

## AGENDA

**OnPoint Board of Directors Meeting**  
**Tuesday, September 19, 2023 at 5:30 PM**  
Board Room, 540 Jenner Drive, Allegan, MI 49010

Also available virtually at the link or phone number below  
Microsoft Teams meeting

**Join on your computer or mobile app**  
[Click here to join the meeting](#)

### **Or call in (audio only)**

+1 616-327-2708,,896969400# United States, Grand Rapids  
Phone Conference ID: 896 969 400#

1. Call to Order – Commissioner Gale Dugan
2. Pledge of Allegiance
3. Provision for Public Comment (agenda items only, 5” limit per speaker)
4. Approval of Agenda
5. Consent Agenda

*(All items listed are considered to be routine and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda upon request of any board member and will be considered separately.)*

- a. Motion – Approval of prior minutes:
  - i. Board Meeting (8-15-2023)
  - ii. Finance Committee (8-15-2023)
  - iii. Program Committee (8-15-2023)
  - iv. Executive Committee (8-11-2023)
6. Program Committee – Alice Kelsey
7. (5:45 pm) Public Hearing on the Proposed FY2024 OnPoint Budget
  - a. Opening of Opportunity for Public Comment
  - b. Reading of Comments Received in Writing
  - c. Closing of the Opportunity for Public Comment
8. Finance Committee Report – Beth Johnston
  - a. Motion – Approval of Voucher Disbursements
  - b. Motion – Approval of FY2024 OnPoint Budget
  - c. Motion – Approval of FY2024 Provider Contracts
9. Recipient Rights Advisory Committee (Feb/May/Aug/Nov) – Glen Brookhouse
10. Chairperson’s/Executive Committee Report – Commissioner Dugan
11. LRE Updates – Mary Dumas or alternate

12. OnPoint Executive Director's Report – Mark Witte
13. Provision for Public Comment (any topic, 5" limit per speaker) – Commissioner Dugan
14. Board Member Comments – Commissioner Dugan
15. Adjournment
16. Future Meetings:
  - a. October 13, 2023 @ 2:30 pm – Executive Committee
  - b. October 17, 2023 @ 4:15 pm – Program Committee
  - c. October 17, 2023 @ 4:30 pm – Finance Committee
  - d. October 17, 2023 @ 5:30 pm – Full Board Meeting

## **AGENDA**

### **OnPoint Board Finance Committee September 19, 2023 @ 4:00 pm**

Hamilton Conference Room  
540 Jenner Drive, Allegan MI 49010

- 1) Call to Order – Beth Johnston
- 2) Public Comment (agenda items only, 5” limit per speaker)
- 3) Approval of Agenda
- 4) Approval of Minutes
- 5) Review of Written Reports
  - a) Facilities & Human Resources – Andre Pierre
  - b) Administrative Services Report – Andre Pierre
- 6) Action Items
  - a) Motion – to Recommend Board Approval of Voucher Disbursements
  - b) Motion – to Recommend Board Approval of FY2024 OnPoint Budget
  - c) Motion – to Recommend Board Approval of FY2024 Provider Contracts
- 7) Informational Items
  - a) Financial Reports
- 8) Finance Committee Member Comments
- 9) Public Comment (any topic, 5” limit per speaker)

Finance Committee: Beth Johnston, Chair; Glen Brookhouse, Vice Chair;  
Commissioner Mark DeYoung; Commissioner Gale Dugan

**OnPoint Board of Directors  
DRAFT Finance Committee Minutes  
August 15, 2023**

**Board Members Present:** Glen Brookhouse, Gale Dugan, Mark DeYoung, Beth Johnston,  
Pastor Craig VanBeek

**Board Members Absence:** None

**Staff Members Present:** Mark Witte, Nikki McLaughlin, Erinn Trask (Teams)

**Public Present:** None

1. **Call to Order** – Co Chairperson Glen Brookhouse called the meeting to order at 3:02 pm.
2. **Public Comment** – None
3. **Approval of Agenda** – Commissioner Dugan moved, and Commissioner DeYoung seconded, that the agenda for today’s meeting be approved with the amended agenda of adding 6C. All in favor. Approved.
4. **Approval of Minutes** – Pastor VanBeek moved, and Commissioner Dugan seconded, that the minutes of the July 18, 2023 meeting be approved as written. All in favor. Approved.
5. **Review of Written Reports:**
  - a. Administrative Services Report – Erinn Trask provided a verbal introduction and overview of the written Administrative Services Board Report that was in the packet. Ms. Trask indicated that the revenue for fiscal year 24 could have a possible reduction of 6%. Also discussed the new building depreciation of 50 (fifty) years.
  - b. Facilities & Human Resources – No report.
6. **Action Items:**
  - a. Voucher Disbursements – Commissioner Dugan moved, and Commissioner DeYoung seconded, to recommend that the board approve the July 2023 Voucher Disbursements as presented totaling \$3,950,343.01. All in favor. Approved.
  - b. Special contract – Commissioner DeYoung moved, and Commissioner Dugan seconded, to recommend that the board approve a time limited contract with Vision Matters, LLC for Human Resource support. All in favor. Approved.
  - c. General Fund Contract – Commissioner Dugan moved, and Commissioner DeYoung seconded, to recommend that that board authorize the Executive Director to sign the CMHSP/General Fund contract with the State of Michigan/MDHHS. All in favor. Approved.
7. **Information Items** – Moved to section 5 update.
8. **Finance Committee Member Comments:** None
9. **Public Comment:** None
10. **Next Meeting September 19, 2023 at 4:00 pm.**
11. **Adjournment** – Commissioner DeYoung moved, and Commissioner Dugan seconded, to adjourn the meeting. All in favor. Approved. Meeting adjourned at 3:36 pm.



## **Administrative Services Board Report September 2023**

Submitted by Andre Pierre, Chief Financial Officer  
269.569.3238 – [APierre@OnPointAllegan.org](mailto:APierre@OnPointAllegan.org)

We have officially taken occupancy of the new building on May 5, 2023. There still remains a “punch list” of small building items/projects to be completed. These items are on track to be completed over the next few months. We are processing the seventeenth construction draw totaling \$ 183,270.65 which will be funded through the United States Department of Agriculture (USDA) loan and Michigan Economic Development Corporation (MEDC) grant. During the month of July we did not execute any change order requests. We continue to meet with Cornerstone Construction and Schley Nelson Architects to review change orders, requests for information, and project status.

This month’s packet includes the monthly financial report for July 2023. This is the ninth month under the agency’s new chart of accounts after implementing Standard Cost Allocation. We are required to track staff time and costs at a greater level of detail than in the past, and to change the methodology we use to allocate costs. Overall, this change in methodology has not resulted in a significant change in cost by funding source. The Summary Schedule of Revenues and Expenses by Fund Source shows the difference between the revenue received from the Lakeshore Regional Entity (LRE) and the State of Michigan Department of Health and Human Services (MDHHS) and the eligible expenses incurred by OnPoint. These fund sources are cost settled at the end of each year, and any unspent funds are required to be returned to the LRE or MDHHS. We are projecting to return approximately \$1,472,001 (MH Medicaid and SUD Medicaid combined) to the LRE and carry forward/lapse approximately \$407,496 in General Funds back to MDHHS.

Following the statements are several charts showing the trending of capitation revenue from the LRE for the past three fiscal years. Additionally, there are several charts comparing the revenue and expense by funding category for each month of this fiscal year. Finally, there are key indicators tables showing summary service data for each month of the fiscal year to date.

The Lakeshore Regional Entity completed our IT Compliance Audit August 3, 2023, and submitted the report to the State. We have received feedback in a preliminary report, identifying areas that will require some corrective planning. Our internal team has begun discussion and planning to address the highlighted areas.

I continue to work together with Erinn Trask in the transition of responsibilities. Due to the complex nature of Community Mental Health Service Program (CMHSP) finances and reporting requirements, our collaboration will continue over the next several months, as I progress into the scope of this role. During the month of August, we received notice from the State of Michigan that OnPoint has been awarded full certification for CCBHC demonstration. We are still awaiting final approval of our Prospective Payment (PPS) rate but anticipate feedback from the State of Michigan during the month of September. Further actions to support this endeavor will continue to require a thoughtful and collaborative approach.

Sincerely,

Andre Pierre  
Chief Financial Officer  
Friday, September 8, 2023



<b>Full Board ACTION REQUEST</b>	<b>Subject:</b>	<b>Voucher Disbursements</b>		
	<b>Meeting Date:</b>	September 19, 2023		
	<b>Requested By:</b>	Beth Johnston, Finance Committee Chairperson		
<b><u>RECOMMENDED MOTION:</u></b>				
<b><u>The Finance Committee recommends that the OnPoint Board approve the July 2023 disbursements totaling \$3,360,250.06.</u></b>				
<b><u>SUMMARY OF REQUEST/INFORMATION:</u></b>				
<u>Date Issued:</u>	<u>Voucher Number:</u>	<u>Type:</u>	<u>Amount:</u>	
August 1, 2023	N/A	Loan Payment	\$21,334.00	
August 4, 2023	P1704	Payroll	\$410,842.99	
August 15, 2023	V0917	Vendor	\$1,500,581.00	
August 18, 2023	P1705	Payroll	\$404,488.11	
August 31, 2023	V0918	Vendor	\$839,733.31	
August 31, 2023	V0919	Construction	\$183,270.65	
<b><u>BUDGET/FINANCIAL IMPACT</u></b>				
<ul style="list-style-type: none"> <li>• These disbursements are part of the approved fiscal year 2023 operating budget for OnPoint.</li> </ul>				
<b>BY:</b> Nikki McLaughlin, Accounting Manager			<b>DATE:</b> September 19, 2023	



<b>Full Board ACTION REQUEST</b>	<b>Subject:</b>	<b>Fiscal Year 2024 Budget</b>
	<b>Meeting Date:</b>	September 19, 2023
	<b>Requested By:</b>	Beth Johnston, Finance Committee Chairperson
<b><u>RECOMMENDED MOTION:</u></b>		
<b><u>The Finance Committee recommends that the OnPoint Board approve the fiscal year 2024 budget with expenditures totaling \$41,011,311.</u></b>		
<b>BY:</b> Andre Pierre Jr., Chief Financial Officer	<b>DATE:</b> September 19, 2023	

ONPOINT



Fiscal Year 2024

Proposed Budget



# ONPOINT

## Significant Assumptions and Key Points

### Proposed Budget

- I. Medicaid and Healthy Michigan (HMP) revenue based on preliminary projections received from the Lakeshore Regional Entity (LRE), assuming an approximate 6.0% decrease in revenue. Final revenue rates have not been received from the Michigan Department of Health and Human Services, but those final rates are anticipated to be higher than the LRE projections.
- II. The agency received approval for Certified Community Behavioral Health Clinic (CCBHC) Demonstration status; but has not received final revenue rate approval from MDHHS. Revenue projections prepared based on rates from OnPoint's submitted cost report, assuming approximately 18,000 eligible daily visits.
- III. State General Fund revenue based on MDHHS redistribution model, and includes projected carryforward revenue from fiscal year 2023.
- IV. Salaries, Wages, and Fringe Benefits include an estimate for moderate benefit rate increases. Eligible position step increases have been included, but no cost of living adjustment for staff. A number of new positions are budgeted, primarily to increase capacity for continued provision of CCBHC and substance use disorder (SUD) services.
- V. All other expenses
  - Built department by department based on actual identified needs of each.
  - Provider claims projected based on actual service utilization experienced during fiscal year 2023, with an estimated increase in utilization of autism and community living support services. Provider rate increases have not been included other than based on rates set by the region (inpatient and SUD contracts) and the direct care worker (DCW) wage increase approved by MDHHS.
  - Grant budgets include currently approved awards and amounts. Significant decrease is primarily related to the CCBHC Expansion grant, which ended August 31, 2023.

# ONPOINT

## Summary Schedule of Revenues and Expenses by Fund Source

October 1, 2023 through September 30, 2024

	Revenue	Expense	Lapse or (Deficit)
Medicaid			
Medicaid - Mental Health	\$ 21,940,074	\$ 22,959,349	\$ (1,019,275)
Autism	3,888,638	2,355,330	1,533,308
Medicaid - SUD	740,224	329,819	410,405
Healthy Michigan Plan - Mental Health	1,998,875	2,214,640	(215,765)
Healthy Michigan Plan - SUD	1,287,401	662,954	624,447
Medicaid subtotal	<u>29,855,212</u>	<u>28,522,092</u>	<u>1,333,120</u>
CCBHC Demonstration			
CCBHC - Medicaid	6,413,647	5,496,108	917,539
CCBHC - Healthy MI Plan	1,242,828	1,491,022	(248,194)
CCBHC - NonMedicaid	-	730,516	(730,516)
CCBHC - Third Party Revenue	81,555	-	81,555
CCBHC Subtotal	<u>7,738,030</u>	<u>7,717,646</u>	<u>20,384</u>
General Fund	<u>1,793,123</u>	<u>1,794,867</u>	<u>(1,744)</u>
General fund subtotal	<u>1,793,123</u>	<u>1,794,867</u>	<u>(1,744)</u>
SUD Treatment Block Grant	<u>272,528</u>	<u>272,528</u>	<u>-</u>

This financial report is for internal use only. It has not been audited, and no assurance is provided.

