



## Board of Directors Meeting Agenda

Tuesday, July 16, 2024 at 5:30 PM

Board Room, 540 Jenner Drive, Allegan, MI 49010

*(To attend virtually via Microsoft Teams: [Click here to join the meeting](#)  
or by audio only via telephone: [call 1-616-327-2708, and enter ID 598 536 159#](#))*

1. Call to Order – Commissioner Gale Dugan
2. Pledge of Allegiance
3. Roll Call – Commissioner Gale Dugan
4. Provision for Public Comment (agenda items only, 5” limit per speaker)
5. Approval of Agenda
6. Consent Agenda  
*(All items listed are considered routine and will be enacted by one motion without separate discussion of each item. If discussion is desired, a board member may request the removal of any item from this list.)*
  - a. **Motion** – Approval of prior minutes:
    - i. Board Meeting (06/18/2024)
    - ii. Finance Committee (06/18/2024)
    - iii. Program Committee (06/18/2024)
    - iv. Executive Committee (06/14/2024)
7. Program Committee – Alice Kelsey
8. Finance Committee Report – Beth Johnston
  - a. **Motion** – Approval of Voucher Disbursements
9. Recipient Rights Advisory Committee (Mar/June/Sep/Dec) – Glen Brookhouse
10. LRE Updates – Mary Dumas or alternate
11. Chairperson’s/Executive Committee Report – Commissioner Dugan
12. OnPoint Executive Director’s Report – Mark Witte
13. Provision for Public Comment (any topic, 5” limit per speaker) – Commissioner Gale Dugan
14. Board Member Comments – Commissioner Gale Dugan
15. Adjournment
16. Future Meetings:
  - a. August 16, 2024 @ 2:30 pm – Executive Committee
  - b. September 17, 2024 @ 3:30 pm – Recipient Rights Advisory Committee
  - c. August 20, 2024 @ 4:00 pm – Program Committee
  - d. August 20, 2024 @ 4:30 pm – Finance Committee
  - e. August 20, 2024 @ 5:30 pm – Full Board Meeting



**OnPoint Board Finance Committee Agenda**

Tuesday, July 16, 2024 at 4:30 pm

Hamilton Conference Room, 540 Jenner Drive, Allegan MI 49010

- 1) Call to Order – Beth Johnston
  - 2) Public Comment (agenda items only, 5 minute limit per speaker)
  - 3) Approval of Agenda
  - 4) Approval of Minutes
  - 5) Review of Written Reports
    - a) Facilities & Human Resources – Andre Pierre
    - b) Administrative Services Report – Andre Pierre
  - 6) Action Items
    - a) Motion – to Recommend Board Approval of Voucher Disbursements
  - 7) Informational Items
    - a) Financial Reports
  - 8) Finance Committee Member Comments
  - 9) Public Comment (any topic, 5” limit per speaker)
  - 10) Adjournment – Next Meeting August 20, 2024 at 4:30 pm, 540 Jenner Drive, Allegan, MI
- Finance Committee: Beth Johnston, Chair; Glen Brookhouse, Vice Chair; Commissioner Mark DeYoung; Commissioner Gale Dugan

**OnPoint Finance Committee Minutes - DRAFT**  
**Tuesday, June 18, 2024, at 4:30 pm**  
Hamilton Conference Room, 540 Jenner Drive, Allegan MI 49010

**Board Members Present:** Glen Brookhouse, Gale Dugan, Mark DeYoung, Beth Johnston, Pastor Craig VanBeek

**Board Members Absent:** None

**Staff Members:** Mark Witte, Andre Pierre, Nikki McLaughlin

**Public Present:** None

1. **Call to Order** – Glen Brookhouse – Co-Chairperson, called the meeting to order at 4:32 pm.

2. **Public Comment** – None

3. **Approval of Agenda**

Moved: Mr. Dugan                      Supported: Pastor VanBeek

Motion carried.

4. **Approval of Minutes**

Moved: Pastor VanBeek                      Supported: Mr. DeYoung

Motion carried.

5. **Review of Written Reports:**

a. Facilities & Human Resources

Human Resources – There were four new hires as well as one voluntary separation. Human Resource department is able to manage twelve to fourteen postings. Rehmann continues to work with the HR department and will soon wrap up the compensation scale and will be having the third pass through the week of July 8 with a roll out date towards the end of July. This will include an expanded pay grade scale and how to better categorize based on work and professional experience. All job descriptions are being reviewed as there was a wide disparity to better group them.

Raymond James/Empower (investment analysis) is being completed for retirement plan and will submit report in the coming weeks.

Facilities – Esper Electric has generator on site and will be connected on June 19<sup>th</sup>. A correction needed to be made to the breaker box as well as a gas utilities will be upgrading in the near future to accommodate load due to pressure issues.

Information Technology – Annual testing of security system audit was conducted by a 3<sup>rd</sup> party, Digital Elevation (DE). Report indicated that since OnPoint is part of the Allegan County Network, DE was able to see entire network. Allegan IT will be setting up a “wall” to segregate the networks. LRE audit came back with improved scores from prior year, step in the right direction.

b. Administrative Services Report

Mr. Pierre reviewed the administrative report with the committee. A meeting with Cornerstone and Schley occurred to finalize the draw for June payment.

6. **Action Items:**

- a. The Finance Committee recommends that the OnPoint Board approve the May 2024 disbursements totaling \$3,395,265.96.

Moved: Pastor VanBeek

Supported: Mr. Brookhouse

Motion carried.

- b. The Finance Committee recommends that the OnPoint Board approve the following list of provider contracts for fiscal year 2024.

Moved: Mr. DeYoung

Supported: Pastor VanBeek

Motion carried.

