\$ 1,443
Home Based Services	\$ 88,900	52	9,339	\$ 1,710
Med Clinic Services	\$ 99,449	180	7,847	\$ 552
CCBHC Program	\$ 89,151	135	11,473	\$ 660
SUD Services	\$ 70,771	28	6,376	\$ 2,528
Grand Total	\$ 882,660	883	80,114	\$ 1,000

Internal Program Name	December 2022			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 6,561	10	423	\$ 656
Case Management	\$ 229,958	404	19,011	\$ 569
Outpatient Therapy	\$ 178,957	222	16,464	\$ 806
Occupational Therapy	\$ 16,853	19	1,240	\$ 887
ACT Program	\$ 48,047	30	4,442	\$ 1,602
Home Based Services	\$ 59,500	47	6,173	\$ 1,266
Med Clinic Services	\$ 65,691	127	4,963	\$ 517
CCBHC Program	\$ 66,787	125	8,579	\$ 534
Grand Total	\$ 722,045	831	65,815	\$ 869

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Key Indicators

April 30, 2023

Internal Program Name	January 2023			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 9,538	5	615	\$ 1,908
Case Management	\$ 325,679	524	27,230	\$ 622
Outpatient Therapy	\$ 300,278	270	20,256	\$ 1,112
Occupational Therapy	\$ 33,149	26	2,444	\$ 1,275
ACT Program	\$ 62,790	33	5,757	\$ 1,903
Home Based Services	\$ 86,018	48	8,979	\$ 1,792
Med Clinic Services	\$ 112,259	216	8,544	\$ 520
CCBHC Program	\$ 71,360	133	9,074	\$ 537
SUD Services	\$ 50,370	41	4,691	\$ 1,229
Grand Total	\$ 1,051,441	986	87,590	\$ 1,066

Internal Program Name	February 2023			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 6,405	5	413	\$ 1,281
Case Management	\$ 270,587	464	22,067	\$ 583
Outpatient Therapy	\$ 301,413	236	15,868	\$ 1,277
Occupational Therapy	\$ 30,286	24	2,312	\$ 1,262
ACT Program	\$ 47,755	33	4,372	\$ 1,447
Home Based Services	\$ 84,337	48	8,794	\$ 1,757
Med Clinic Services	\$ 91,760	176	7,308	\$ 521
CCBHC Program	\$ 56,840	115	7,095	\$ 494
SUD Services	\$ 44,017	53	4,345	\$ 831
Grand Total	\$ 933,400	909	72,574	\$ 1,027

Internal Program Name	March 2023			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 18,844	9	1,215	\$ 2,094
Case Management	\$ 328,977	512	27,020	\$ 643
Outpatient Therapy	\$ 219,125	246	16,589	\$ 891
Occupational Therapy	\$ 35,002	27	2,666	\$ 1,296
ACT Program	\$ 67,213	34	6,549	\$ 1,977
Home Based Services	\$ 95,111	54	10,108	\$ 1,761
Med Clinic Services	\$ 59,814	136	4,652	\$ 440
CCBHC Program	\$ 43,641	102	5,351	\$ 428
SUD Services	\$ 55,282	45	4,702	\$ 1,228
Grand Total	\$ 923,009	943	78,852	\$ 979