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## Statement of Revenue, Expenses and Change in Net Position

Proposed budget amendment

For the fiscal year ended September 30, 2024

	Original 2023 Budget	Projected 2023 Actual	Requested 2024 Budget	Over (Under) Prior Budget
<b>Operating revenue</b>				
Medicaid:				
Traditional Capitation	\$ 25,193,969	\$ 24,530,859	\$ 21,940,074	\$ (3,253,895)
Traditional Capitation-Autism	3,937,779	4,037,981	3,888,638	(49,141)
Traditional Settlement	(619,666)	(820,987)	(514,033)	105,633
Healthy Michigan Capitation	2,697,512	2,917,631	1,998,875	(698,637)
Healthy Michigan Settlement	(274,727)	334,572	215,765	490,492
Substance use disorder revenue:				
Traditional Capitation	730,726	754,847	740,224	9,498
Traditional Settlement	(465,390)	(284,023)	(410,405)	54,985
Healthy Michigan Capitation	1,541,824	1,525,668	1,287,401	(254,423)
Healthy Michigan Settlement	(983,316)	(718,473)	(624,447)	358,869
CCBHC Demonstration	-	-	7,656,476	7,656,476
State General Fund:				
Formula Fundings	1,707,737	1,808,359	1,793,123	85,386
Settlement	(110,377)	(401,871)	-	110,377
Grants and earned contracts	5,109,145	5,027,628	2,362,800	(2,746,345)
Local funding	346,095	346,095	346,095	-
Performance based incentive payment	-	245,757	245,757	245,757
Other reimbursements and revenue	268,262	459,451	561,711	293,449
<b>Total operating revenue</b>	<b>\$ 39,079,574</b>	<b>\$ 39,763,493</b>	<b>\$ 41,488,054</b>	<b>\$ 2,408,480</b>
<b>Operating expenses</b>				
Salaries and wages	\$ 11,496,279	\$ 9,749,937	\$ 10,829,937	\$ (666,343)
Fringe benefits	3,818,274	3,426,908	3,621,548	(196,726)
Supplies and materials	409,507	246,588	164,312	(245,195)
Provider Network services	20,980,022	21,520,155	23,603,305	2,623,283
Contractual Services	1,520,125	2,215,787	2,182,827	662,702
Professional development	98,941	133,869	154,994	56,053
Occupancy	310,452	332,388	150,706	(159,746)
Grant and miscellaneous expenses	354,280	213,880	145,467	(208,813)
Depreciation	14,423	43,065	158,215	143,792
<b>Total operating expenses</b>	<b>\$ 39,002,303</b>	<b>\$ 37,882,577</b>	<b>\$ 41,011,311</b>	<b>\$ 2,009,008</b>
<b>Nonoperating expenses</b>				
Interest expense	-	55,587	46,998	46,998
<b>Change in net position</b>	<b>77,271</b>	<b>1,825,329</b>	<b>429,745</b>	<b>352,474</b>

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<b>Full Board ACTION REQUEST</b>	<b>Subject:</b>	<b>Contracts</b>
	<b>Meeting Date:</b>	September 19, 2023
	<b>Requested By:</b>	Beth Johnston, Finance Committee Chairperson
<b><u>RECOMMENDED MOTION:</u></b>		
<p><b><u>The Finance Committee recommends that the OnPoint Board approve the following list of provider contracts for fiscal year 2023.</u></b></p>		
<b><u>SUMMARY OF REQUEST/INFORMATION:</u></b>		
<b><u>Provider</u></b>		<b><u>Contracted Service(s)</u></b>
Angels of Care #1		Specialized Residential
Bronson-Acadia Joint Venture, LLC dba Bronson Behavioral Hospital		Single Case Agreement
<b><u>BUDGET/FINANCIAL IMPACT:</u></b>		
<ul style="list-style-type: none"> <li>• These contracted services are part of the fiscal year 2023 operating budget for OnPoint.</li> </ul>		
<b>BY:</b>	Nikki McLaughlin, Accounting Manager	<b>DATE:</b> September 19, 2023



<b>Full Board ACTION REQUEST</b>	<b>Subject:</b>	<b>Contracts</b>
	<b>Meeting Date:</b>	September 19, 2023
	<b>Requested By:</b>	Beth Johnston, Finance Committee Chairperson

**RECOMMENDED MOTION:**

**The Finance Committee recommends that the OnPoint Board approve the following list of provider contracts for fiscal year 2023.**

**SUMMARY OF REQUEST/INFORMATION:**

<b><u>Provider</u></b>	<b><u>Contracted Service(s)</u></b>
A Mother's Touch	SUD Recovery Housing/Peer Support
Acorn Health of MI, LLC	Supports & Services
Advisacare	Professional Services
Affinity Health Management, LLC	Specialized Residential
Agnus Dei AFC Home, Inc.	Specialized Residential
Allegan County	IT Services/Building Rent
Allegan County Facilities	Building/Grounds
Allegan County Medical Care Facility	OBRA Services Agreement
Allegan County Transportation	Transportation Services
Andrea Russell	Professional Services
Angels of Care #1	Specialized Residential
Anikare	Specialized Residential
Arbor Circle Corporation	Supports & Services
Autism Forward	Professional Services
Autism Spectrum Therapies, LLC	Supports & Services
BCA Stone Crest Center	Hospital services
Beacon Specialized Living Services, Inc.	Specialized Residential
Benjamin's Hope	Specialized Residential
Berghuis Pscyhological Services, PC	Professional Services
Bolden AFC, LLC	Specialized Residential
Borgess Hospital - Ascension Health	Hospital services
Bronson-Acadia Joint Venture, LLC dba Bronson	Single Case Agreement
Behavioral Hospital	
Building Men for Life, Inc	Supports & Services
Camp Kidwell	Respite Camps
Camp Sunshine	Respite Camps
Castle Kingdom Inc.(Amy John & Girls LLC)	Specialized Residential
Cedar Creek Hospital	Hospital services
Cherry Street Services, Inc.	Supports & Services
Chrysalis Services, LLC	Supports & Services
Community Healing Centers	Supports & Services
Community Health Center of Branch County	Single Case Agreement Hospital
Cornerstone	Specialized Residential
County of Muskegon	Single Case Crisis Residential



Cran-Hill Ranch	Respite Camps
Deaf and Hard of Hearing Services	Professional Services
Developmental Enhancement, PLC	Supports & Services
Doxy Me	IT Communications
Edward C Swart, PhD	Consultation Services
Elkins AFC	Specialized Residential
Ely Manor/Allegan Nursing Home, LLC	OBRA Services Agreement
Enriched Living, LLC	Specialized Residential
EPS Security	Alarm System Monitoring
Eva's AFC	Specialized Residential
Extended Care Fremont	Specialized Residential
Flatrock Manor	Specialized Residential
Forest View Hospital	Hospital services
Genoa Telepsychiatry	Psychiatric Telehealth
Go Media, LLC	Professional Services
Grace of Douglas	OBRA Services Agreement
GT Independence	Professional Services
Hackley Hospital	Hospital services
Hadley Memorial Center Hospital	Hospital services
Harbor Oaks Hospital	Hospital services
Harmony Enterprises, Inc.	Specialized Residential
Havenwyck Hospital	Hospital services
Health West	COFR
Healthsource Hospital	Hospital services
Henry Ford	Single Case Agreement
Hillsdale Hospital	Hospital services
Holland Community Hospital	Hospital services
Hope Discovery ABA Services	Supports & Services
Hope Network Behavioral Health Services	Specialized Residential
IBH Analytics, LLC	Professional Services
Illume Communications, LLC	Professional Services
Indian Trails Camp	Respite Camps
Inspiration Studio	Consultation Services
Interface Consultation Services, PLLC	Supports & Services
Iris Telehealth	Psychiatric Telehealth
Issue Media Group	Professional Services
J. Chad Professional Training	Consultation Services
Jessica Duguid	Clinical Services
Joyful Living Adult Foster Care Group Home	Specialized Residential
Kassie L. Rodino, MACCC/SLP	Clinical Services
Kingswood Hospital	Hospital services
KWB Strategies	Consultation Services
Lakeland Behavioral Health	Hospital services
Lakeshore Home Health Care Services, Inc.	Supports & Services
Lakeshore Regional Entity	Medicaid Services/Grants
Landmark Recovery, LLC	SUD Detox/Residential
Laurels of Sandy Creek	OBRA Services Agreement
Life Care Center of Plainwell	OBRA Services Agreement



Locum Tenens	Psychiatric Staffing
Madison Community Hospital dba Samaritan Beh. Health Center	Inpatient
Mary's Home	Specialized Residential
MDHHS	Grant/Annual contract for staffing
Meridian Health Services	SUD Residential
MOKA Corporation	Specialized Residential
Morrell's Family Home	Specialized Residential
MSHDA	Housing Grants
Network 180	COFR
NeuroPsychiatric Hospital (Indiana)	Hospital services
Nilanjan B. Gajare, M.D.	Clinical Services
Norma Jeans AFC	Specialized Residential
Oaklawn Hospital	Hospital services
Ottawa County CMH	Supports & Services (COFR)
Our Haus Inc.	Specialized Residential
Our Hope	Supports & Services
Parrish Adult Foster Care	Specialized Residential
Passages Behavioral Health	Supports & Services
Pine Grove AFC	Specialized Residential
Pine Rest Christian Mental Health Services	Specialized Residential
Pine Ridge Bible Camp	Respite Camps
Pontiac General Hospital	Hospital services
Positive Behavior Supports Corporation	Supports & Services
Professional Rehabilitation Services, Inc.	Supports & Services
ProMedica Coldwater Regional Hospital	Hospital services
R & B Living Services	Specialized Residential
Reach for Recovery, LLC	Supports & Services
Recovery Road LLC	Supports & Services
ReFocus, L.L.C.	Professional Services
Rehmann	Professional Services
Reliance Community Care Partner	OBRA Services Agreement
Relias	Staff Training Solutions
Residential Opportunities, Inc.	Specialized Residential
Resthaven Care Center	OBRA Services Agreement
Riverside Integrated Systems, Inc	Fire Monitoring
Rosland Prestige	Auditing Firm
Sacred Heart Rehabilitation Center, Inc	SUD Residential
Saint Mary's Health Services	Hospital services
Salvation Army Turning Point	Supports & Services
Samaritan Behavioral Hospital	Hospital services
SAMHSA	Grant
Schley Nelson Architects	Architectural Services
Shannon Roberts	Consultation Services
Shutterly Beautiful Photos LLC	Professional Services
SIL (Supported Independent Living)	Supports & Services
South Coast Home, LLC	Specialized Residential
State of Michigan	State Hospital Services



Streamline Inc	EHR Solutions
Sylvia's Place	Supports & Services
TBD Solutions	Consultation Services
The Grand Rapids Red Project	Professional Services
The Hamman Group	Professional Services
Thompson Tutoring LLC dba Edge Water Music Therapy	Clinical Services
Threads	Electronic Employee Evaluation
TM Group	Microsoft-GL
Trinity Home Health Agency	Specialized Residential
Turning Leaf Residential Rehabilitation Services	Specialized Residential
Twin Doves II AFC	Specialized Residential
United States Department of Housing and Urban Development (HUD)	Housing Grants
University of Michigan Health System	Hospital services
VanBuren CMH	COFR
Victory Clinic Services, LLC	Supports & Services
Voices for Health, Inc.	Consultation Services
War Memorial	Hospital services
Wedgwood Christian Services	Supports & Services
Western Michigan University SOM	secondary to Borgess
Woodlands	COFR
Wrz Specialized AFC Services	Specialized Residential
Wrzesinski Family Home	Specialized Residential
Zoom	IT Communications

**BUDGET/FINANCIAL IMPACT:**

- These contracted services are part of the fiscal year 2024 operating budget for OnPoint.