## **7. Informational Items**

### **a. Financial Reports**

Mr. Pierre reviewed the financial reports from April. Current outlook would have OnPoint returning approximately 1.5 million to LRE and \$116,000 to State of Michigan. Financials included the amended budget figures from last month.

## **8. Finance Committee Member Comments**

None

## **9. Public Comment**

None

## **10. Next Meeting** – July 16, 2024, at 4:30 pm.

## **11. Adjournment**

Moved: Mr. Dugan

Supported: Mr. Brookhouse

Motion carried.

Meeting adjourned at 5:05 pm.

**Administrative Services Board Report July 2024**  
Submitted by Andre Pierre, Chief Administrative Officer  
269.569.3238 – [APierre@OnPointAllegan.org](mailto:APierre@OnPointAllegan.org)

It has been one year since we officially began occupancy of the new building on May 5, 2023. We are processing construction draw twenty total of \$59,783.55 which will be funded through the United States Department of Agriculture (USDA) loan and Michigan Economic Development Corporation (MEDC) grant. During the month of May, we did not execute any change order requests. However, we did meet with Cornerstone Construction, Schley Nelson Architects, and the USDA to conduct a walk-through of the building to identify any outstanding work to be completed to close-out the project. The result was a project close “punch list” of deliverables to be completed over the next few months. Work has begun on many of the items.

This month’s packet includes the monthly financial report for May 2024. We have now fully implemented Standard Cost Allocation under a new chart of accounts which allows us to track staff time and costs at a greater level of detail than in the past. Overall, this change in methodology has been successful and has not resulted in a significant change in cost by funding source. The Summary Schedule of Revenues and Expenses by Fund Source shows the difference between the revenue received from the Lakeshore Regional Entity (LRE) and the State of Michigan Department of Health and Human Services (MDHHS) and the eligible expenses incurred by OnPoint. These fund sources are cost settled at the end of each year, and any unspent funds are required to be returned to the LRE or MDHHS. We are projecting to return approximately \$1,484,423 (MH Medicaid and SUD Medicaid combined) to the LRE and carry forward/lapse approximately \$463,063 in General Funds back to MDHHS.

In the month of May, the Human Resources department did not experience significant activity in the areas of turnover and internal transitions. The following activity occurred:

New Hires- 2  
Separations- 2 (voluntary)  
Active Posting- 7

In the area of Information Technology, OnPoint began finalizing preparation for the forthcoming June audit by the PIHP. Through our partnership with Allegan County Information Technology, we continue to work on items in the 2024 project list. During the month we began the assessment of computer replacement to determine the type and quantity. My intent is to ensure that technology tools enable efficiency in all areas of our business. The Human Resource project work with the consulting arm of Rehmann resumed during May, as we captured all updated job descriptions from internal leadership to be included in a review of compensation. Throughout the month we worked to refine the descriptions, with the intent to ensure that they reflect the “market” as well as OnPoint’s needs. Lastly, in the area of Facilities, we finalized our purchase of a building generator (Kohler Model: KG200) and began discussions on delivery and installation. We have been encouraged by all the interactions we are having and feel optimistic about the end deliverables. OnPoint is now in the active project launch and review stage and will provide periodic updates to key stakeholders as warranted.

Sincerely,

Andre Pierre  
Chief Administrative Officer  
July 8, 2024

<b>Finance Committee ACTION REQUEST</b>	<b>Subject:</b>	<b>Voucher Disbursements</b>		
	<b>Meeting Date:</b>	July 16, 2024		
	<b>Requested By:</b>	Beth Johnston, Finance Committee Chairperson		
<b><u>RECOMMENDED MOTION:</u></b>				
<b><u>The Finance Committee recommends that the OnPoint Board approve the June, 2024 disbursements totaling \$2,568,084.91.</u></b>				
<b><u>SUMMARY OF REQUEST/INFORMATION:</u></b>				
<u>Date Issued:</u>	<u>Voucher Number:</u>	<u>Type:</u>	<u>Amount:</u>	
June 3, 2024	N/A	Loan Payment	\$21,334.00	
June 7, 2024	P1730	Payroll	\$461,101.72	
June 14, 2024	V0943	Vendor	\$1,630,664.58	
June 21, 2024	P1730	Payroll	\$454,984.61	
<b><u>BUDGET/FINANCIAL IMPACT</u></b>				
<ul style="list-style-type: none"> <li>• These disbursements are part of the approved fiscal year 2024 operating budget for OnPoint.</li> <li>• Final voucher batch for June was paid out on July 1, 2024 and will appear in the July report.</li> </ul>				
<b>BY:</b> Nikki McLaughlin, Accounting Manager			<b>DATE:</b> July 16, 2024	

ONPOINT



Period Ended  
May 31, 2024

Monthly Finance  
Report

# ONPOINT

## Summary of Variances and Fluctuations

May 31, 2024

### I. Assets

- Cash and cash equivalents - Increase is due to the accumulation of the year-to-date surplus in both Medicaid capitation (which is offset by the increase in Due to PIHP below) and CCBHC (which is shown as an increase to net position) funding.
- Due from other governmental units - Significant increase is due to the timing of payment received from LRE for CCBHC Supplemental Payments, which are paid two months after the month of service based on when funding is received by the LRE from MDHHS as well as encounter reporting timelines.

### II. Liabilities

- Accrued payroll and benefits - Significant increase is related to the partial accrual of the pay period ended May 3, 2024.
- Due to other governments - The increase is primarily related to the surplus fiscal year 2024 to date General Fund revenue due back to the State of Michigan and Medicaid revenue due back to the PIHP, net of the fiscal year 2023 surplus which was cost settled in April 2024.