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Key Indicators

April 30, 2023

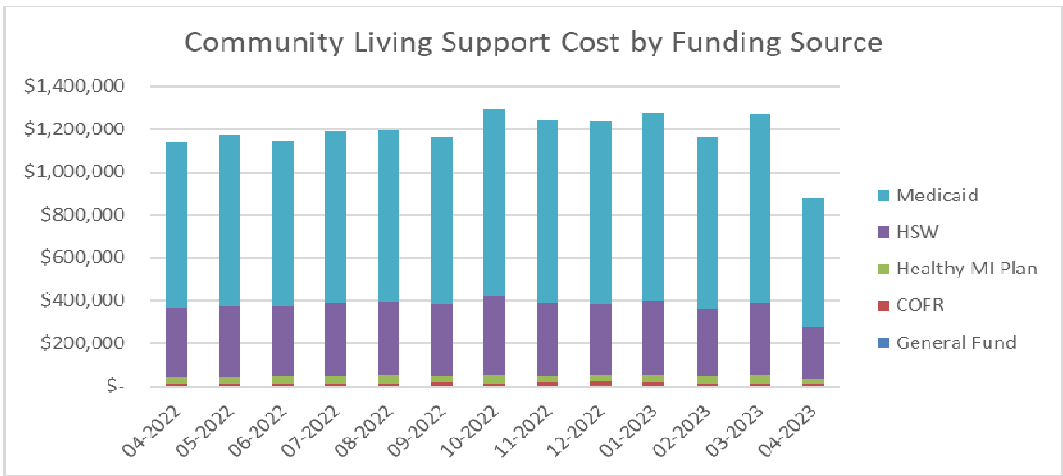
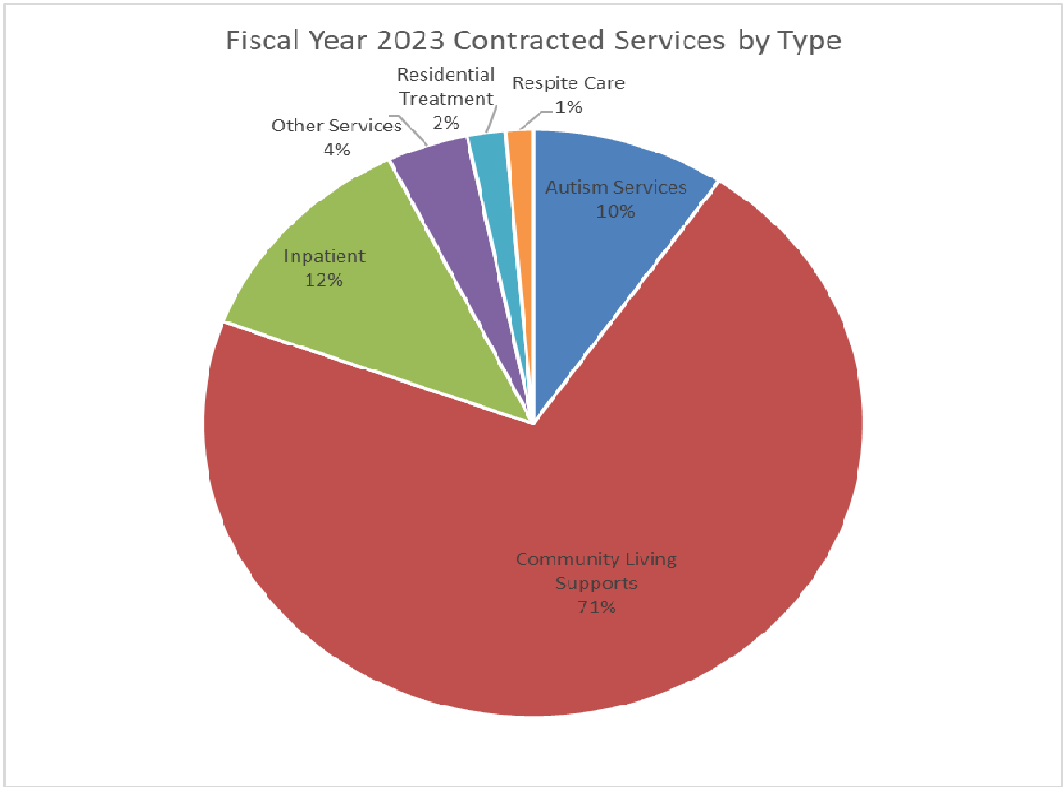
Internal Program Name	April 2023			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 10,469	8	675	\$ 1,309
Case Management	\$ 273,590	481	23,925	\$ 569
Outpatient Therapy	\$ 213,185	214	13,817	\$ 996
Occupational Therapy	\$ 38,027	32	2,851	\$ 1,188
ACT Program	\$ 53,354	32	5,226	\$ 1,667
Home Based Services	\$ 89,173	54	9,430	\$ 1,651
Med Clinic Services	\$ 48,472	110	3,396	\$ 441
CCBHC Program	\$ 28,249	79	3,393	\$ 358
SUD Services	\$ 38,063	40	3,328	\$ 952
Grand Total	\$ 792,582	854	66,041	\$ 928