**BY:** Nikki McLaughlin, Accounting Manager      **DATE:** September 19, 2023



ONPOINT



Period Ended  
July 31, 2023

Monthly Finance  
Report

# ONPOINT

## Summary of Variances and Fluctuations

July 31, 2023

### I. Assets

- Prepaid items - Increase is primarily related to the timing of the August 2023 health insurance payment, which was made prior to month-end.
- Capital assets - Significant increase is due to ongoing construction work on the agency's new building. The building was placed in service and began being depreciated during the month of May 2023.

### II. Liabilities

- Accounts payable - Primary component of significant decrease is related to the outstanding construction payable and retainage payable at September 30, 2022, which was much lower due to the building being placed into service in May 2023.
- Due to other governments - Significant increase is due to the accrual of the full fiscal year 2022 settlement balance due to the LRE and State of Michigan, along with the fiscal year 2023 to date settlement balances.
- Unearned revenue - Increase is primarily related to the General Fund revenue that can be carried forward into fiscal year 2024 which has been recorded as unearned revenue.
- Notes payable - Significant increase is related to draws on the agency's loan from the United States Department of Agriculture (USDA) to fund the building construction project. See the corresponding increase in capital assets above.

### III. Operating revenue

- Performance based incentive payment - This is a once annual payment, earned by the CMHSP by achieving quality measures. The past several years this funding was withheld by the region, and as such the revenue was not budgeted for in the current year.
- Other reimbursements and revenue - Significant variance is due to increase in third-party billings, as an increasing number of individuals are served under the Certified Community Behavioral Health Clinic (CCBHC) model.

## ONPOINT

### Summary of Variances and Fluctuations

July 31, 2023

#### IV. Operating expenses

- Salaries and wages and fringes - Significant variance is due to vacant positions for the year to date.
- Supplies and materials - Significant variance is due to the nature of these items. This budget line item includes the annual replacement of technology, which only happens one or two times a year, as well as certain supplies related to the move into the new building which happened in May 2023.
- Contractual services - Variance is due in part to utilizing contracted staffing for vacant positions (see corresponding variances in salaries and fringes above), as well as identified enhancements to the agency's electronic health record.
- Depreciation expense - The original budget did not include depreciation for the new building (as the final building cost and construction completion date were not known at the time the budget was prepared) which was placed into service in May 2023.

## ONPOINT

### Summary Schedule of Revenues and Expenses by Fund Source

October 1, 2022 through July 31, 2023

Mental Health Services	Medicaid	Autism	Healthy MI Plan	Medicaid Combined	General Fund
Revenue	\$ 20,460,358	\$ 3,367,229	\$ 2,434,376	\$ 26,261,963	\$ 1,498,581
Expense	21,262,670	1,757,008	2,600,718	25,620,396	1,091,085
<b>Revenue over/(under) expenses</b>	<b>\$ (802,312)</b>	<b>\$ 1,610,221</b>	<b>\$ (166,342)</b>	<b>\$ 641,567</b>	<b>\$ 407,496</b>

Substance Use Disorder Services	Medicaid	Healthy MI Plan	Medicaid Combined	SUD Block Grant	Public Act 2
Revenue	\$ 629,145	\$ 1,273,695	\$ 1,902,840	\$ 230,416	\$ -
Expense	367,186	705,220	1,072,406	230,416	-
<b>Revenue over/(under) expenses</b>	<b>\$ 261,959</b>	<b>\$ 568,475</b>	<b>\$ 830,434</b>	<b>\$ -</b>	<b>\$ -</b>

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# ONPOINT

## Statement of Net Position

July 31, 2023

	September 2022	July 2023
<b>Assets</b>		
Current assets:		
Cash and cash equivalents	\$ 3,613,590	\$ 3,464,732
Accounts receivable	79,421	82,679
Due from other governmental units	2,136,967	2,385,393
Prepaid items	447,203	580,877
Total current assets	<u>6,277,181</u>	<u>6,513,681</u>
Non-current assets:		
Capital assets not being depreciated	4,986,365	-
Capital assets being depreciated, net	23,050	8,900,554
Total non-current assets	<u>5,009,415</u>	<u>8,900,554</u>
<b>Total assets</b>	<u>11,286,596</u>	<u>15,414,235</u>
<b>Liabilities</b>		
Current liabilities:		
Accounts payable	\$ 3,683,185	\$ 1,910,607
Accrued payroll and benefits	291,048	286,176
Due to other governmental units	2,619,923	3,863,391
Unearned revenue	544,964	631,416
Compensated absences - current portion	94,855	94,855
Notes payable - current portion	256,008	256,008
Total current liabilities	<u>7,489,983</u>	<u>7,042,453</u>
Long-term liabilities:		
Compensated absences	537,509	537,509
Notes payable	1,893,586	4,872,252
Total long-term liabilities	<u>2,431,095</u>	<u>5,409,761</u>
<b>Total liabilities</b>	<u>9,921,078</u>	<u>12,452,214</u>
<b>Net position</b>		
Invested in capital assets	2,859,821	3,772,294
Restricted for building construction	852,754	-
Unrestricted	<u>(2,347,057)</u>	<u>(810,273)</u>
<b>Total Net Position</b>	<u>\$ 1,365,518</u>	<u>\$ 2,962,021</u>

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# ONPOINT

## Statement of Revenue, Expenses and Change in Net Position

October 1, 2022 through July 31, 2023

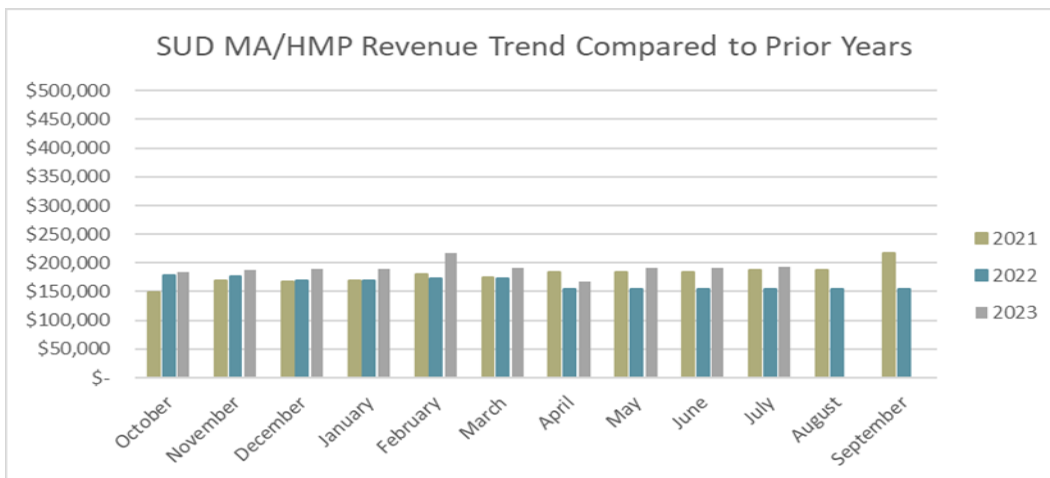
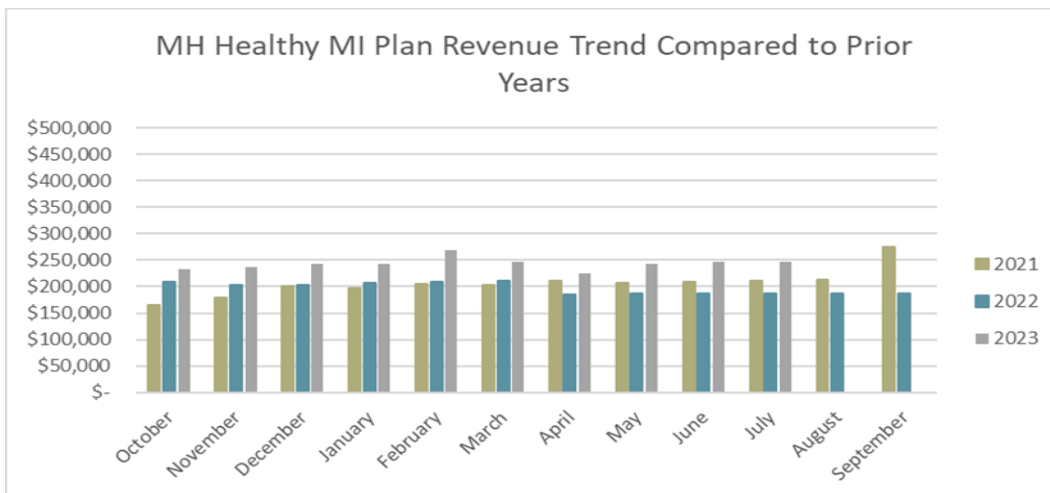
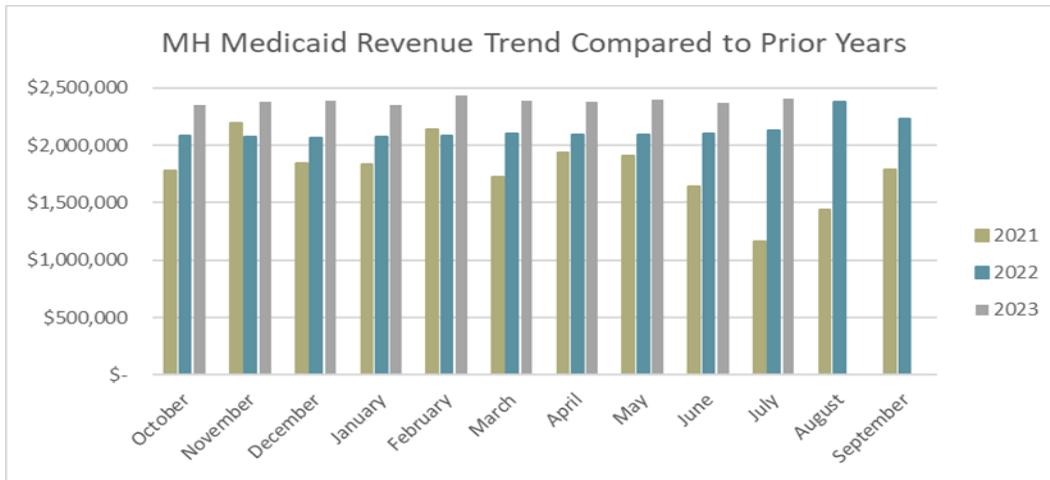
Percent of Year is 83.33%

	Total FY 2023 Budget	YTD Totals 7/31/23	Under/(Over) Budget	Percent of Budget - YTD
<b>Operating revenue</b>				
Medicaid:				
Traditional Capitation	\$ 25,193,969	\$ 20,460,358	\$ 4,733,611	81.21%
Traditional Capitation-Autism	3,937,779	3,367,229	570,550	85.51%
Traditional Settlement	(619,666)	(807,909)	188,243	
Healthy Michigan Capitation	2,697,512	2,426,803	270,709	89.96%
Healthy Michigan Settlement	(274,727)	166,342	(441,069)	
Substance use disorder revenue:				
Traditional Capitation	730,726	629,145	101,581	86.10%
Traditional Settlement	(465,390)	(261,959)	(203,431)	
Healthy Michigan Capitation	1,541,824	1,273,695	268,129	82.61%
Healthy Michigan Settlement	(983,316)	(568,475)	(414,841)	
State General Fund:				
Formula Fundings	1,707,737	1,498,581	209,156	87.75%
Settlement	(110,377)	(407,970)	297,593	
Grants and earned contracts	5,109,145	4,501,560	607,585	88.11%
Local funding	346,095	288,413	57,682	83.33%
Performance based incentive payment (PBIP)	-	245,757	(245,757)	
Other reimbursements and revenue	268,262	392,832	(124,571)	146.44%
<b>Total operating revenue</b>	<b>\$ 39,079,574</b>	<b>\$ 33,204,402</b>	<b>\$ 5,875,172</b>	<b>84.97%</b>
<b>Operating expenses</b>				
Salaries and wages	\$ 11,496,279	\$ 8,055,607	\$ 3,440,672	70.07%
Fringe benefits	3,818,274	2,816,469	1,001,805	73.76%
Supplies and materials	409,807	223,627	186,180	54.57%
Provider Network services	20,980,022	17,958,558	3,021,464	85.60%
Contractual services	1,642,209	1,935,908	(293,699)	117.88%
Professional development	98,941	110,015	(11,074)	111.19%
Occupancy	186,154	152,109	34,045	81.71%
Miscellaneous expenses	356,194	310,659	45,535	87.22%
Depreciation	14,423	44,948	(30,525)	311.64%
<b>Total operating expenses</b>	<b>\$ 39,002,303</b>	<b>\$ 31,607,900</b>	<b>\$ 7,394,403</b>	<b>81.04%</b>
<b>Change in net position</b>	<b>77,271</b>	<b>1,596,502</b>	<b>\$ (1,519,231)</b>	
<b>Beginning net position</b>	<b>106,285</b>	<b>1,365,519</b>		
<b>Ending net position</b>	<b>\$ 183,556</b>	<b>\$ 2,962,021</b>		