### I. Operating revenue

- Grants and earned contracts - The agency amended our budget last month based on all grant awards received. Due to staffing limitations, some planned grant activities have had to be delayed. OnPoint is moving forward with some of these activities now and will be requesting the carryforward of grant dollars for other items.
- Performance Based Incentive Payment (PBIP) - This is a once-a-year payment, calculated based on quality metrics achieved. We anticipate this funding will be received in June.

### IV. Operating expenses

- Supplies and materials - The budget includes certain one-time purchases, such as the annual replacement of IT equipment, which have not occurred yet. Further, certain grant funded expenditures have been delayed due to staffing constraints (see a corresponding difference in grant revenue above).
- Contractual services - The agency included funds in the budget amendment to allow for the use of contractors during the vacancy of staff positions, until the right candidates can be hired, as well as support key initiatives including certain grant activities.
- Miscellaneous expense - Certain grant funded expenditures have been delayed due to staffing constraints (see a corresponding difference in grant revenue above).



# ONPOINT

## Summary Schedule of Revenues and Expenses by Fund Source

October 1, 2023 through May 31, 2024

	MDHHS Revenue	Grant Revenue	Expense	Redirects	Lapse or (Deficit)
Medicaid					
Medicaid - Mental Health	\$ 14,811,960	\$ -	\$ (15,225,179)	\$ -	\$ (413,219)
Medicaid - Autism	2,765,021	-	(1,254,928)	-	1,510,093
Medicaid - SUD	491,508	-	(165,859)	-	325,649
Healthy Michigan Plan - Mental Health	817,500	-	(1,188,269)	-	(370,769)
Healthy Michigan Plan - SUD	776,164	-	(343,495)	-	432,669
Medicaid subtotal	<u>\$ 19,662,153</u>	<u>\$ -</u>	<u>\$ (18,177,730)</u>	<u>\$ -</u>	<u>\$ 1,484,423</u>
CCBHC Demonstration					
CCBHC - Medicaid	\$ 5,280,424	\$ -	\$ (4,211,266)	\$ -	\$ 1,069,158
CCBHC - Healthy MI Plan	1,612,222	-	(1,307,789)	-	304,433
CCBHC - NonMedicaid	-	525,855	(738,964)	213,109	-
CCBHC Subtotal	<u>\$ 6,892,646</u>	<u>\$ 525,855</u>	<u>\$ (6,258,019)</u>	<u>\$ 213,109</u>	<u>\$ 1,373,591</u>
General Fund	<u>\$ 1,223,878</u>	<u>\$ -</u>	<u>\$ (547,706)</u>	<u>\$ (213,109)</u>	<u>\$ 463,063</u>
SUD Treatment Block Grant	<u>\$ -</u>	<u>\$ 215,851</u>	<u>\$ (215,851)</u>	<u>\$ -</u>	<u>\$ -</u>

This financial report is for internal use only. It has not been audited, and no assurance is provided.

# ONPOINT

## Statement of Net Position

May 31, 2024

	September 2023	May 2024
<b>Assets</b>		
Current assets:		
Cash and cash equivalents	\$ 3,563,125	\$ 5,540,611
Accounts receivable	103,318	43,165
Due from other governmental units	1,110,805	1,986,422
Prepaid items	383,584	463,492
Total current assets	<u>5,160,832</u>	<u>8,033,690</u>
Non-current assets:		
Capital assets not being depreciated	225,600	225,600
Capital assets being depreciated, net	8,586,474	8,334,418
Total non-current assets	<u>8,812,074</u>	<u>8,560,018</u>
<b>Total assets</b>	<u>\$ 13,972,907</u>	<u>\$ 16,593,708</u>
<b>Liabilities</b>		
Current liabilities:		
Accounts payable	\$ 2,659,827	\$ 2,201,722
Accrued payroll and benefits	314,484	771,078
Due to other governmental units	2,025,640	2,834,657
Unearned revenue	516,455	593,868
Compensated absences - current portion	99,289	99,289
Notes payable - current portion	256,008	256,008
Total current liabilities	<u>5,871,702</u>	<u>6,756,622</u>
Long-term liabilities:		
Compensated absences	562,636	562,636
Notes payable	4,813,235	4,814,238
Total long-term liabilities	<u>5,375,872</u>	<u>5,376,874</u>
<b>Total liabilities</b>	<u>11,247,574</u>	<u>12,133,496</u>
<b>Net position</b>		
Invested in capital assets	3,588,422	3,489,772
Restricted for building construction	19,935	40,557
Unrestricted	<u>(883,024)</u>	<u>929,883</u>
<b>Total Net Position</b>	<u>\$ 2,725,333</u>	<u>\$ 4,460,212</u>