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Key Indicators

April 30, 2023

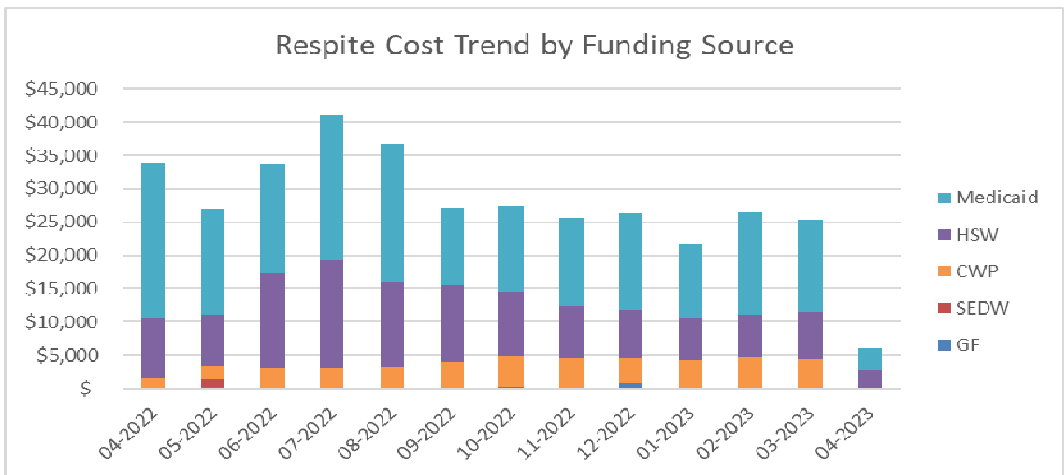
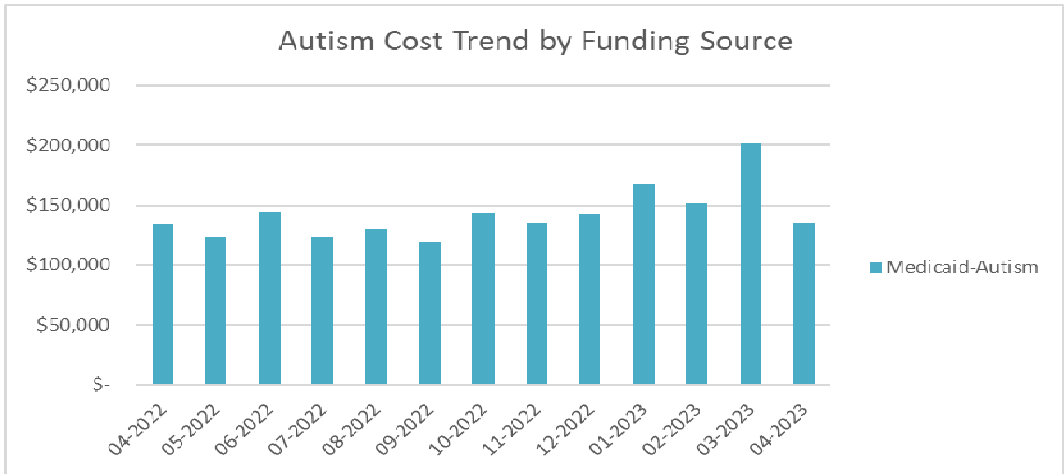
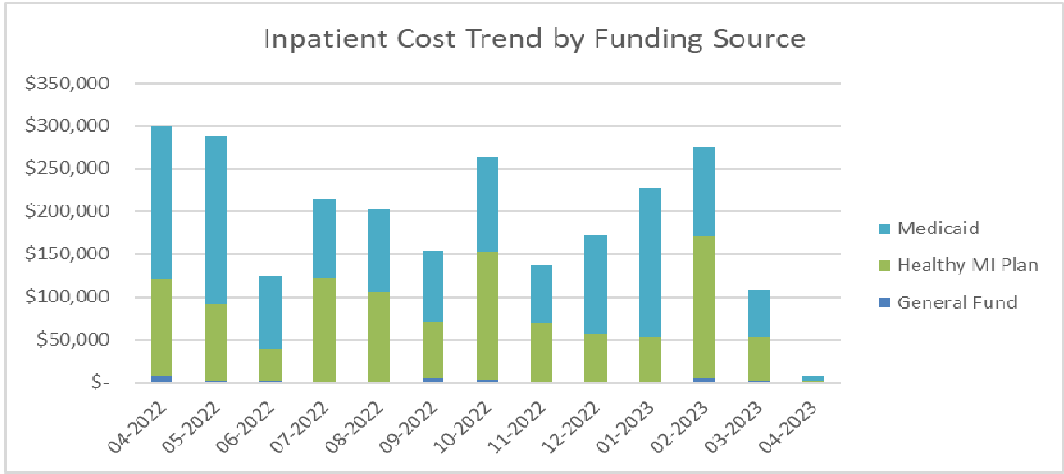
The following charts summarize the agency's provider network services. Providers have 60 days from the date of service to submit a claim, and then the agency has an additional 30 days to pay the claim and report the encounter. As such, the data for the most recent month will be incomplete.



ONPOINT

Key Indicators

April 30, 2023



AGENDA

OnPoint
Program Committee
Tuesday, June 20, 2023
4:15 pm

540 Jenner Drive, Allegan

Also available virtually at the link or phone number below:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 616-327-2708,896969400#](tel:+16163272708,896969400#) United States, Grand Rapids

Phone Conference ID: 896 969 400#

NOTE: At this time, in-person attendance capacity is limited. Social distancing is required.

1. Call to Order – Alice Kelsey, Chair
2. Public Comment – Agenda Items Only, Subject to 5-Minute Limit Per Person
3. Approval of Agenda
4. Approval of Minutes
5. Program Presentation: Peer Services
6. Written Reports to Program Committee
 - a. COO Report – Leanne Kellogg
 - b. Clinical Services – Susan Conrad
 - c. Quality Innovation and Compliance – Mandy Padgett
 - d. Customer Service – Cathy Potter (Feb/May/Aug/Nov)
7. Program Committee Member Comments
8. Public Comment – Any Topic, Subject to 5-Minute Limit Per Person
9. Adjournment – Next meeting July 18, 2023 – **540 Jenner Drive**

Program Committee: Alice Kelsey, Chair; Vacant, Vice Chair;
Kim Bartnick, Robin Klay, Jessica Castaneda

Program Committee. (Excerpt from Board Bylaws, Art. VII. Section 1c (page 5) approved by OnPoint Board May 2021.)

The Program Committee shall consist of not less than 4 and not more than 6 Board members and shall include the Authority's chief program officer as an advisor. It shall review data and narrative information provided by Authority staff regarding services delivered by community-based service providers and hospital providers; review proposed new programs and existing programs and make recommendations relating thereto; make recommendations which encourage improvement in quality of services; review information with a view towards policy which encourages accountability in areas of programmatic, fiscal, compliance and clinical performance; and review compliance program issues and initiatives and make recommendations relating thereto. The Program Committee shall meet monthly, on a regular basis, at a date and time determined by the committee chairperson.

OnPoint
540 Jenner Drive

**Program Committee Minutes
May 16, 2023 – 4:15 pm**

Board Members Present: Alice Kelsey, Robin Klay and Karen Stratton

Board Members Absent: Kimberly Bartnick and Emily Schwartz

OnPoint Staff Present: Susan Conrad, Heidi Denton, Geniene Gersh, Brenda Holquist, Leanne Kellogg, Mandy Padget, Cathy Potter, and Lauren Tordaro

Others: Nathan Klay

1. Call to Order

Ms. Kelsey called the meeting to order at 4:15 pm.

2. Public Comment

None.