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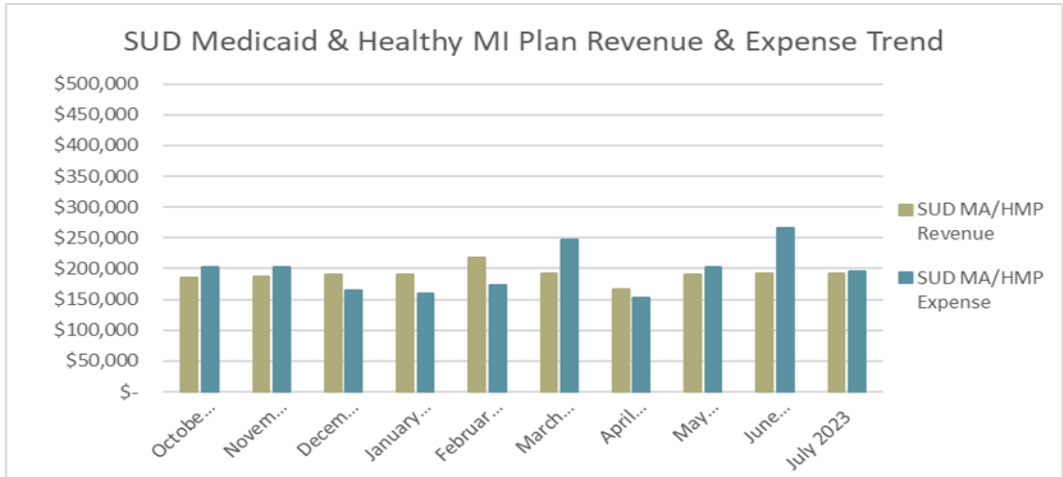
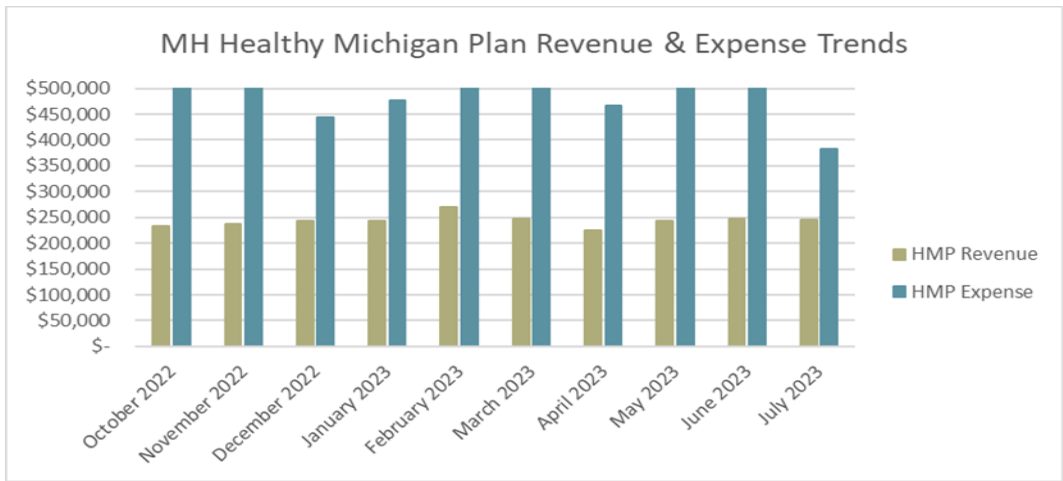
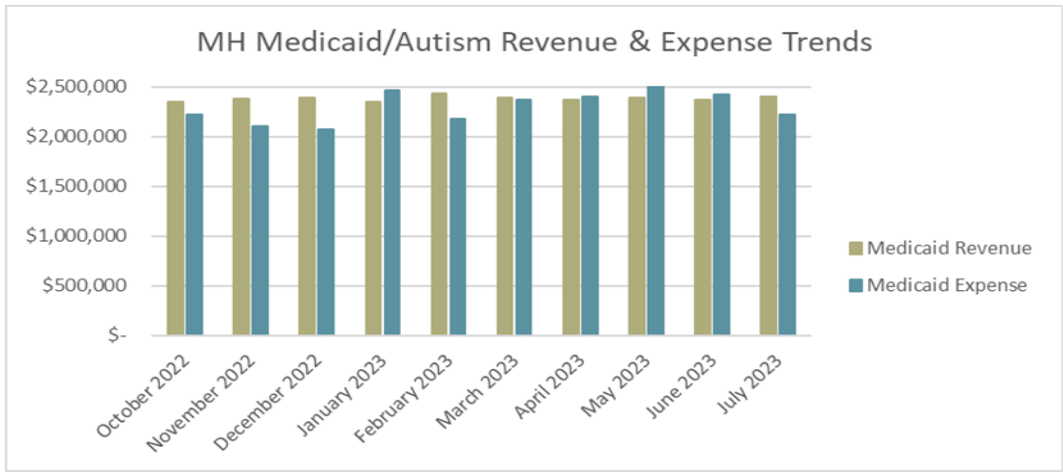
## Key Indicators July 31, 2023



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# ONPOINT

## Key Indicators July 31, 2023



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## Key Indicators

July 31, 2023

The following tables summarize the agency's directly provided services by month, based on submitted encounters. Due to the amount of time it takes for documentation to be completed, first and third party billing processed, and then the encounter submitted, data for the most recent month(s) are likely not complete yet.

Internal Program Name	October 2022			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 4,862	10	330	\$ 486
Case Management	\$ 216,827	415	18,724	\$ 522
Outpatient Therapy	\$ 219,188	236	18,772	\$ 929
Occupational Therapy	\$ 6,290	11	787	\$ 572
ACT Program	\$ 33,998	32	3,502	\$ 1,062
Home Based Services	\$ 76,888	54	8,884	\$ 1,424
Med Clinic Services	\$ 106,432	206	9,108	\$ 517
CCBHC Program	\$ 80,931	141	11,633	\$ 574
SUD Services	\$ 41,785	24	5,013	\$ 1,741
<b>Grand Total</b>	<b>\$ 787,201</b>	<b>875</b>	<b>76,753</b>	<b>\$ 900</b>

Internal Program Name	November 2022			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 16,191	12	1,099	\$ 1,349
Case Management	\$ 215,754	451	19,356	\$ 478
Outpatient Therapy	\$ 211,126	248	20,524	\$ 851
Occupational Therapy	\$ 6,134	10	685	\$ 613
ACT Program	\$ 40,349	32	4,367	\$ 1,261
Home Based Services	\$ 81,345	52	9,339	\$ 1,564
Med Clinic Services	\$ 93,838	184	8,177	\$ 510
CCBHC Program	\$ 86,328	146	12,474	\$ 591
SUD Services	\$ 57,654	28	6,307	\$ 2,059
<b>Grand Total</b>	<b>\$ 808,719</b>	<b>898</b>	<b>82,328</b>	<b>\$ 901</b>

Internal Program Name	December 2022			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 6,232	10	423	\$ 623
Case Management	\$ 214,616	402	19,076	\$ 534
Outpatient Therapy	\$ 163,588	230	17,153	\$ 711
Occupational Therapy	\$ 12,590	19	1,240	\$ 663
ACT Program	\$ 41,972	30	4,442	\$ 1,399
Home Based Services	\$ 53,619	47	6,073	\$ 1,141
Med Clinic Services	\$ 68,302	139	5,639	\$ 491
CCBHC Program	\$ 72,544	143	10,301	\$ 507
<b>Grand Total</b>	<b>\$ 674,356</b>	<b>856</b>	<b>68,972</b>	<b>\$ 788</b>

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# ONPOINT

## Key Indicators

July 31, 2023

Internal Program Name	January 2023			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 9,060	5	615	\$ 1,812
Case Management	\$ 299,838	523	26,977	\$ 573
Outpatient Therapy	\$ 274,658	274	20,826	\$ 1,002
Occupational Therapy	\$ 24,751	26	2,444	\$ 952
ACT Program	\$ 54,851	33	5,757	\$ 1,662
Home Based Services	\$ 76,884	47	8,758	\$ 1,636
Med Clinic Services	\$ 113,722	233	9,424	\$ 488
CCBHC Program	\$ 81,491	158	11,459	\$ 516
SUD Services	\$ 40,424	41	4,629	\$ 986
<b>Grand Total</b>	<b>\$ 975,679</b>	<b>1,019</b>	<b>90,889</b>	<b>\$ 957</b>

Internal Program Name	February 2023			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 6,158	6	418	\$ 1,026
Case Management	\$ 251,656	464	22,206	\$ 542
Outpatient Therapy	\$ 286,229	248	17,704	\$ 1,154
Occupational Therapy	\$ 22,685	24	2,312	\$ 945
ACT Program	\$ 41,717	33	4,372	\$ 1,264
Home Based Services	\$ 75,470	47	8,588	\$ 1,606
Med Clinic Services	\$ 92,201	195	7,923	\$ 473
CCBHC Program	\$ 71,490	154	10,132	\$ 464
SUD Services	\$ 37,230	53	4,360	\$ 702
<b>Grand Total</b>	<b>\$ 884,836</b>	<b>961</b>	<b>78,015</b>	<b>\$ 921</b>

Internal Program Name	March 2023			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 18,784	10	1,275	\$ 1,878
Case Management	\$ 309,430	516	27,440	\$ 600
Outpatient Therapy	\$ 237,714	293	23,216	\$ 811
Occupational Therapy	\$ 27,669	29	2,831	\$ 954
ACT Program	\$ 58,715	34	6,549	\$ 1,727
Home Based Services	\$ 86,639	53	10,063	\$ 1,635
Med Clinic Services	\$ 86,774	195	7,501	\$ 445
CCBHC Program	\$ 96,682	184	13,768	\$ 525
SUD Services	\$ 49,159	48	5,270	\$ 1,024
<b>Grand Total</b>	<b>\$ 971,566</b>	<b>1,085</b>	<b>97,913</b>	<b>\$ 895</b>

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# ONPOINT

## Key Indicators

July 31, 2023

Internal Program Name	April 2023			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 11,712	9	795	\$ 1,301
Case Management	\$ 276,088	501	25,460	\$ 551
Outpatient Therapy	\$ 244,018	274	19,935	\$ 891
Occupational Therapy	\$ 29,307	32	2,961	\$ 916
ACT Program	\$ 54,418	33	5,932	\$ 1,649
Home Based Services	\$ 85,305	55	9,855	\$ 1,551
Med Clinic Services	\$ 86,953	194	6,833	\$ 448
CCBHC Program	\$ 79,357	178	11,246	\$ 446
SUD Services	\$ 45,505	46	5,075	\$ 989
<b>Grand Total</b>	<b>\$ 912,663</b>	<b>1,043</b>	<b>88,092</b>	<b>\$ 875</b>

Internal Program Name	May 2023			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 6,630	2	450	\$ 3,315
Case Management	\$ 332,494	523	30,290	\$ 636
Outpatient Therapy	\$ 308,209	286	20,925	\$ 1,078
Occupational Therapy	\$ 36,145	33	3,733	\$ 1,095
ACT Program	\$ 72,517	35	7,992	\$ 2,072
Home Based Services	\$ 98,000	56	11,241	\$ 1,750
Med Clinic Services	\$ 78,788	178	6,138	\$ 443
CCBHC Program	\$ 84,444	201	11,785	\$ 420
SUD Services	\$ 52,884	52	5,342	\$ 1,017
<b>Grand Total</b>	<b>\$ 1,070,111</b>	<b>1,094</b>	<b>97,896</b>	<b>\$ 978</b>

Internal Program Name	June 2023			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 12,596	8	855	\$ 1,575
Case Management	\$ 299,691	510	27,250	\$ 588
Outpatient Therapy	\$ 201,662	238	15,320	\$ 847
Occupational Therapy	\$ 42,736	33	4,263	\$ 1,295
ACT Program	\$ 67,748	34	7,454	\$ 1,993
Home Based Services	\$ 92,249	55	10,682	\$ 1,677
Med Clinic Services	\$ 65,766	137	4,930	\$ 480
CCBHC Program	\$ 63,419	169	8,555	\$ 375
SUD Services	\$ 85,367	55	9,114	\$ 1,552
<b>Grand Total</b>	<b>\$ 931,234</b>	<b>1,026</b>	<b>88,423</b>	<b>\$ 908</b>