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# ONPOINT

## Statement of Revenue, Expenses and Change in Net Position

October 1, 2023 through May 31, 2024

Percent of Year is 66.67%

	Total FY 2024 Budget	YTD Totals 5/31/24	Under/(Over) Budget	Percent of Budget - YTD
<b>Operating revenue</b>				
Medicaid capitation	\$ 27,583,577	\$ 18,068,489	\$ 9,515,088	65.50%
Medicaid settlement	(826,620)	(1,422,523)	595,903	
Healthy Michigan capitation	2,204,723	1,593,664	611,059	72.28%
Healthy Michigan settlement	(272,977)	(61,900)	(211,077)	
CCBHC capitation and supplemental	8,962,199	6,892,647	2,069,552	76.91%
State General Fund formula funding	1,793,123	1,223,878	569,245	68.25%
State General Fund settlement	(161,549)	(463,063)	301,514	
Grants and earned contracts	4,717,714	2,051,603	2,666,111	43.49%
Local funding	346,095	230,730	115,365	66.67%
Performance based incentive payment (PBIP)	245,757	-	245,757	0.00%
Other reimbursements and revenue	578,971	381,882	197,089	65.96%
<b>Total operating revenue</b>	<b>\$ 45,171,013</b>	<b>\$ 28,495,407</b>	<b>\$ 16,675,606</b>	<b>63.08%</b>
<b>Operating expenses</b>				
Salaries and wages	\$ 11,157,158	\$ 6,926,584	\$ 4,230,574	62.08%
Fringe benefits	3,968,993	2,514,740	1,454,253	63.36%
Supplies and materials	436,092	154,727	281,365	35.48%
Provider Network services	23,998,396	14,882,787	9,115,609	62.02%
Contractual services	3,170,795	1,545,871	1,624,924	48.75%
Professional development	224,775	109,145	115,630	48.56%
Occupancy	274,598	179,289	95,309	65.29%
Miscellaneous expenses	442,702	124,088	318,614	28.03%
Depreciation	400,000	252,056	147,944	63.01%
<b>Total operating expenses</b>	<b>\$ 44,073,509</b>	<b>\$ 26,689,287</b>	<b>\$ 17,384,222</b>	<b>60.56%</b>
<b>Nonoperating expenses</b>				
Interest expense	106,802	71,241	35,561	66.70%
<b>Change in net position</b>	<b>\$ 990,702</b>	<b>\$ 1,734,879</b>	<b>\$ (744,177)</b>	
<b>Beginning net position</b>	<b>2,725,333</b>	<b>2,725,333</b>		
<b>Ending net position</b>	<b>\$ 3,716,035</b>	<b>\$ 4,460,212</b>		

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**OnPoint Board of Directors – Program Committee Meeting Agenda**

**Tuesday, July 16, 2024 @ 4:00 pm**

Board Room, 540 Jenner Drive, Allegan MI 49010

*(To attend virtually via Microsoft Teams: [Click here to join the meeting](#)  
or by audio only via telephone: [call 1-616-327-2708, and enter ID 598 536 159#](#))*

- 1) Call to Order – Alice Kelsey, Chairperson
- 2) Public Comment (agenda items only; 5” limit per speaker)
- 3) Approval of Agenda
- 4) Approval of Minutes
- 5) Program Presentation:
  - a) Medication Clinic Services – Angel Hopkins
  - b) Occupational Therapy – Rebecca DeHart & Brandon Lange
- 6) Review of Written Reports
  - a) Compliance Report – Diane Bennett
- 7) Program Committee Member Comments
- 8) Public Comment (any topic; 5” limit per speaker)
- 9) Adjournment – Next Meeting August 20, 2024 at 4:00 pm, 540 Jenner Drive, Allegan, MI

Program Committee: Alice Kelsey, Chairperson; Kim Bartnick, Vice-Chairperson;  
Pam Brenner; Jessica Castañeda; Jane Ferrel; Dr. Robin Klay; Karen Stratton

**OnPoint Board of Directors  
DRAFT Program Committee Minutes  
June 18, 2024**

**Board Members Present:** Kim Bartnick, Vice-Chairperson; Pam Brenner; Jessica Castañeda; Jane Ferrel; Alice Kelsey, Chairperson; Karen Stratton

**Board Members Absent:** Dr. Robin Klay

**OnPoint Staff Present:** Janice August; Christine Beals; Macy Castañeda; Geniene Gersh; Rob Griffith; Amy Kettring;

**Public Present:**

- 1) **Call to Order** – Ms. Kelsey called the meeting to order at 4:05pm.
- 2) **Public Comment** – No comments from members of the public.
- 3) **Approval of Agenda** – Kim Bartnick moved to approve the agenda. Karen Stratton supported the motion. Motion carried by unanimous consent.
- 4) **Approval of Minutes** – Karen Stratton moved to approve the minutes from the meeting on May 21, 2024. Kim Bartnick supported the motion. Motion carried by unanimous consent.
- 5) **Program Committee Reports** –

Christine Beals, Administrative Professionals Supervisor, provided a presentation on the Administrative Professional Team. The presentation included an overview of the Admin Professionals job duties including, the check-in process, transportation coordination duties, discharge documentation, checking mail, and Behavioral Treatment Review Committee (BTC) support. The Admin Professionals receive over 100 calls per day on one of their phone numbers, they have 6 numbers that ring the main line.

Heidi Denton, SUD Prevention Supervisor, provided a written report.

Amy Kettring, Provider Network Manager, provided a written report. Alice asked if the Provider Network meetings were scheduled by OnPoint. Amy responded that OnPoint does schedule those meetings and they include all the providers we are contracted with, including the LRE. Locum Tenens is an on-call contractor that OnPoint uses if we lose a provider to fill the interim gap. Iris Telehealth is a long-term service provider. The move to a CCBHC has impacted the Provider Network on whether contracts are needed with different CMHs, and the levels of care provided. Starting September 3, 2024, EVV will be implemented. This system is used to track the direct care staff by using a location app in their cell phone. This tracking will only be used for CLS and Respite by clocking in/out when they are with/leaving the client's home. There will be a claims portion added to this EVV system at a later date.

- 6) **Program Committee Member Comments** – No comments from members of the Program Committee.
- 7) **Public Comment** – No comments from members of the public.

- 8) **Adjournment** – Motion by Kim Bartnick, supported by Pam Brenner to adjourn the meeting. Motion carried by unanimous consent. Meeting adjourned at 5:01pm.