3. Approval of Agenda

Moved: Ms. Stratton

Supported: Ms. Klay

Motion carried.

4. Approval of Minutes of April 18, 2023 agenda as is.

Moved: Ms. Klay

Supported: Ms. Stratton

Motion carried.

6. Program Presentation – Prevention

Ms. Denton and Ms. Tordaro presented and was available for questions.

7. Program Committee Reports

a. Integrated Health

Ms. Kellogg reviewed her report and was available for questions.

b. Clinical Services

Ms. Conrad gave an overview of what her position entails and was available for questions.

c. Quality Improvement/Performance Management

No report.

d. Customer Service

Ms. Potter reviewed her report and was available for questions.

7. Program Committee Member Comments

None.

8. Public Comment

None.

9. **Adjournment**

Meeting adjourned at 5:16 pm.

OnPoint COO BOARD REPORT June 2023

Submitted by: Leanne Kellogg, Chief Operating Officer, MS, BSN, RN,
269-673-6617 ext. 4868 email: lkelllogg@onpointallegan.org

Chief Operating Officer

As we continue to get settled in our new building, we are prioritizing any comments in relationship to safety, access to care, noise and functionality within the building. We appreciate the continued patience as we work in a new way together.

Strategic planning preparation and discussion continues, refer to Mark's report for further details.

CCBHC (Certified Community Behavioral Health Clinic) Grant

During an OnPoint leadership meeting we provided additional educational information in regard to our pursuit of both the SAMHSA grant and State Demonstration opportunity.

We successfully submitted our SAMHSA CCBHC IA- (Improvement and Advancement) application on 5/19/2023 prior to the due date of 5/22/2023. We anticipate to hear before end of August.

We are the in midst of preparing our State of Michigan Demonstration Criteria Attestation and Cost Report due by 7/1/2023. This will entail significant work across departments and leadership is prepared to help execute.

Leadership is actively participating in two different sets of Technical Assistance offered. One through CMHA, as presented in Mark's report. The additional TA sessions are offered by MDHSS to assist with application and cost report processing.

EVIDENCE BASED PROGRAMS BOARD REPORT ~ June 2023

by Geniene Gersh, PhD, Director of Evidence Based Programs

269-673-6617, email ggersh@onpointallegan.org

Expanding Evidence Based Practice Services at OnPoint

As the agency works toward obtaining the Certified Behavioral Health Clinic (CCBHC) State of Michigan Demonstration designation, the Michigan Department of Health and Human Services (MDHHS) will require the provision of 12 evidence-based practices (EBPs) listed below.

- “Air Traffic Control” Michigan Crisis and Access Line (MiCAL) Model
- Assertive Community Treatment (ACT)
- Cognitive Behavioral Therapy (CBT)
- Dialectical Behavior Therapy (DBT)
- Infant Mental Health (IMH)
- Integrated Dual Disorder Treatment (IDDT)
- Motivational Interviewing (MI) for adults, children, and youth
- Medication Assisted Treatment (MAT)
- Parent Management Training – Oregon Model (PMTO)
- Screening, Brief Intervention, and Referral to Treatment (SBIRT)
- Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)
- Zero Suicide

The above referenced EBPs must be implemented into the delivery of clinical services in a manner that is person and family-centered, recovery-oriented, and respectful of the individual consumer’s needs, preferences, and values, with both consumer involvement and self-direction of services.

OnPoint will use a measurement-based care model, using routine data collection reports to monitor and ensure EBP fidelity, drive clinical decision-making and improve clinical outcomes. Clinicians will document all EBPs used in the clinical progress note for each service provided. Clinical monitoring of EBP fidelity will occur through routine clinical supervision meetings with staff by program supervisors. OnPoint’s clinical leadership and the Michigan Fidelity Assistance Support Team (MIFAST) will monitor clinical outcomes and fidelity. MIFAST reviews by MDHHS provides technical assistance by measuring the degree to which an EBP has been implemented for both fidelity and efficacy.

Currently, OnPoint is utilizing several of the required EBPs within our clinical programs. This Director will be collaborating with the Director of Program Operations and Clinical Managers and Supervisors to provide access to training to support staff in gaining the skills to provide these EBPs to full fidelity to the model as well as learning new EBPs that will be a part of the expanded services that will be provided. In order to achieve this, OnPoint will utilize internal and external resources to provide support and training.

One external resource is the CCBHC National Technology and Technical Assistance (TTA) Center, operated by the National Council for Mental Wellbeing in collaboration with the Substance Abuse and Mental Health Administration (SAMHSA). The TTA Center houses the newest evidence-based resources, tools and supports to ensure CCBHCs are effective and successful in the adherence to the CCBHC model, certification, sustainability and implementation of processes that support access to care and evidence-based practices.

Geniène Gersh, Ph.D.

Director of Evidence Based Programs

Melissa Potvin MA, LPC – Manager of High Intensity Services

ACCESS

For the month of May the Access department had 207 inquiries/requests for services. 153 assessments were scheduled within the month and 115 were completed with only 38 cancellations or no shows (decreased from the past several months). 56 individuals were referred to adult mental health services, 5 were referred to SUD outpatient services (and two SUD higher level of care placements), 34 referred to children's mental health services, 6 children were referred to the Autism Benefit Waiver and 1 to the Children's Waiver Program, 3 referrals to adult I/DD services, and 8 individuals were not recommended for services. We did have one employee submit their resignation with their last day being June 14th. The position was posted on 5/26 and we are in the process of reviewing candidates and setting up interviews at this time. In the interim, the Access Program Supervisor will be adding in additional intake slots onto their calendar to help meet the high need of requests for services.