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### Key Indicators

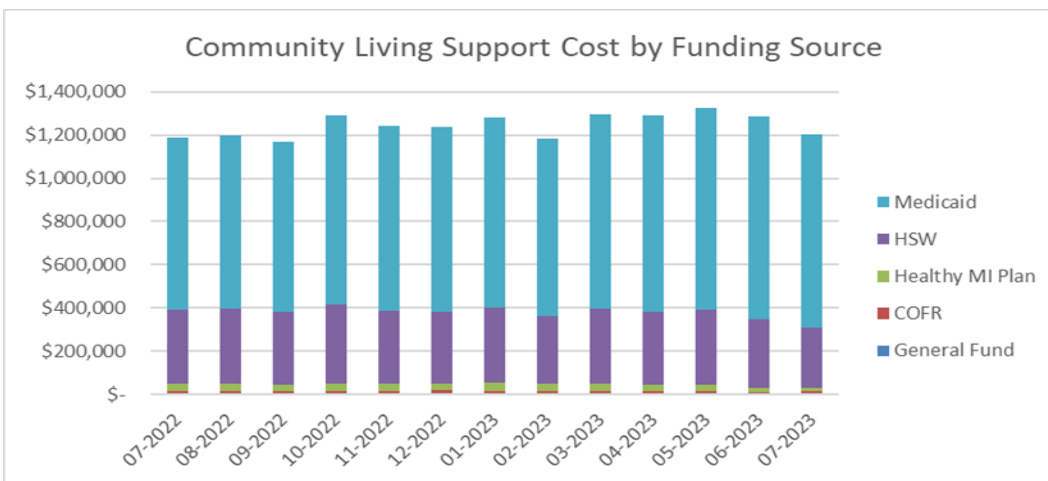
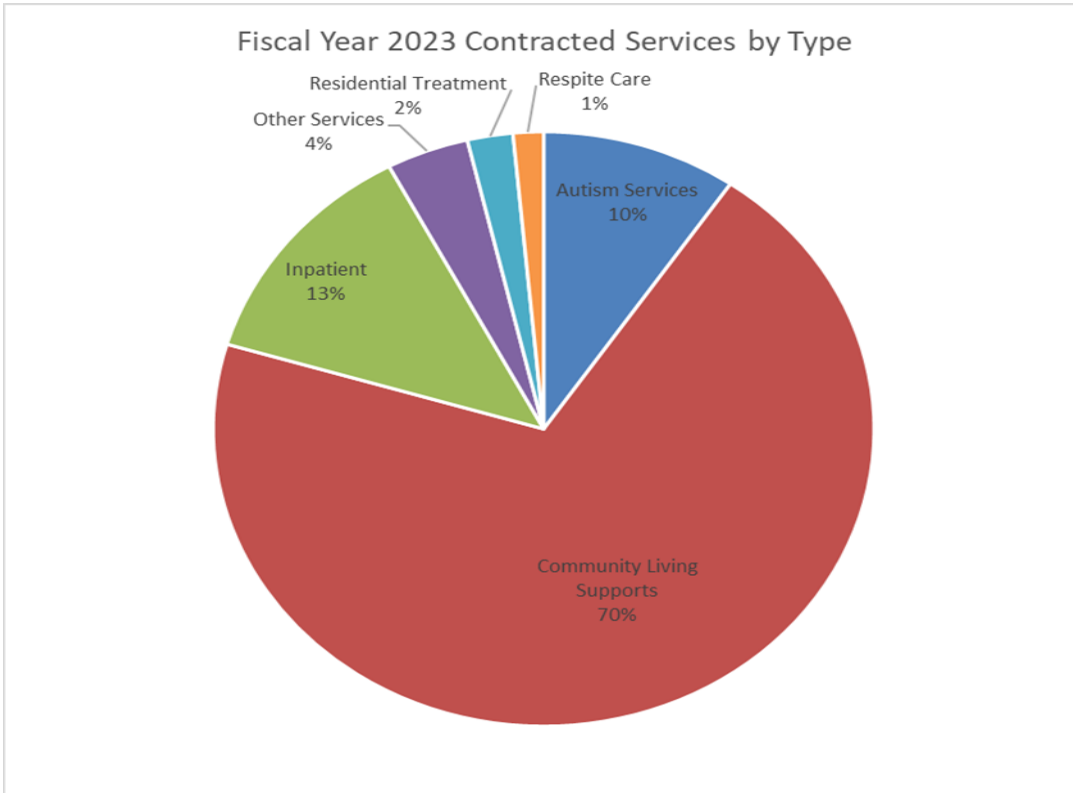
July 31, 2023

Internal Program Name	July 2023			
	Total Cost of Services	Number of Clients Served	Total Minutes of Service	Average Cost per Client
Career Concepts	\$ 11,933	10	810	\$ 1,193
Case Management	\$ 236,090	441	22,387	\$ 535
Outpatient Therapy	\$ 146,015	200	11,715	\$ 730
Occupational Therapy	\$ 37,649	34	3,878	\$ 1,107
ACT Program	\$ 53,587	32	5,675	\$ 1,675
Home Based Services	\$ 79,185	52	9,301	\$ 1,523
Med Clinic Services	\$ 48,473	113	4,045	\$ 429
CCBHC Program	\$ 42,866	118	5,746	\$ 363
SUD Services	\$ 92,265	50	9,891	\$ 1,845
Grand Total	<u>\$ 748,063</u>	<u>867</u>	<u>73,448</u>	<u>\$ 863</u>

# ONPOINT

## Key Indicators July 31, 2023

The following charts summarize the agency's provider network services. Providers have 60 days from the date of service to submit a claim, and then the agency has an additional 30 days to pay the claim and report the encounter. As such, the data for the most recent month(s) will be incomplete.

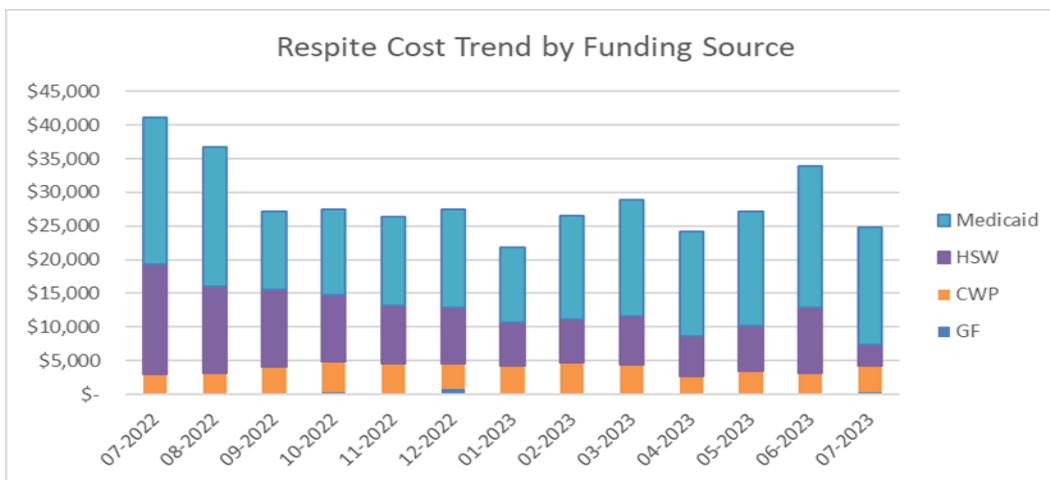
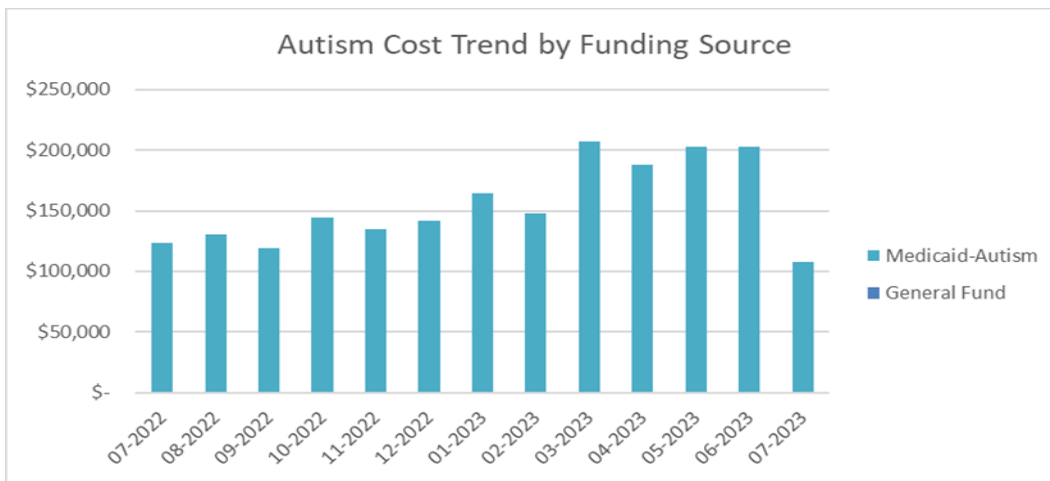
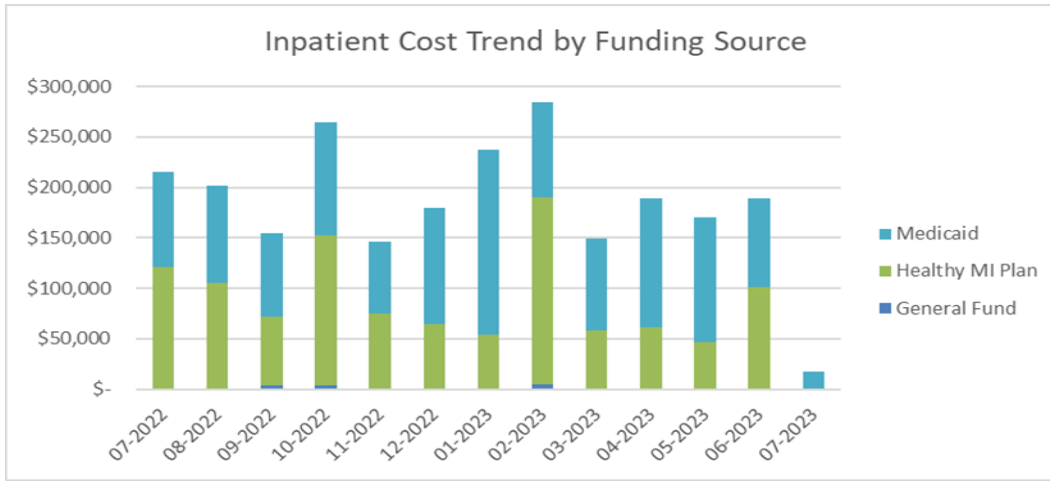


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# ONPOINT

## Key Indicators

July 31, 2023



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## AGENDA

**OnPoint Board of Directors – Program Committee**  
**Tuesday, September 19, 2023 @ 4:15 pm**  
Board Room, 540 Jenner Drive, Allegan MI 49010

Also available virtually at the link or phone number below  
Microsoft Teams meeting  
**Join on your computer or mobile app**  
[Click here to join the meeting](#)

**Or call in (audio only)**  
+1 616-327-2708,,896969400# United States, Grand Rapids  
Phone Conference ID: 896 969 400#

- 1) Call to Order – Alice Kelsey, Chairperson
- 2) Public Comment (agenda items only; 5” limit per speaker)
- 3) Approval of Agenda
- 4) Approval of Minutes
- 5) Program Presentation: Substance Use Disorder Services – Lauren Tedaro
- 6) Review of Written Reports
  - a) COO Report – Leanne Kellogg
  - b) Program Operations – Susan Conrad
  - c) Evidence Based Practices – Geniene Gersh
  - d) Quality, Innovation and Compliance – Mandy Padget
  - e) Customer Services – Cathy Potter (Feb/May/Aug/Nov)
- 7) Program Committee Member Comments
- 8) Public Comment (any topic; 5” limit per speaker)
- 9) Adjournment – Next Meeting October 17, 2023 at 4:15 pm, 540 Jenner Drive, Allegan, MI

Program Committee: Alice Kelsey, Chairperson; (Vacant), Vice-Chairperson;  
Kim Bartnick; Robin Klay; Jessica Castañeda

**OnPoint Board of Directors  
DRAFT Program Committee Minutes  
August 15, 2023**

**Board Members Present:** Alice Kelsey (chairperson), Pam Brenner, Jessica Castañeda, Dr. Robin Klay, Karen Stratton

**Board Members Absent:** Kimberly Bartnick

**OnPoint Staff Present:** Leanne Kellogg, Kelsey Newsome, Geniene Gersh, Mark Witte

- 1) **Call to Order** – Ms. Kelsey called the meeting to order at 4:15 pm.
- 2) **Public Comment** – No members of the public in attendance.
- 3) **Approval of Agenda** – Approved by common consent.
- 4) **Approval of Minutes** – Citing a lack of quorum at the July 18, 2023 meeting, Ms. Brenner moved, and Ms. Stratton supported, the approval of minutes from June 20, 2023 and July 18, 2023. Motion carried.
- 5) **Program Presentation** – Housing Services Report presented via written report provided by Ms. Emily Berning, Interim Program Supervisor. Ms. Leanne Kellogg walked through the report with the committee members.
- 6) **Program Committee Reports** – Leanne Kellogg, Chief Operating Officer, reviewed her report and that of other program staff who were unable to be present. Upon conclusion, she offered to respond to questions. Topics included CCBHC application efforts, dashboard data development, jail-based medication assisted (opioid) treatment/HRSA grant, evidence-based practice development, quality improvement, audits
- 7) **Customer Services** – Cathy Potter, Customer Services Coordinator, provided a written summary and reviewed it with committee members.
- 8) **Program Committee Member Comments** – No committee member comments.
- 9) **Public Comment** – No member of the public present.
- 10) **Adjournment** – Motion by Dr. Klay, supported by Ms. Stratton, to adjourn the meeting. All in favor. Meeting adjourned at 5:27 pm.