Submitted by,

Meagan Currie

**OnPoint Board of Directors Minutes - DRAFT**  
**Tuesday, June 18, 2024, at 5:30 PM**  
Board Room, 540 Jenner Drive, Allegan, MI 49010

**Board Members Present:** Kim Bartnick; Pam Brenner; Glen Brookhouse; Jessica Castañeda; Commissioner Mark DeYoung; Commissioner Gale Dugan; Jane Ferrel; Beth Johnston; Karen Stratton; Pastor Craig VanBeek

**Board Members Absent:** Alice Kelsey; Dr. Robin Klay

**OnPoint Staff Present:** Macy Castañeda; John Eagle; Rob Griffith; Amy Kettring; Kelsey Newsome; Andre Pierre; Cathy Potter; Kim Thomas; Lauren Todaro; Mark Witte; Janice August (virtual); Geniene Gersh (virtual)

**Public Present:** Stephanie VanDerKooi (virtual); Judge William Baillargeon; Emily Jipp; Jim Storey

1. **Call to Order** – Commissioner Dugan called the meeting to order at 5:30pm.
2. **Pledge of Allegiance** – All present stood to recite the Pledge of Allegiance.
3. **Roll Call** – Commissioner Dugan conducted the roll call with the attendance of board members as documented above. A quorum was established.
4. **Provision for Public Comment** – Judge Baillargeon spoke on partnering with OnPoint upon the re-establishment of the Drug Treatment Court in the Circuit Court. Judge also spoke on Veterans Court and Sobriety Court.

Kim Thomas, a Clinician at OnPoint, expressed concerns about OnPoint’s internal operations.

Emily Jipp commented that she is running for the new Circuit Court Judge position and provided an introduction.

Jim Storey shared he was appointed to the LRE Executive Committee and provided a few LRE updates.

5. **Approval of Agenda**

Motion: To approve the agenda as presented.

Moved: Beth Johnston

Supported: Kim Bartnick

Motion carried by unanimous roll call vote.

6. **Consent Agenda** – *All items listed are considered routine and thus will be enacted by one motion.*

- i. Board Meeting (05/21/2024)
- ii. Finance Committee (05/21/2024)
- iii. Program Committee (05/21/2024)
- iv. Recipient Rights Advisory Committee (03/19/2024)
- v. Executive Committee (05/17/2024)

Motion: To approve the minutes on the consent agenda as presented.

Moved: Jessica Castañeda

Supported: Jane Ferrel

Motion carried by common consent.

7. **Program Committee** – Kim Bartnick

Ms. Bartnick briefly reviewed the activities of the Program Committee. During the meeting Heidi Denton’s written report was reviewed, Christine Beals gave a presentation on the

Administrative Professionals team, and Amy Ketting provided an update on the Provider Network team.

8. **Finance Committee Report** – Beth Johnston, Treasurer

Ms. Johnston reported on the revenues and expenses by fund source, and the Medicaid subtotal will be returned to the LRE; the CCBHC subtotal will be retained by OnPoint; and the General Fund will be returned to the State. Furthermore, under the Statement of Net Position, the cash is relatively high due to the Medicaid capitation and the CCBHC funding. The amount under assets due from other governmental units is due to the timing of payments from the LRE. Under liabilities accrued payroll and benefits included 5/3 payroll. Furthermore, we are receiving more visits than expected, resulting in a surplus in our unrestricted net position. The drop in Healthy MI is due to the enrollees not returning after COVID.

Motion: To approve the May 2024 disbursements totaling \$3,395,265.96 as recommended by the Finance Committee.

Moved: Beth Johnston

Supported: Glen Brookhouse

Motion carried by unanimous roll call vote.

Motion: To approve the list of provider contracts for fiscal year 2024 as recommended by the Finance Committee.

Moved: Beth Johnston

Supported: Karen Stratton

Motion carried by unanimous roll call vote.

9. **Recipient Rights Advisory Committee** – Glen Brookhouse shared the allegations March-May have increased with increase in severity, however, when compared to the 2023 numbers we are only plus two. There is one allegation over 90 days on the timeliness report due to the need for more evidence. According to the Semi-Annual Report, there has been an increase in substantiations of allegations and investigations. The Tri-Annual Assessment was completed, issues were found, and a plan of correction was implemented. The Recipient Rights training occurred after the 6/18 Board meeting.

10. **Lakeshore Regional Entity (LRE) Updates** – Stephanie VanDerKooi, Chief Operating Officer of the LRE, gave an update on LRE matters. Ms. VanDerKooi reported the LRE will be awarded another grant (State Opioid Response SOR) from MDHHS starting next fiscal year (10/1/2024). The grant will be for three years with a total of \$2.1 million. Furthermore, the fiscal year 23 Annual Impact Report has been completed, which can be found on the LRE's website. The Customer Satisfaction Survey has been deployed, and the results will come at the end of this calendar year.

11. **Chairperson's/Executive Committee Report** – Commissioner Dugan briefly reported on the items discussed during the Executive Committee meeting, including the introduction of Diane Bennett, OnPoint's Compliance Officer, and the proposed Resolution of the OnPoint Board of Directors on the Appointment of a Compliance Officer. Furthermore, Mr. Witte provided an update on the Conflict Free Access and Planning Resolution created by the Board, it was sent to the State. The key Board tasks were reviewed, and Commissioner Dugan provided a Community Mental Health Association Conference report. The Resolution of the OnPoint Board of Directors on the Proposed Waskul Settlement was presented. Finally, a staffing update was provided, LRE Audit was completed, and the CCBHC Recertification was submitted to the State.

Chairperson Dugan offered a Resolution for consideration:

“**Whereas**, it is the policy of OnPoint to appoint senior-level personnel to oversee and implement the Compliance Program for OnPoint. The Compliance Program is a



critical program for the continued well-being and viability of our organization that contributes significantly to maintaining the trusted relations we strive for with those we serve.