MENTAL HEALTH TREATMENT COURT

We accepted one new person to the program and had to reject 2 other referrals due to not qualifying for the program. We had an unsuccessful discharge from the MHTC in May as well. We currently have 5 people in phase 1 and 2 people in phase 2.

CRISIS

For the month of May, the Crisis department conducted prescreen evaluations on 53 individuals. Of those 53 screens, 38% were safety planned home and 62% were placed in a higher level of care facility including crisis residential, partial hospitalization or inpatient hospitalization. This month has been our highest number of screens for minors in 2023 at 19 prescreen requests. A crisis residential facility called Samuel's House operated by Hope Network with 6 beds for minors has opened back up for our use, and we have already placed some children there this month. We have had 3 requests for mobile crisis services for kids this month with the hope increasing this number with more community promotion.

We are scheduled for attendance this summer at the community booths at the local Farmer's Market in Allegan to promote OnPoint mobile crisis services, and also have plans to attend the local school open houses this summer.

ASSERTIVE COMMUNITY TREATMENT

Currently there are 36 members on the ACT team with two new enrollments for the month of May. The team has increased their frequency of home visits by 50% as previously services were being held in-person once a week and now all consumers are being seen at least twice. Duration is steady between 15-30 minutes consistently with efforts to increase that to 30 minutes solid. Team members were able to assist with getting a consumer on a waitlist for AFC housing, provide support during guardianship hearings, start a Social Security application for financial benefits, and advocate for mental health support as a condition of their probation during a consumer's criminal sentencing. Team members assisted consumers with direct referrals to the housing team, securing food from local food pantries, and again advocating for client as it pertained to a custody agreement. The ACT team supports their consumers implementing clear goals and objectives and utilizing community partnerships.

Children's Services

Submitted by Tara Poore, LMSW, Program Manager
tpoore@onpointallegan.org

We wrapped up another busy and successful school year and are ready for summer. Historically, we often see less referrals in the summer, however, new referrals have not slowed down and we continue to welcome more children into services. Many staff look forward to this time as our community-based staff is more able to connect outdoors with clients and also have flexibility to meet during daytime hours.

We are near completion of another Trauma Focused Cognitive Behavioral Therapy cohort (TF-CBT). TF-CBT is an evidence-based treatment approach shown to help children, adolescents, and their parents (or other caregivers) overcome trauma-related difficulties. This was a yearlong commitment that involves a great deal of training and consultation and is provided by MDHHS. Having more staff trained in this modality will greatly benefit the children & families that we serve. We currently have 2 staff trained in TF-CBT but will have an additional 4 after the completion of this cohort.

As for current staffing, we continue to grow as a team. We welcomed Emma Higgs to a new role as Home Based and Infant Mental Health Supervisor. Emma has been a home-based therapist for the last 5 years and we are excited to have her advance her career with us.

We are in the development stages and planning to offer a teen group this summer. We have not been able to offer a group for teens in quite some time, so we are looking forward to bringing back this much needed service. Additionally, we are offering a parent support group (Empower) that meets regularly this summer to offer support and connection to local parents. Please see attached flyer for additional information.

Empowerment!

Parent Support Group

About the Program

The purpose of our group is to provide a safe place for parents to come together and discuss real life struggles. Each meeting will focus on a specific topic, as well as provide parents with the opportunity to ask questions and talk with others facing similar situations. During the meeting, beverages and snacks will be provided. There will be adult supervision available for kids as well!

Dates

May 31st
June 14th
June 28th
July 12th
July 26th
August 9th
August 23rd

More dates
to come!

Time

5:30pm - 7:00pm

Possible Topics

- Behavior Management
- Stress Response in Kids
- Co-Parenting
- Coping Skills
- Time Management
- Self-Talk

**Guest speakers
may attend.**

Location

Hillside Learning Center
212 Grove St
Allegan, MI 49010

Contact Information

Beth:
EEvans@onpointallegan.org
(269) 615-6130

Christy:
CStiles@onpointallegan.org
(269) 360-1114



Quality Innovation Utilization Management and Compliance Board Report June 2023

Submitted by Mandy Padget, Director of Quality Innovation & Compliance
mpadget@onpointallegan.org (269) 673-6617 ext. 2718

Quality Innovation Activities

OnPoint received full CARF accreditation (three years) for all the programs put forward. Results will be disseminated to leadership and teams this month. As expected, CARF identified a few areas of improvement for the organization and as such, teams and leadership will work collaboratively to create a quality improvement plan based on identified areas of improvement and will submit to CARF in July of 2023.

Quality Innovation staff continue to support the organization's CCBHC initiative via work on the CCBHC IA and Demonstration applications.

Just over 2000 satisfaction surveys were mailed out to individuals and families served by OnPoint. A huge thank you to the Clerical Support team, Brenda Polmanteer, Kim Bectel, Cathy Potter, and Janice August for the hard work and coordination.

Quality Innovation staff are working to prepare the organization for the HSAG audit and the LRE audit both of which are taking place in July 2023.

Corporate Compliance Activities

A total of 3 investigations are currently open and active.