Submitted by,

Mark Witte



**OnPoint Chief Operating Officer  
BOARD REPORT  
September 2023**

Submitted by: Leanne Kellogg, Chief Operating Officer, MS, BSN, RN,  
269-673-6617 ext. 4868 email: lkellogg@onpointallegan.org

We have heard that we have been accepted in the State of Michigan CCBHC Demonstration as fully certified on 8/25. The message from the State is below:

“The CCBHC team would like to congratulate OnPoint (Allegan County Community Mental Health Services) on successfully completing the requirements to be fully certified as a CCBHC Demonstration Site by the State of Michigan! We are thrilled that you will be delivering comprehensive mental health and substance use disorder services to eligible Michiganders beginning October 1, 2023! Thank you for your efforts and dedication in completing the CCBHC demonstration application process. The enclosed correspondence includes formal notification related to your certification, should you have questions regarding application scoring then please direct them to the CCBHC email address.”

Congratulations to our team of staff and leaders across the organization who helped us get to this crucial step in the process. We are eager for the many changes, opportunities and dynamic shifts ahead. Continued communication occurs with the larger leadership team for preparation and project planning.

For the SAMHSA IA application, we received a request for additional information and submitted such back, we await to hear further.

**OnPoint Director of Program Operations  
BOARD REPORT  
September 2023**

Submitted By Susan Conrad, LMSW, CMHP, MHP, QIDP

Program analysis and development continues to focus on the philosophy and requirements of CCBHC demonstration, in alignment with OnPoint's mission, vision and values. Areas of emphasis include access and program enrollment processes and assuring individual plans of service (IPOS) reflect the needs, strengths and goals of persons served. This includes an accurate reflection of the scope, frequency and duration of services, with flexibility to adjust the IPOS as individuals' needs, strengths and circumstances change. Ongoing analysis of the clinical, case management, supervisory and leadership capacity required to support this direction moving forward is also underway.

The DPO is partnering with the Director of Quality, Innovation, and Compliance to assure program development efforts are compliant with regulatory policies and guidelines, in the context of agency and best practice standards. Through this partnership, clear roles and responsibilities for staff in both areas are evolving to assure accountability and commitment to exceptional service delivery, with a foundational assumption that quality drives compliance (not the other way around).

Program leaders are excited about CCBHC implementation, understanding it provides for person-centered service delivery in ways that were historically not possible. Integrated and coordinated care is built into the foundation of the work versus a 'check the box' requirement, with funding that supports the collaboration and coordinated planning that was required but not easily achieved. Community-based service delivery will expand, providing additional opportunities to literally "meet people where they are" and engage them in a plan of services designed to better meet their needs and support their short- and long-term goals.

**BY THE NUMBERS (August 2023)**

- 1,557 Open Cases
  - 68% adult
  - 32% children and families
- 79 individuals were admitted to program services.
- 55 individuals were discharged from services.

**OnPoint Substance Use Disorder (SUD) Services  
BOARD REPORT  
September 2023**

Department Report by Lauren Todaro, MSW, LMSW, CAADC, CCJP-M  
SUD Services Manager, 269-249-7288; [ltodaro@accmhs.org](mailto:ltodaro@accmhs.org)

**Current OnPoint SUD Services Enrollment as of September 2, 2023:**

<b>Program</b>	<b>Individuals Enrolled*</b>
OnPoint SUD Services	52
OnPoint Corrections – SUD Services*	61

\*Corrections enrollment designates the referral source coming from Allegan County Probation & Parole.

**SUD Provider Network:**

In tandem with Amy Kettring, Provider Network Manager, the SUD Provider Network continues to expand to allow for a wider range of provider locations for services not provided within OnPoint.

Contracts have been completed for an additional detox/short-term residential and long-term residential provider in Battle Creek, MI.

**Jail-Based Medication-Assisted Treatment (MAT):**

SUD Services is supporting the implementation of jail-based MAT for inmates within Allegan County Correctional Center (ACCC), with the support of Allegan County Correctional Center staff. Current status is as follows;

- 1) MAT medication trainings have concluded.
- 2) Policy and procedures for MAT administration have been completed within ACCC for medication provision.
- 3) Start dates have been developed and processes/procedure is taking place.

Ongoing updates will be provided as this project moves forward. This implementation follows the evidence-based model of MAT in corrections settings, and will be supported by State Opioid Response Grant 3 (SOR 3).

**Michigan State Police (MSP) Overdose Fatality Review (OFR) Grant:**

Overdose Fatality Review (OFR) teams are multidisciplinary teams that review overdose fatalities similar to the Child Death Review model, and includes information about a decedent of overdose within the county which can contribute to the analysis of available data to make recommendations that will prevent future overdose deaths. The Allegan OFR is scheduled to meet three more times within the life of the Grant. To request participation or forward the information to a community member who could benefit from membership, please contact [ltodaro@onpointallegan.org](mailto:ltodaro@onpointallegan.org)

**State Opioid Response (SOR) Grant 3; Treatment Overdose & Education, Naloxone Distribution:**

The *OnPoint Overdose Response Kit* have been created for community and staff distribution, alongside support from the Grand Rapids Red Project for Narcan

Administration training. The *OnPoint Overdose Response Kit* is designed to be an overdose “first-aid kit” to be carried and kept in case of recognition of overdose. The kit contains two nasal-administration doses of Narcan (naloxone), “opioid antagonist” used to counter the effects of opioid overdose, for example a heroin or fentanyl overdose. The kit also contains a disposable CPR face shield, non-latex gloves, fentanyl test strips, informational cards for post-administration, and contact cards for further aftercare. The OnPoint goal for distribution is approximately 500 kits within the community and staff. As of August 7th, 297 kits have been distributed to OnPoint clients, staff, or within our partners and community. Please contact Lauren at [ltodaro@onpointallegan.org](mailto:ltodaro@onpointallegan.org) or (260)249-7288 if you are interested in obtaining an *OnPoint Overdose Response Kit*.

OnPoint is also partnering with Allegan County Fire/EMS to have these kits implemented on emergency vehicles, for individuals and their families who have substance use, are prescribed prescription medications, or at the scenes of suspected overdose.

### **SUD Services: Prevention Services**

Program Report Submitted by Heidi Denton, MSW, CPS-M  
SUD Prevention Supervisor, [hdenton@onpointallegan.org](mailto:hdenton@onpointallegan.org)

### **Allegan County Substance Abuse Prevention Coalition (ASAP):**

We are walking in the fair parade again this year (September 11<sup>th</sup>) if anyone wants to join us to help hand out information and promotional items.

ReFocus LLC is working on creating a coalition survey to be sent out to everyone to determine the best meeting format for members, and what the future of the group will look like.

### **Prime for Life:**

**Adult:** Next class is scheduled for September 15th at OnPoint. This will be returning to an in-person class after requests from participants.

**Youth:** Erin completed a group at Cheever with 4 students this summer. Cheever has two staff trained in PFL now and will be working on running groups all year round, with support from Erin.

### **Suicide Prevention Coalition:**

The health dept printed signs to promote the “988” hotline. We will work on distributing those to schools and other businesses in September.

**Covid funds:** Planning for September as “family meals month”. We will be partnering with local pizza places to distribute pizza cutters with the talk sooner website and a reference to the importance of eating regular meals with your kids. These are printed in English on one side and Spanish on the other side.

**LARA funds:** Media campaign focused on locking up marijuana is wrapping up now. The LARA funds end Sept.10 for this fiscal year. We don’t have any information on future funding opportunities yet.

**Stop act funds:** Compliance checks in process at all the bars, restaurants, stores and gas stations in the county. This funding will end September 30<sup>th</sup>.

**PAL's and Pride:** PAL's classes have resumed at Wayland, Plainwell and Saugatuck with Nikki. We are still awaiting the hiring of a second PAL's teacher to fill Sherrie's open position. Hopkins has begun teaching the PAL's class without a staff member from OnPoint, and Allegan isn't starting the class until the next trimester.

### **Mental Health First Aid:**

In August we held 3 different types of MHFA trainings. The first was a traditional, in-person training, that was done at Perrigo. They provided lunch and the training room. The second was what we call a "blended" course. The participants did 2 hours of online pre-work, and then we held a 5-hour training session virtually. The third was something that Perrigo contacts and Erin developed and we called a "MHFA Refresher Conversation." It was an informal virtual meeting for staff who had taken the course last year (2021 or 2022), and just wanted a reminder of the key concepts. We also allowed space for the participants to talk about their own experiences coming from the training, as well as advocate for needs they saw from Perrigo for growth within the Mental Health Wellness arena.

The biggest points coming from the refresher conversation is that people reported finding use of the course at both professional and personal levels, they claimed to have taken information to apply across different settings with in their lives – including applying grace and understanding for themselves; and that they could see a shift in approach from the people who had taken, especially in talking to others and being understanding of taking "mental health days". Participants felt that continued offerings of MHFA for employees of Perrigo was beneficial – and would like to see more hourly paid staff to be able to attend. This has been a gray area for Perrigo, as they started with staff who were salaried, as it was easier to fit within productivity standards and other corporate issues. And finally, the participants felt as though they would like more on-going information, at a community level – i.e. more information regarding the EAP program or newsletter blurbs about being well.

From the refresher conversation, Perrigo HR staff are going to work towards having a campaign to reduce stigma around mental health and accessing services. As well as looking at alternative times for offering the MHFA course for those who work swing or 3<sup>rd</sup> shift; looking at these alternatives starting in spring of 2024.

We currently have 2 more in-person trainings set for September 2023.

**Tobacco Cessation:** Go Media designed a campaign that promotes the cessation program with information on contacting OnPoint for more info. They are currently running in the following outlets:

- 250,000 Geo Fence Impressions - Allegan County Tobacco Retailers
- 350,000 Snapchat Impressions – targeted at Allegan County
- 400,000 Mobile Display/Web Banner
- Twelve (12) On Point branded social media posts
- Native Article - WWMT News3 Forecasted Impressions: 45,000
- Facebook/IG Post Graphics

We will also be handing out packs of gum along the parade route (and a few other places in September) that promote the cessation groups.

**Fennville Early Risers-** After analyzing data from previous years and noticing the increase of vape & marijuana at the 6th grade level, it was determined that a 5th to 6th grade transition group would be more beneficial for students who were going into the Middle School fall of 23, as the prioritized group for summer 2023. An 8-session group was run in conjunction with the school's academic tutoring and migrant summer programming. It focused on vape/marijuana education utilizing Catch My Air curriculum, as well as PRIDE curriculum for MS social skills and Mindfulness Stress Reduction.

Aug 2<sup>nd</sup>: Fennville Book Bus. 8am-5pm; 5 stops in greater Fennville area. Erin and Nikki rode along and had a table of items and activities for kids. They had several parents who participated at each stop, and some good conversations.

### **SUD Services: Treatment Services**

Program Report Submitted by Brooke Hickman, LMSW-C, CAADC, DP-CCS, JD  
SUD Program Supervisor, 269-512-2594; [bhickman@onpointallegan.org](mailto:bhickman@onpointallegan.org)

#### **SUD Services Internal Staff Credentialing:**

The SUD Program Supervisor has confirmed the following MCBAP (Michigan Certification Board of Addiction Professionals) CAADC (Certified Advanced Alcohol and Drug Counselor) staff within the agency, achieving a CCBHC goal of having 8 CAADC's or CAADC DP's (Development Plan) staff within the agency.