**Whereas**, successful integration of the compliance principles and standards into the daily activities of every position within the organization requires sustained efforts and support from senior management. Appointment of appropriate high-level staff underscores the importance assigned to this effort by senior management.

**Whereas**, OnPoint wishes to ensure that the OnPoint Board of Directors adopts a corporate responsibility policy that underscores the need for governance oversight of the implementation and effectiveness of the Compliance Program and senior-level management responsibility for implementation and management of compliance efforts.

Motion: To adopt the Resolution of the OnPoint Board of Directors on the Appointment of a Compliance Officer.

Moved: Beth Johnston

Supported: Karen Stratton

Motion carried by unanimous roll call vote.

Chairperson Dugan offered a Resolution for consideration:

**Whereas**, OnPoint has for years, individually and through the Community Mental Health Association of Michigan (CMHA), urged the Michigan Department of Health and Human Services (MDHHS), our state legislators, and others to fix Michigan's chronic underfunding of the public behavioral health system; and,

**Whereas**, OnPoint fully supports additional funding going to the public behavioral health system as that funding is critically needed; indeed, Michigan has been facing a direct care worker (DCW) crisis for years, and the low wages DCWs continue to receive are a primary challenge for recruiting and retaining direct care workers for CMHs and our networks of contracted agencies; and,

**Whereas**, in the public behavioral health context, DCW wages are a product of the funding that the State of Michigan and MDHHS provide for a specified Medicaid service; and,

**Whereas**, DCWs are the front line worker for a variety of public behavioral health services, including community living supports (CLS) services, and DCWs work for individuals who self-direct their CLS services as well as agency providers; and,

**Whereas**, agency providers of CLS services are the backbone of the public behavioral health system for CLS services and OnPoint, as a CMH, is obliged to ensure an adequate and sufficient network of agency providers for CLS services; and,

**Whereas**, when local CMHs receive crisis calls from the community, hospital, law enforcement, or others, and an emergency community placement is needed for that individual's condition, OnPoint and our contracted agency providers are the organizations who step in to ensure that such individuals receive the care they need in the least restrictive environment; and,

**Whereas**, when individuals are eligible for CLS services but do not have the ability to navigate the complex Medicaid system or serve as their own employer of record in Self-Directed arrangements and do not have the family or other support to serve in

that role, then OnPoint and our contracted agency providers are the ones who ensure that those individuals receive CLS services to remain in the community; and,

**Whereas**, there is a very tight labor market for DCWs, any short-sighted disturbance of this labor market in favor of a particular service or provider will eventually have unhelpful system- and state-wide consequences, which is why OnPoint and CMHA push for pay increases for all DCWs with support of legislative appropriations; and,

**Whereas**, OnPoint cares about every single service recipient and does not wish to see any group of individuals disadvantaged by the very limited scope of benefit that will result from the proposed settlement; and,

**Whereas**, OnPoint's board applauds MDHHS's apparent willingness to offer additional funding for CLS service workers in the proposed settlement, but holds that the terms of the settlement are not good public policy and will have negative consequences for the part of the public behavioral health system operated by OnPoint; and,

**Whereas**, MDHHS's current funding supports a CLS hourly rate of approximately \$20.50, the proposed settlement will increase that rate to \$31.00 per hour for FY2025 and higher after that, but only for the minority of individuals under the state's Medicaid Habilitation Support Waiver who self-direct their CLS service; and,

**Whereas**, in limiting additional funding to those individuals on the Habilitation Supports Waiver who self-direct their CLS service, MDHHS will skew the labor market away from agency providers—the backbone of the system—towards self-directed arrangements, causing CLS providers to move toward the more lucrative positions, and de facto increasing the going rate statewide for CLS services to \$31.00 per hour; and,

**Whereas**, OnPoint anticipates that the proposed Waskul settlement will result in not only the loss of DCWs but also the loss of lower level provider agency management staff who will also earn more as DCWs than as managers for CLS services in self-determination arrangements; and,

**Whereas**, the proposed Waskul settlement will disadvantage far more individuals than it helps, and that the individuals we serve who will be disadvantaged will include a disproportionate number of people who are older, are ethnic minorities, are from less affluent families and are without family or other support systems; thus, they are among the most vulnerable clients OnPoint serves; and,

**Whereas**, to increase the payment of OnPoint's Self-Determination services to \$32.00 per hour would result in a 56% increase (of \$272,000) to OnPoint's direct costs, and to increase the payment of all community based CLS services to \$32.00 per hour to prevent workforce discrepancies would result in a 25% increase (of \$929,000) to OnPoint's direct costs; and,

**Whereas**, in the proposed Waskul settlement, MDHHS proposes changes to the public behavioral health system that present a substantial risk for financial and workforce damage to OnPoint's CLS provider agencies; and,

**Whereas**, the proposed Waskul settlement would increase the risk borne by OnPoint and its regional Pre-paid Inpatient Health Plan (PIHP), the Lakeshore Regional Entity, in its MDHHS contract; and,

**Whereas**, in the proposed settlement MDHHS favors the "haves" over the "have-nots", it is the opinion of the OnPoint Board of Directors that this is wrong.”

Motion: To adopt the Resolution of the OnPoint Board of Directors on the Proposed Waskul Settlement.

Moved: Mark DeYoung

Supported: Beth Johnston

Motion carried by unanimous roll call vote.

12. **OnPoint Executive Director's Report** – Mr. Witte shared the Recipient Rights team is working to correct the shortcomings from their audit. Also, an interim Leadership Council has been formed internally. Mr. Witte ended his report by providing additional information on Judge Baillargeon's comment about the Drug Treatment Court.