The Corporate Compliance Officer provided the OnPoint board with training at the May 2023 board meeting.

Utilization Management Activities

Several hundred authorizations were entered during the month of May. This does not include concurrent reviews completed by Utilization Management.

ISPA applications continue to be entered into the state system. As of June 07, 2023, according to data provided by the LRE, 60% plus of eligible enrollee ISPA applications were received and accepted by the state.

Respectfully submitted,

Mandy Padget, MSW, CHC
Director of Quality Innovation and Compliance
OnPoint

OnPoint
Executive Committee Meeting Agenda

May 12, 2023 – 2:30 pm

Location: OnPoint, 540 Jenner Drive, Allegan, MI 49010

Board Members	[] Commissioner Gale Dugan, OnPoint Board Chairperson
	[X] Alice Kelsey, OnPoint Board Vice-Chairperson
	[X] Elizabeth Johnston, OnPoint Board Treasurer
	[X] Commissioner Mark DeYoung, OnPoint Board Secretary
OnPoint Staff	[X] Mark Witte, OnPoint Executive Director
	[X] Mandy Padget, OnPoint QI & Compliance Director

1. **Call to Order** – Vice-Chairperson Alice Kelsey called the meeting to order at 2:40 pm.
2. **Members Present/Excused** – Chairperson Gale Dugan was excused from today’s meeting. All other members present.
3. **Review of Agenda** – Motion by Johnston to approve the agenda. Supported by Commissioner DeYoung. All in favor. Motion approved.
4. **Review/Approval of Minutes of Prior Meeting** – Motion by Commissioner DeYoung to approve minutes of the prior meeting as presented. Supported by Johnston. All in favor. Motion approved.
5. **Compliance Update**
 - a. Mandy Padget, OnPoint Director of QI & Compliance briefed the committee:
 - i. OnPoint has received notice of three-year reaccreditation by CARF. Several items will require development of plans for improvement, but no surprises. Will review in detail at next month’s meeting and brief the board accordingly.
 - ii. Confirmed plans for focused compliance training at next week’s full board meeting.
 - iii. Office of Inspector General (OIG) – We received an OIG report about potentially problematic claims from a regional provider; we reviewed all claims; no concerns.
6. **Updates on Prior Meeting Topics**
 - a. Building Updates – Witte reported that today concludes the first week in the new space. Very thankful that the bulk of move activities are behind us. Shared general information on plans for consignment of former furnishings on 122nd Avenue. One suggestion received for attention to a bush on the NE corner of the property.
7. **Executive Director Items**
 - a. Board Packet Review – Reviewed the packet and received comments for clarification next week. Johnston and Kelsey will consider revisions to committee meeting start times with the end of the Building Committee meeting. Will need to consider RRAC as well.
 - b. Key Board Tasks by Month – Reviewed list and noted upcoming items. No changes made.
 - c. LRE Board Member Need – Witte reported that Jim Storey, our most recent appointee to the LRE board, has completed the balance of the unexpired term of Dawn Rodgers DeFouw. If he is to continue as OnPoint’s appointee, the LRE requests that he be formally re-appointed to the board.

MOTION – Johnston moves, and Commissioner DeYoung supports, to recommend to the OnPoint board that Jim Storey be reappointed to a new/full term on the LRE Board. All in favor. Motion approved.
 - d. Card Keys for Board Members – Discussed the merits of card keys and building access for board members. The need for access is very limited as onsite meetings are usually planned and with staff present to afford access. Arrangements can be made should board members wish to meet onsite without staff involved. Recommendation is to discontinue the distribution of keys to board members. Propose discussion at the board meeting.

- e. Ascension Meeting – Witte noted he'd been invited to a meeting with former Ascension Borgess Allegan board members to discuss behavioral health needs/concerns in the next week or two. He is planning to attend.
 - f. CCBHC – Applications proceeding for the SAMHSA "IA" grant as well as for MDHHS's Demonstration pilot.
 - g. Board Composition – With recent resignations/openings, we looked at the current roster and discussed needs for recruitment over time. CCHBC requires 51% client/family board membership and Michigan's Mental Health code also specifies a mixture of representatives. Will be mindful of it as we proceed. Should be able to hit 51% without difficulty right away.
8. **Next Meeting Date/Time** – Friday, June 16, 2023 at 2:30 pm at 540 Jenner Drive, Allegan, MI 49010
9. **Adjournment** – Motion by Johnston, seconded by Commissioner DeYoung, to adjourn. All in favor. Meeting adjourned at 4:10 pm.

Submitted by Mark Witte
5/12/2023

OnPoint
Building Committee Minutes

May 16, 2023 – 3:30 pm

Location: OnPoint, 540 Jenner Drive, Allegan, MI 49010

Board Members: Gale Dugan Mark DeYoung Beth Johnston John Weerstra
Staff Members: Nan Lawrence Erinn Trask Andre Pierre Mark Witte