Full CAADC in Clinical Direct-Care Role:	1 staff
Full CAADC in Agency-Total:	3 staff
CAADC Development Plan Approved:	21 staff
<u>CADC Development Plan Approved:</u>	<u>1 staff</u>
Total:	26 staff

#### **SUD Services Internal Program Development:**

Over the past month, the OnPoint SUD Intensive Outpatient Program (IOP) has increased by 100%. Currently, there are six clients who are participating in this program. The IOP provides ASAM Level 2.1 services to Allegan County. This program runs three times weekly for three hours each group, over a period of ten weeks.

Additionally, each IOP participant is engaged in SUD individual therapy. This is being achieved through the combined efforts of the OnPoint Outpatient Clinic and OnPoint SUD Services Department. ASAM (American Society of Addiction Medicine) CONTINUUM Assessments are being completed by Integrated Health Teams and Access/Crisis staff to evaluate level of care and treatment recommendations.

#### **State Opioid Response (SOR) Grant 3; Peer Outreach & Linkage:**

The SUD Peer Recovery Coach has fifteen clients on her caseload. These clients were referred by Outpatient clinicians and the Crisis team. Additionally, the GBHI Peer Recovery Coach is currently working with two SUD clients. We appreciate both of their efforts!

# ***Customer Satisfaction Survey Review***

**May 8, 2023-June 30, 2023**



**LAKESHORE**  
REGIONAL ENTITY

# Lakeshore Regional Entity Customer Satisfaction Survey Review

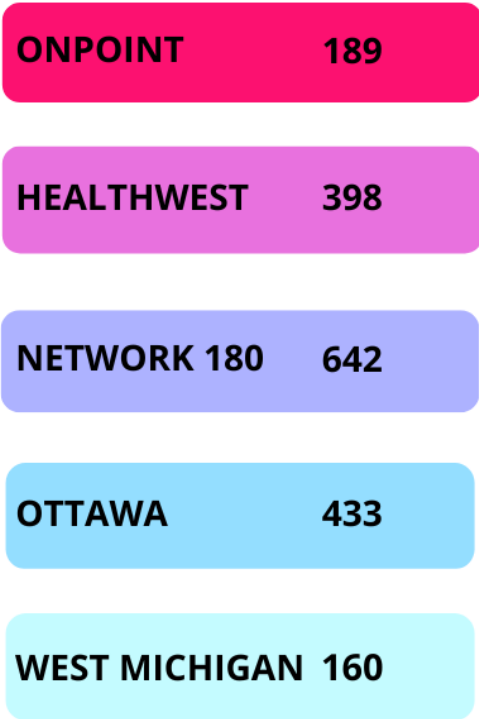
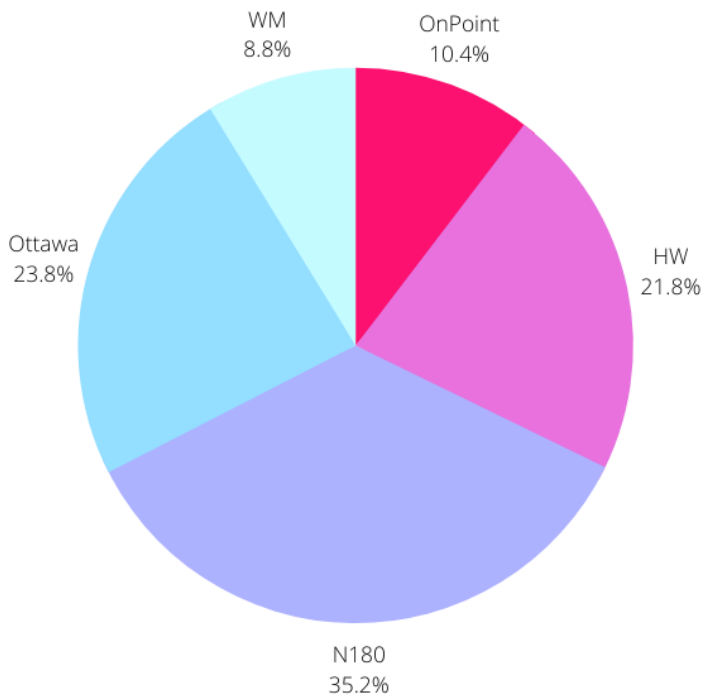
May 8<sup>th</sup>, 2023 - June 30<sup>th</sup>, 2023

## Introduction

The LRE has taken multiple steps in collaboration with member CMHSPs to create and implement a revised regional customer satisfaction survey. Upon its inception in September of 2022, the LRE Survey Workgroup consisting of LRE Customer Services staff and representatives from each CMHSP analyzed questions and the subsequent data from FY 21 & 22 satisfaction surveys and noted that there was little variance in the expression of satisfaction/dissatisfaction among all domains, resulting in the average data reflecting consistent satisfaction over multiple survey periods. It was also determined there was no defined methodology of distributing the survey or addressing concerns from the results of the survey. The group revised the survey and created policy and procedure around the distribution of the survey. The new survey was distributed consistently throughout the region from the month of May 2023. The analysis of the first month distribution of the survey is described in this report.

## Survey Distributed Data

# CMHSP # of Completed Surveys Total: 1822





## Snapshot Results:

**LAKESHORE REGIONAL ENTITY**

### Access & Availability

AVERAGE SCORES

CMHSP	I HAVE OPTIONS	I KNOW THE NUMBER TO CALL	APPTS WORKED	LOCATION APPTS WORKED
OnPoint	3.3	2.8	3.3	3.2
HealthWest	3.2	3.1	3.4	3.3
Network 180	3.3	3.0	3.2	3.3
Ottawa	3.4	2.8	3.4	3.4
West Michigan	3.6	2.9	3.4	3.4
<b>LRE</b>	<b>3.3</b>	<b>2.9</b>	<b>3.3</b>	<b>3.3</b>

**LAKESHORE REGIONAL ENTITY**

### Quality

AVERAGE SCORES

CMHSP	CONNECTED TO COMM RES SUP	TREATMENT TEAM ANSWERED QUESTIONS	I FEEL WELCOME
OnPoint	2.8	3.2	2.9
HealthWest	3.3	3.5	3.5
Network 180	3.2	3.2	2.9
Ottawa	3.1	3.3	3.2
West Michigan	3.4	3.6	3.4
<b>LRE</b>	<b>3.1</b>	<b>3.3</b>	<b>3.2</b>

**LAKESHORE REGIONAL ENTITY**

### Long Term Services

AVERAGE SCORES

CMHSP	SATISFIED WITH CASE MGR	SATISFIED WITH COUNSELOR	SATISFIED WITH PSYCHIATRISTS	SATISFIED WITH SUPPORT COORD	DECIDED MY GOALS
OnPoint	3.2	2.9	2.6	3.3	3.1
HealthWest	3.3	3.2	3.0	3.1	3.4
Network 180	3.4	3.1	3.1	3.4	3.1
Ottawa	3.4	3.4	3.4	3.4	3.1
West Michigan	2.6	2.8	3.3	3.5	3.4
<b>LRE</b>	<b>3.3</b>	<b>3.2</b>	<b>3.2</b>	<b>3.3</b>	<b>3.2</b>

**LAKESHORE REGIONAL ENTITY**

### Outcomes

AVERAGE SCORES

CMHSP	TREATMENT IMPROVED RELATIONSHIPS	SATISFIED WITH HELP RECEIVED
OnPoint	2.8	3.3
HealthWest	3.3	3.4
Network 180	3.1	3.4
Ottawa	3.0	3.3
West Michigan	3.2	3.7
<b>LRE</b>	<b>3.1</b>	<b>3.4</b>

### Survey Values

**Strongly Agree = 4**

**Agree = 3**

**Disagree = 2**

**Strongly Disagree = 1**

**Doesn't Apply = 0 (excluded from calculation)**

## **Data Analysis:**

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The customer satisfaction survey was administered by each CMHSP and their provider network. The survey consisted of the following domains: access and availability measures, long term services measures, outcome measures, quality measures. The region 3 performance standard includes an achievement of 80% or higher for subscales or an average above 3.0.

**General areas in which individuals served felt the LRE CMHSPs performed well included the following:**

### **Access and Availability:**

- I have options for how I connect with my treatment team member(s): Phone, online, in person, etc.
- The location of my appointments worked for me.
- Dates and times of my appointments worked for me.

### **Long Term Supports and Services:**

- I am satisfied with my case mgr., supports coordinator, counselor, or psychiatrist.
- I decided my own goals for my treatment plan.

### **Quality:**

- My treatment team member(s) answered any questions I had about my treatment.
- I feel welcome when I go into an office for an appointment.
- My treatment team member(s) helped me connect with community resources and supports.

### **Outcomes:**

- The treatment I received has helped me improve relationships with family, friends, and community.
- I am satisfied with the help I have received.

**General areas in which individuals served felt the LRE & CMHs could improve include:**

### **Access and Availability:**

- I know the number to call if I need help on a weekend, holiday, or after-hours.


### **Quality:**

- I know how to file a grievance (complaint) if I am unhappy.
- I know how to file an appeal if I do not agree with a decision that changes or denies my services.

**The following questions did not follow the set Likert Scale; they instead reflect a yes/no choice option:**

- I know how to file a complaint/grievance
- I know how to file an appeal
- I was given information about my rights.

This was factored into the overall regional averages, causing a dramatic difference in the reflected calculations for those three options (ex. averages of 3.3, for "location of appt. worked" vs. "my rights" at 1.0. When presented as percentages, the information for yes/no questions is more accurately reflected. Though individual results vary depending on CMHSP, the overall regional snapshot demonstrates satisfactory performance regarding the dissemination of rights information, while requiring improvement in the areas of grievances and appeals information.



**Yes/No Responses** **AVERAGE SCORES**

QUESTION	PERCENTAGE OF ALL CMH'S: YES	PERCENTAGE OF ALL CMH'S: NO
I know how to file a Grievance	77%	23%
I Know How to File an Appeal	76.1%	23.9%
I Was Given Information About My Rights	96.5%	3.5%

## **Recommendations:**

The LRE will meet with each CMH individually to review and discuss the results of the survey snapshot. As per the LRE Satisfaction Survey Procedure/Policy, all questions receiving a score that is below 3.0 require a performance improvement plan which identifies the areas of dissatisfaction and the action that will be taken to address each area. The LRE will work with the CMHs to create plans that are specific and measurable, monitoring implementation and offering assistance as needed.

The LRE will review the data with the community advisory panel, the Quality Improvement ROAT and the Customer Services ROAT. The Customer Services ROAT will look at the data thoroughly to address the qualitative and quantitative results to identify and investigate sources of dissatisfaction and outline systemic action steps to follow up on the findings.

QAPIP goals will be created within the LRE to address the needs of the customer satisfaction survey to meet MDHHS standards.

The LRE will continue to conduct quarterly meetings with the Workgroup to discuss ongoing survey results, discuss performance improvement measures, and address any issues with survey administration that may arise. The survey will continue to be reviewed and distributed by the region as required.

## **Summary:**

The FY23 Customer Satisfaction Survey workgroup was created in 2022 for the purpose of collaborating with the CMHSPs on all matters related to surveys in the region. The focus of the group for FY23 was development and implementation of a new LRE Satisfaction Survey which would address the issues of: consistently positive data, irrelevant focal points, broad questions which did not provide specific data, omission of key elements such as rights and

grievances, as well as inclusion of language and options that are inclusive and fully representative of those we serve. Improvements were also made to readability, accessibility, and overall appearance of the document. A new policy and procedure were created within the LRE to address distribution and procedure for dissatisfaction.

Analysis of the data provided a variance in responses that was not previously seen on earlier versions of the survey, allowing the LRE to identify the areas of dissatisfaction more clearly within the region.

Since implementation of the new survey tool and the creation of a regional Satisfaction Survey policy/process, survey participation is on the rise within CMHSPs and their contracted providers. Present participation numbers are very encouraging. We are reviewing the data and determining best practices moving forward to address the needs of the consumers we serve.



Caring for Allegan County

**Quality Innovation, Utilization Management, Provider Network, and Compliance Board  
Report**

**September 2023**

Submitted by Mandy Padget, Director of Quality Innovation and Compliance  
[mpadget@onpointallegan.org](mailto:mpadget@onpointallegan.org) (269) 673-6617 ext. 2718

**Quality Innovation Activities**

August was another busy month for Team QI! Tom Lohrmann joined the team and will be serving as the organizational Health Information Manager. Erin Turner joined the team and will be serving as the Medical Records Clerk. Both Tom and Erin come to us with a wealth of experience and knowledge relative to their respective rolls and we are delighted to have them join the team. Welcome Tom and Erin!