13. **Provision for Public Comment** – No comments received.

14. **Board Member Comments** – Glen Brookhouse expressed his appreciation for the public comments received. Commissioner DeYoung echoed Mr. Brookhouse's comment, added his endorsement for the specialty courts, shared a former Board member presented at a CMHA Conference breakout room, and Commissioner DeYoung will be attending a wedding for another former Board member. Commissioner Dugan expressed his gratitude for the Board and acknowledged the public comments received.

15. **Motion to Adjourn**

Moved: Beth Johnston

Supported: Jessica Castañeda

Motion approved by common consent.

Meeting adjourned at 6:55pm.

Respectfully submitted,

Meagan Currie  
Executive Assistant

Gale Dugan  
Board Chairperson

**Compliance Board Report July 2024**  
 Submitted by Diane Bennett, Compliance Officer  
 269-512-4737 - dbennett@onpointallegan.org  
 Reporting Period: FYQ3 (April-June 2024)

Trainings		
Date	Topic	Audience
N/A		

Scheduled/Routine Meetings		
Date	Topic	Outcome
5/1/24	LRE ROAT Meeting	Introduction: review and provide input into compliance policies
May-June	Met with 9 OnPoint manager/supervisors to learn a little about their role and program as well as provide an overview of my background and approach to compliance.	All positive meetings
6/5/24	LRE ROAT Meeting	Review and provide input into compliance policies
7/3/24	LRE ROAT Meeting	Was on vacation, did not attend.

Inquiries/Consultations		
Date	Topic	Outcome
6/18/24	LRE – Coding for Nursing Home Mental Health Monitoring Services	Provided LRE with source documents for CMS Audit (HSAG). No further correspondence from LRE.

Investigations			
Case #	Brief Description	Date Opened	Date Closed
2024-01	LRE Referral regarding credentialing	3/2024	Pending LRE Letter
2024-02	Conflicting documentation	4/29/24	Pending Information
2024-03	Service Notes	5/14/24	Pending Information
2024-04	Supervision	5/23/24	Pending Information
2024-05	Documentation and dates of service	6/13/24	Pending Audit
2024-06	POA/Guardianship	6/12/2024	Pending Audit

Recommendations Based on Inquiries and Investigations			
Date	Brief Description	Provided To	Outcome
6/4/2024	Ensure Psychiatrist and nurse assigned to ACT team attend required training per the MPM and documentation of assignment.	M. Witte	Pending
6/4/2024	Update Clinical Supervision Policy and form (448 and 448.1). Review rules for LPCs	M. Witte	Pending
6/4/2024	Update organization charts as changes are made and keep historical charts for reference.	M.Witte	Request to HR 6/4/2024
6/4/2024	Telehealth consent – must be documented in IPOS (Individual Plan of Service). A consent for telehealth services is required. Recommend specific telehealth consent form to incorporate required elements.	M.Witte	Staff have been reminded to document telehealth services in IPOS. Telehealth consent form and process for implementation being developed.

<b>Miscellaneous</b>		
<b>Date</b>	<b>Brief Description</b>	<b>Outcome</b>
June 2024	Review/update OnPoint Compliance policies and plan	In Process
June 2024	Updated Compliance Committee Charter – ready to schedule first meeting for review by committee	In Process
June 2024	Created Compliance Forms including this template	Feedback welcome

Respectfully submitted,

Diane Bennett  
 Compliance Officer  
 7/9/2024

**Executive Director Report July 2024**  
 Submitted by Mark Witte, Executive Director  
 269-615-4893 – [mwitte@onpointallegan.org](mailto:mwitte@onpointallegan.org)

**1. Agency**

**CCBHC Recertification Submission and LRE Site Visit** – As an update to last month’s report on these items, I’m happy to report that we completed the submission requirements for the CCBHC program recertification, and we received the results of our LRE site visit/review.

On the CCBHC side, we have had two requests for supplemental information with very tight deadlines. The absence of our Chief Operating Officer and the vacancies we have in our Director of Program Operations and Director of QI positions are a huge challenge. In addition to own OnPoint staff, we are blessed to have our relationship with IBH Analytics. That contract affords us the tremendous skill set of Brittany Bredeweg who has been so essential to our process of forming our responses and formatting the necessary uploads according to the state’s specifications.

As for the **LRE Site Visit**, we received our scores/results on 6/28/2024, summarized below:

2024 Standard		Sum of Question Score	Sum of Possible Score	Percent Compliant	Most Recent Prior Percent	Worse, Same, or Better
I	Member Rights and Member Information	48	48	100.00%	100.00%	Same
II	Emergency and Post-Stabilization Services	22	22	100.00%	100.00%	Same
III	Availability of Services	91	98	92.86%	77.80%	Better
IV	Assurances of Adequate Capacity and Services	30	30	100.00%	100.00%	Same
V	Coordination and Continuity of Care	22	24	91.67%	0.00%	Better
VI	Coverage and Authorization of Services	44	44	100.00%	97.70%	Better
XII	Health Information Systems	144	152	94.74%	86.70%	Better
XV	Person Centered Planning and Documentation Standards (UM)	79	128	61.72%	100.00%	Worse
XVII	Ensuring Health & Welfare/Olmstead	30	30	100.00%	100.00%	Same
XIX	Behavior Treatment Plan Review Committee	87	98	88.78%	NA	NA
XXI	Disclosure of Ownership Control & Criminal Conviction	44	44	100.00%	100.00%	Same
XXII	Financial Reporting & Management	33	38	86.84%	NA	NA
		<b>674</b>	<b>756</b>	<b>89.15%</b>		

Objectively, there is no doubt that we did incrementally better – which is a reflection of good work by (literally) the entire staff of the agency. The expectation of the LRE is that each item must be at 100% or a plan of correction is required for any deficiency, no matter how minor. Thus, we have a spreadsheet with 235 lines of deficiency citations. We are required to prepare a corrective action plan for each line. I should note that one corrective action may address multiple citations. Not all corrections are simple or easy, but we will press on to aim for a higher degree of compliance with each future audit.