1. **Call to Order** – Chairperson Dugan called the meeting to order at 3:30 pm.
2. **Review/Approval of Agenda** – Reviewed. Moved by Johnston, seconded by Commissioner DeYoung, to approve the agenda as presented. All in favor. Adopted. Agenda approved.
3. **Review/Approval of Prior Minutes** – Reviewed. Moved by Commissioner DeYoung, seconded by Johnston, to approve the agenda as presented. All in favor. Adopted. Agenda approved.
4. **Construction Report** – Witte noted that there continues to be signs of progress on the building – e.g., parking lot behind building has had a first layer of paving, exterior signs have been completed. Other items inside continue to be dialed in – e.g., sound systems, networking/wifi, printers, etc. HVAC and generator are still pending. The county’s advice on the repurposing of an older county generator was not favorable for our needs.
5. **Financial Report** – Trask reported that we are sitting OK on finances. She will prepare a final expenditure by source report in July for the Finance Committee. Overall cost is just shy of \$9 million. The building is fully insured.
6. **Other** – Commissioner Dugan inquired if any members had objections to discharging the Building Committee and reverting any outstanding or future issues to the Finance Committee. Commissioner DeYoung moved, supported by Johnston, to recommend to the OnPoint board that the Building Committee be discharged. All in favor. Approved.
7. **Next Meeting Date** – None proposed pursuant to the motion to discharge the committee.
8. **Adjournment** – Johnston moved, supported by Commissioner Dugan, to adjourn the meeting. All in favor. Adopted. Meeting adjourned at 3:50 pm.

Submitted by Mark Witte

MINUTES

ONPOINT BOARD

Tuesday, May 16, 2023, at 5:30 P.M.

540 Jenner Drive

Present: Kim Bartnick, Glen Brookhouse, Commissioner Mark DeYoung, Commissioner Gale Dugan, Beth Johnston, Alice Kelsey, Robin Klay, Karen Stratton Pastor Craig Van Beek and John Weerstra

Absent: Emily Schwartz

Staff: Susan Conrad, Geniene Gersh, Brenda Holquist, Leanne Kellogg, Kelsey Newsome, Mandy Padget, Andre Pierre, Cathy Potter, Lauren Tordaro, Erinn Trask and Mark Witte

Visitors: Royal Grue and Stephanie VanDerKooi

1. Call to Order

Commissioner Dugan called the meeting to order at 5:30 pm. Roll call was taken and a quorum was reached.

2. Pledge of Allegiance

Recited.

3. Provision for Public Comment

None.

4. Approval of Agenda with the addition of the CCBHC Presentation

Moved: Mr. Weerstra

Supported: Mr. Brookhouse

Motion carried by roll call.

5. Consent Agenda – *All items listed are routine and to be enacted by one motion.*

a. **Recommended Motion:** Approval of prior minutes for the following:

- i. RRAC Meeting (02.18.2023)
- ii. Executive Committee Meeting (04.14.2023)
- iii. Board Meeting (04.18.2023)
- iv. Building Committee Meeting (04.18.2023)
- v. Finance Committee Meeting (04.18.2023)
- vi. Program Committee Meeting (04.18.2023)

Moved: Ms. Klay

Supported: Ms. Stratton

Motion carried by roll call.

6. CCBHC Presentation

Julia Rupp gave an overview of the CCBHC process and was available for questions.

7. Building Committee

Commissioner Dugan gave a report on the most recent meeting and was available for questions. The building committee met for the last time. Responsibilities will be shifted to the finance committee.

Motion: To disband the Building Committee.

Moved: Mr. Dugan

Supported: Mr. Weerstra

Motion passed.

8. Program Committee Report

Ms. Kelsey briefly reviewed the activities of the Program Committee, highlighting reports of interest and was available for questions.

9. Finance Committee Report

- a. The Finance Committee recommends that the OnPoint Board approve the March 2023 disbursements totaling \$2,886,560.74.

Moved: Ms. Johnston

Supported: Mr. Weerstra

Motion carried by roll call.

- b. The Finance Committee recommends that the OnPoint Board adopt the deficit elimination plan, as presented.

Moved: Ms. Johnston

Supported: Mr. Weerstra

Motion carried by roll call.

Ms. Trask gave an overview of the March financials and was available for questions.

10. Recipient Rights Advisory Committee (Feb/May/Aug/Nov)

Mr. Brookhouse reviewed the report and was available for questions.

11. Chairperson's/Executive Committee Report

Ms. Kelsey reported on the Executive Committee meeting and was available for questions.

The Executive Committee recommends to the OnPoint board that Jim Storey be reappointed to a new/full term on the LRE Board.

Moved: Mr. Dugan

Supported: Ms. Klay

Motion carried.

To approve the appointment of Craig Van Beek to the Finance Committee.

Moved: Mr. Dugan

Supported: Ms. Johnston

Motion carried.

To accept the resignations of Mr. Weerstra and Ms. Schwartz.

Moved: Ms. Klay

Supported: Ms. Stratton

Motion carried by roll call.

To approve the appointment of Mr. DeYoung, Mr. Dugan and Mr. Witte as voting delegates at the CMHA spring conference.

Moved: Ms. Johnston

Supported: Mr. Van Beek

Motion carried by roll call.

12. LRE Update

Stephanie VanDerKooi gave an update on the LRE and was available for questions.

13. OnPoint Executive Director's Report

Mr. Witte reviewed his report and was available for questions.

14. Corporate Compliance Training

Ms. Padget presented the training and was available for questions.

16. Provision for Public Comment

None.

17. Board Member Comments

Mr. Brookhouse, Ms. Johnston, Mr. DeYoung and Ms. Stratton state they will miss John and wish him well.

Ms. Kelsey asks if Ms. Rupp has a recording of her full presentation.

Ms. Castaneda states she is happy to be a member the board.