On August 18, 2023, OnPoint received the results from the 2023 LRE desk audit that was conducted July 25-31, 2023. As expected, the audit provided OnPoint with rich data regarding opportunities for improvement. More concrete data/results report out to come.

OnPoint's CCBHC Demonstration application was accepted and fully certified by MDHHS. Effective 10/01/2023, OnPoint will join the state of Michigan CCBHC Demonstration. Team QI is working diligently to assure that the organization is ready to report out on the required measurements.

**Corporate Compliance Activities**

There are no open investigations at this time.

**Utilization Management Activities**

Several hundred authorizations were entered during the month of August. This does not include concurrent reviews completed by Utilization Management. The UM team has been hard at work enrolling eligible individuals into iSPA Waiver. OnPoint was able to exceed the 75% iSPA entry goal for July 1st that was set by the state of Michigan. OnPoint was the only CMHSP in the region that met this goal. Kudos to Mitchell Truax, Katelyn Rodriguez, and all the clinical staff and leadership that worked so hard on this project. Well done!

**Provider Network**

The Provider Network team continues to work on honing process and workflows in a number of areas. This work is paying off as evidenced by the team's performance in the LRE desk audit Section XXI Disclosure of Ownership Control & Criminal Conviction where the team achieved a score of 100.0% compliance. Kudos to Amy Kettring, Jennifer Taylor, Ashley Dewey, and Mallory Kramer. Well Done!

Respectfully submitted,

Mandy Padget, MSW, CHC  
Director of Quality Innovation and Compliance  
OnPoint

## MINUTES

**ONPOINT BOARD OF DIRECTORS**  
**Tuesday, August 15, 2023 at 5:30 pm**  
Board Room, 540 Jenner Drive, Allegan, MI 49010

**Present:** Pam Brenner, Glen Brookhouse, Commissioner Mark DeYoung, Jessica Castañeda, Commissioner Gale Dugan, Beth Johnston, Alice Kelsey, Dr. Robin Klay, Karen Stratton, Pastor Craig VanBeek,

**Absent:** Kim Bartnick

### **1. Call to Order**

Commissioner Dugan called the meeting to order at 5:30 pm. Roll call was taken. A quorum was present.

### **2. Pledge of Allegiance**

Recited.

### **3. Provision for Public Comment**

None.

### **4. Approval of Agenda**

Agenda amended to include authorization of Executive Director to sign the CMHSP contract, and to set public hearing for FY2024 budget.

Moved: Ms. Stratton

Supported: Mr. Brookhouse

Motion carried by roll call.

### **5. Consent Agenda – All items listed are routine and to be enacted by one motion.**

#### **a. Approval of prior minutes:**

- i. Executive Committee Meeting (7/14/2023)
- ii. Board Meeting (7/18/2023)
- iii. Finance Committee Meeting (7/18/2023)
- iv. Program Committee Meeting (7/18/2023)

Moved: Ms. Stratton

Supported: Ms. Castañeda

Motion carried by roll call.

### **6. Program Committee – Vice-Chairperson Alice Kelsey**

Vice-Chairperson Kelsey briefly reviewed the activities of the Program Committee including a presentation by the housing department, highlights of other reports of interest and offered the opportunity for questions.

Motion carried by roll call.

### **7. Finance Committee Report – Beth Johnston, Treasurer**

- a. **Motion:** The OnPoint Board approves the recommendation of the Finance Committee to approve OnPoint’s disbursements in July 2023 totaling \$3,950,343.01.

Moved: Ms. Johnston

Supported: Dr. Klay

Motion carried by roll call.

- b. **Motion:** The OnPoint board approves the recommendation of the Finance Committee to establish a limited duration contract with Vision Matters, LLC, commencing in August, 2023 and ending November, 2023 in the amount of \$79,500, with additional fees related to travel and accommodations, if applicable

Motion: Ms. Johnston

Supported: Mr. Brookhouse

Motion carried by roll call.

- c. **Motion:** The OnPoint board approves the recommendation of the Finance Committee to establish a limited duration contract with Vision Matters, LLC, commencing in August, 2023 and ending November, 2023 in the amount of \$79,500, with additional fees related to travel and accommodations, if applicable

Motion: Ms. Johnston

Supported: Mr. Brookhouse

Motion carried by roll call.

- d. **Motion:** The OnPoint board authorizes the Executive Director to sign the FY2024 General Fund contract with the Michigan Department of Health and Human Services (MDHHS) including any subsequent routine amendments which may arise.

Motion: Ms. Johnston

Supported: Mr. Brookhouse

Motion carried by roll call.

Financial statements were provided in the packet; opportunity for questions was provided.

## 8. Recipient Rights Advisory Committee (Feb/Apr/Jun/Aug/Oct/Dec)

Mr. Brookhouse reported on today’s meeting of the Recipient Rights Advisory Committee and offered the opportunity for questions.

## 9. Chairperson’s/Executive Committee Report – Commissioner Gale Dugan

- a. Executive Committee Report

Commissioner Dugan noted several items of interest including LRE board member recruitment, board member email accounts, and gave background on the approval process for the annual budget hearing.

Commissioner Dugan moved that the public hearing for the FY2024 OnPoint budget be set for September 19 at 5:45 pm.

Moved: Commissioner Dugan

Supported: Dr. Klay

Motion carried by roll call.

Commissioner Dugan reviewed the remainder of his report and was available for questions.

- b. LRE Updates

Stephanie VanderKooi, Chief Operating Officer of the LRE, gave an update on LRE matters. She reported on the Health Services Advisory Group (HSAG) review that is

happening tomorrow, noted the progress made to select a chair/vice-chair for the board, and noted the LRE's annual report is available on at [www.lsre.org](http://www.lsre.org).

Commissioner Dugan offered the opportunity for questions.

**10. OnPoint Executive Director's Report – Mark Witte**

Mr. Witte reviewed his report and was available for questions.

**11. Provision for Public Comment**

None.

**12. Board Member Comments**

Commissioner Dugan gave a positive comment on the CMHA board training program plan, and thanked the staf.

**13. MOTION TO ADJOURN:**

Moved: Dr. Klay

Supported: Ms. Kelsey

Motion carried by roll call.

Meeting adjourned at 6:12 pm.

Respectfully submitted,

Mark Witte  
Executive Director

Gale Dugan  
Board Chair



OnPoint  
**Executive Committee Meeting Minutes**  
August 11, 2023 – 2:30 pm  
*Location: OnPoint, 540 Jenner Drive, Allegan, MI 49010*

Board Members [X] Commissioner Gale Dugan, OnPoint Board Chairperson  
[X] Alice Kelsey, OnPoint Board Vice-Chairperson  
[X] Elizabeth Johnston, OnPoint Board Treasurer (arrived 3:23 pm)  
[X] Commissioner Mark DeYoung, OnPoint Board Secretary  
OnPoint Staff [X] Mark Witte, OnPoint Executive Director

1. **Call to Order** – In the temporary absence of Chairperson Dugan, Vice-Chairperson Kelsey called the meeting to order at 2:40 pm.
2. **Members Present/Excused** – All members present; Commissioner Dugan arrived at approximately 3:10 pm.
3. **Review/Approval of Agenda** – Motion by Commissioner DeYoung to approve the agenda as presented. Johnston seconded. All in favor. Motion adopted.
4. **Review/Approval of Minutes of July 14, 2023 Meeting** – Motion by Johnston to approve the minutes as presented. Commissioner DeYoung seconded. All in favor. Motion adopted.
5. **Compliance Update** – No compliance update today.
6. **Updates on Prior Meeting Topics**
  - a. Board Recruitment –
    - i. *OnPoint Board* – Witte reported that a lead for a board member from the Saugatuck area did not pan out. She declined to apply due to family considerations.
    - ii. *LRE Board* – No other names of candidates have emerged. Committee brainstormed some ideas for continued recruitment.
  - b. Board Email Addresses – This is still in the works. Brenda has been looking at Commissioners being a part of our system too. Commissioner DeYoung notes that last time it was discussed, it was recognized that commissioner accounts are already under the same FOIA umbrella as OnPoint, so there's no advantage in having their emails be with OnPoint as opposed to the County. Mark will circle back with Brenda.
7. **Executive Director Items (Witte)**
  - a. Key Board Tasks by Month – Nothing due this month.
  - b. Board Meeting Packet Review – Members noted that Witte's report is missing; Witte will have Brenda send an amended copy.
  - c. Grant/Contract Updates – Witte provided an overview of the various grants and contracts that are cued up for FY2024 in one form or another; one of the implications of this is a larger than typical revenue budget coming in FY2024.
  - d. Informational – Mark noted that he'll be out of state from 8/26 to 9/4, returning on 9/5. Will work as needed but take breaks for vacation whenever possible.
8. **Discussion Items Requested by Members**
  - a. Commissioner Dugan gave a brief summary of the August 4 CMHA Board meeting.
9. **Next Meeting** – Friday, September 15, 2023 at 2:30 pm.
10. **Adjournment** – Motion by Johnston to adjourn. Seconded by Kelsey. All in favor. Motion approved. Meeting adjourned at 3:40 pm.

Submitted by Mark Witte

OnPoint Board of Directors  
**Executive Director Report**  
September 2023

**1. Agency**

Key developments since the August meeting include (1) Receipt of notification from MDHHS that we have succeeded in becoming certified without conditions for the state CCBHC demonstration project. A kickoff meeting is scheduled for 9/14/23; (2) Provision of clarifications to SAMHSA relative to our 5/19/2023 federal grant submission of the CCHBC Improvement and Advancement (IA) application which would provide two years of funding at \$1m per year. (3) Administrative dialogue on what to do with the Health Resources & Services Administration (HRSA) grant we've received as part of the Rural Communities Opioid Response Program (\$1m/yr x 3 yrs). Last month I noted that it raised some concerns about how to manage so many new efforts with overlapping grant coverage. We are in dialogue with HRSA on this.

**2. Board**

**CMHA BoardWorks Training** – With the temporary absence of an Executive Assistant to help coordinate and organize this with you, we will pause the efforts to walk board members through the monthly progression of trainings while we work to refill this EA position.

**Board Members** – We are anticipating that the Board of Commissioners will act on at least one of two applications received for board membership. The next appointee will fill the remaining spot on the OnPoint board. The other applicant may be able to remain “on deck” for the next opening that happens, subject to BoC approval.

**3. Community**

**Allegan County Community Foundation (ACCF)** – One of the more interesting community developments has been the move of two former leaders from the Ottawa-Allegan United Way to ACCF. The two leaders, Kessie Karg and Katrina Pelfrey, had provided support to OnPoint in their United Way roles. Kessie joined ACCF to support the Community Health Improvement Plan (CHIP) which is delegated to the Multi-Agency Collaborative Council (MACC) to manage, and Kessie's role is to support the MACC among other tasks, no doubt. Katrina, who had provided support to the Local Planning Body (LPB) that connected to OnPoint's homelessness service efforts, joined ACCF to continue her work in support of the LPB but also to concentrate on the ACCF's increasing attention to housing issues in Allegan County – which is also a focus of the CHIP. It all seems to have worked out very well, and is a wonder reflection of ACCF's commitment to better organize community efforts in these areas. Thanks are due to Stephanie Calhoun, Executive Director of ACCF, for her efforts to support these investments on behalf of the community.

**United Way of Allegan-Ottawa County** – Our understanding is that the management of the work of United Way in Allegan and Ottawa counties has now been taken on by West Michigan Heart of United Way, which is Kent County's United Way office. I have met with Becki Postma of WMHUW to discuss these developments, which

necessitated the termination of OnPoint's contract with the United Way for MACC and LPB facilitation.

#### 4. Region

**Lakeshore Regional Entity (LRE)** – Two options for securing a third Allegan board member are in process. The first is a request to Perrigo for a sponsored nominee able to have leave to participate. We are awaiting their response. Alternatively, current OnPoint board member Pastor Craig VanBeek has indicated a willingness to serve should the Perrigo option fall through. I hope to have more to report shortly and will work with Chairperson Dugan and the Executive Committee to bring this matter to a successful close.

You may be interested to know that Commissioner Jim Storey, former member of the OnPoint board and current LRE Board member appointee, has been selected as the Vice Chairperson of the LRE board.

#### 5. State

**CCBHC Demonstration** – As noted above, the most significant work underway with MDHHS involves the ramping up of CCBHC to incorporate the agencies (up to 18) that have been certified as CCBHC sites under the demonstration project.

Sincerely,

Mark Witte  
September 12, 2023