Mr. Dugan welcomes Ms. Castaneda and thanks the staff for support in getting the new building open. He also thanked Ms. Lawrence for all of her efforts with the building.

18. Motion to Adjourn:

Moved: Mr. Weerstra

Supported: Ms. Johnston

Motion carried.

Meeting adjourned at 7:48 pm.

Respectfully submitted,

Brenda Holquist
Executive Assistant

Gale Dugan
Board Chair

OnPoint Board of Directors
Executive Director Report
 June 2023

1. Agency

Human Resources – We received a notice of resignation on 5/33/2023 from HR Director Nannette Lawrence. CFO Andre Pierre and the two remaining HR staff (Leah Stickels and Dawn Sisson) have stepped up to maintain operations as seamlessly as possible. As of the date of this report, Andre is determining our next steps which may involve a -term option that could be built onto our existing Rehmann contract and a straightforward posting for a new HR Director, or some combination thereof.

Building – Among the finishing touches we’ve completed or are working on are: (a) completion of our EIFS (Exterior Insulation Finishing Systems) with a new contractor, (b) installation of the final Roof Top Unit (RTU) in August, (c) installation of the intended carpet in HR hallway, (d) final asphalt layer on West parking lot, and (e) sound seals on certain interior doors.

2. Board

CMHA BoardWorks Training – As I mentioned at last month’s meeting, CMHA offers these trainings for Board members online from the CMHA website (<https://cmham.org/education-events/boardworks/>; this link is also on OnPoint’s board webpage). I will be working with the Executive Committee this month to determine a process for assuring board members are working their way through this important educational resource.

Strategic Plan – Now that we have passed the “high tide” activities of moving into our new space and preparing our CCBHC grant application and response to the state demonstration opportunity, it is time to resume our work on our strategic plan. You have previously affirmed our overall mission and vision statements, and I would like to ask for your approval for “refreshed” versions of our mission, vision and values. Care has been taken to preserve the main message of our current statements. The main aim has been to “refresh” these statements to make them read more smoothly and provide increased inspiration to those that read them. I will post them in prominent public and staff spaces.

	CURRENT	PROPOSED
MISSION	Strengthening our community by improving and advocating for the lives of individuals and families.	<i>Improving the lives of people in Allegan County through exceptional behavioral health and homelessness services.</i>
VISION	Building a community which provides integrated behavioral health care effectively, efficiently, and sustainably for all who require it.	<i>An inclusive community with integrated behavioral health services and safe, affordable housing for all.</i>
VALUES	Integrity, Inclusivity, Honor, Equality Innovation, Teamwork, Cultural Competency	<i>Integrity, Inclusivity, Honor, Equality Innovation, Teamwork, Cultural Competence</i>

3. Community

Community Health Improvement Plan (CHIP) – The next meeting of the Behavioral Health workgroup is 6/12/2023. The goals and objectives have been reviewed:

Behavioral Health Goal: Increase recognition and treatment of behavioral health conditions.

Objective 1: Increase utilization of behavioral health services for those in need.

Objective 2: Decrease the percentage of youth adults who are experiencing “poor” behavioral health.

Objective 3: Decrease the percentage of youth who use substances.

The workgroup has raised concerns about the relevance/fit of some of the measures that have been proposed to gauge because. They do not in all cases measure the objectives very well. Once that issue is settled, we will (re)align the numerous strategies for improvement and begin the collaborative process of implementation across the community prior to re-measurement.

As a reminder, there are four workgroups: (a) Access to Medical Care, (b) Food Security, (c) Housing, and (d) Behavioral Health.

4. Region

Lakeshore Regional Entity (LRE) – During the May 2023 board meeting, a motion was proposed by board members and adopted to pay out 80% of the remaining debts from FY2019 to the CMHs to whom they are owed, and to hold 20% in an escrow account as a contingency. Though the way in which the motion was introduced and approved may leave some with misgivings, the outcome is a big step in the direction of final resolution of these long-standing financial matters and should allow the region to move forward to other agenda with more implications for our collective future as a system. We must give thanks for the work of our OnPoint board members in faithfully attending and supporting efforts to work in a positive direction and in good order.

5. State

Certified Community Behavioral Health Clinic (CCBHC) – The SAMHSA grant application for continuation of CCBHC funding (4 yrs x \$1 million) has been submitted. We are working to prepare the documents required by MDHHS for our entry into the state’s CCBHC Demonstration Project which are due July 1. I hope you found the presentation last month by Julia Rupp helpful. I feel the main takeaway should be the recognition that CCBHC is not a new program. It is a new way of being a CMH. It is the way in which OnPoint can truly care for all of Allegan County.

As Julia noted to the board, she is working with CMHA to offer technical assistance to all CMHs to support their application for the state’s demonstration. CMHA formally announced it on 5/22/23, and it involves five 2-hour virtual sessions over three days addressing the following topics:

- Introduction to CCBHC and Essential Concepts
- Financial Deep Dive: Preparing the CCBHC Cost Report
- Comprehensive Review of Certification Criteria/How to Meet Standards
- Operational/Organizational Changes to Address CCBHC Resource Needs

- Implementing the CCBHC Funding Model into Financial Operations:

So far, they have been very helpful in supporting informed application activities. CMHA has announced that 19 entities (I believe 16 CMHs and 3 southeast Michigan non-profits) have initiated applications to join the demonstration effort.

Sincerely,

Mark Witte
June 12, 2023