**Leadership** – Hiring decisions for the Director of Program Operations and Director of QI positions are imminent.

**2. Board**

**Conflict-Free Access and Planning (CFAP)** – Thank you for adopting a resolution in opposition to the state’s current plan to implement CFAP.

### 3. Community

**Problem-Solving Court Funding** – Following up on the public comment provided by Hon. William Baillargeon last month, I am meeting with his staff on 7/15/2024 to determine if and how PA2 funding could be used to assure problem-solving court services resume as soon as possible for the people of Allegan County.

### 4. Region

**PIHP Contract** – We anticipate that a meeting to finalize the contract for FY2025 will occur in early August, and that we will be able to bring you a recommendation to authorize execution in August or September.

### 5. State

**FY2025 State Budget** – CMHA reports the following results from the legislature’s appropriation agreements (which have been signed into law by the Governor). The FY2025 budget totals \$82.5 billion, including a general fund total of \$15 billion and a school aid budget total of \$19 billion.

#### Specific Mental Health/Substance Abuse Services Line items

	<b>FY'24 (Final)</b>	<b>FY'25 Exec Rec)</b>	<b>FY'25 (Conference Bill)</b>
CMH Non-Medicaid services	\$125,578,200	\$125,578,100	\$125,578,200
Medicaid Mental Health Services	\$3,160,958,400	\$3,304,440,700	\$3,387,066,600
Medicaid Substance Abuse Services	\$95,264,000	\$97,941,400	\$95,650,100
State Disability Assistance Program	\$2,018,800	\$2,018,800	\$2,018,800
Community Substance Abuse (Prev, Educ, and Tx)	\$79,599,700	\$79,626,200	\$79,626,200
Health Homes Program	\$53,400,100	\$53,418,500	\$53,418,500
Autism services	\$279,257,100	\$330,231,300	\$329,620,000
Healthy MI Plan (Behavioral health)	\$590,860,800	\$535,228,600	\$527,784,600
CCBHC	\$386,381,700	\$557,719,100	\$525,913,900
Total Local Dollars	\$10,190,500	\$10,190,400	\$10,190,500

#### Other Highlights of the FY25 Conference Report:

- **Certified Community Behavioral Health Clinics (CCBHC) demonstration program** – Conference includes \$161.8 million Gross (\$30.1 million GF/GP) and authorizes 12.0 FTE positions and includes a study.
- **Medicaid Autism rate increase** – Conference includes \$17.2 million Gross (\$6.0 million GF/GP) to increase rates up to \$66.00 per hour.
- **Direct Care Wage Increase** – Conference includes \$28.7 million Gross (\$10.0 million GF/GP) to provide a \$0.20 per hour direct care wage increase.
- **Opioid settlement funds (Opioid Healing and Recovery Fund)** – Conference requires \$4.0 million going be allocated for peer recovery support services and adds \$25.0 million on a one-time basis for regional community mental health entities (PIHPs) (\$10.0 million), Great Lakes Recovery women's recovery center (\$3.6 million one-time), Andy's Place (\$3.0 million one-time), Families Against Narcotics \$2.5 million), ARC Michigan Sober Living (\$2.0 million), tribal communities (\$2.0 million), and recovery community organizations (\$1.9 million one-time).
- **PIHP Peer Supports Increase** – Conference includes \$4.0 million state restricted Opioid Healing and Recovery Fund to increase non-hospital peers supports provided through the PIHPs

- **Addiction Workforce Medicine Curriculum** – Conference includes \$1.5 million GF/GP, on a one-time basis for addiction medicine training programming, including anti-stigma education, fellowship GME, and addiction specialists.
- Conference includes \$19.6 million GF/GP for the following behavioral health related **one-time funding**:
  - \$3.5 million Team Wellness Community Clinic.
  - \$3.5 million GF/GP for KEYS.
  - \$3.0 million Kooth adolescent behavioral health tool.
  - \$2.4 million Hegira walk-in crisis center.
  - \$2.0 million ACCESS substance use treatment center.
  - \$1.7 million GF/GP for Common Ground.
  - \$1.5 million Paladin Community mental health and community outreach.
  - \$1.0 million Tecumseh FQHC.
  - \$500,000 Vital data platform.
  - \$250,000 GF/GP for Living and Learning Center.
  - \$250,000 GF/GP for Six Feet Over – Lemon-aid.
- **Smoking Prevention and Cessation Increase** – Conference includes \$2.5 million GF/GP to expand tobacco cessation and prevention programming across the state.
- **Nursing Loan Repayment Program (One-Time)** – Conference includes \$9.2 million GF/GP , on a one-time basis, to provide student loan repayment for eligible nurses employed by public and private health facilities in the state.
- **Medicaid Behavioral Health Provider Rate Increase (for Medicaid Health Plans mild/moderate)** – Conference includes \$22.7 million Gross (\$6.4 million GF/GP) to increase Medicaid behavioral health reimbursement rates by approximately 33% for both health plans and fee-for-service (FFS).
- **Hospital Peer Support Substance Use Disorder Services** – Executive includes \$8.3 million Gross (\$2.5 million GF/GP) to provide Medicaid reimbursements for services provided by hospital-based, peer-support recovery services for individuals with substance use disorders – Conference concurs with the Executive
- **Medicaid Coverage for Incarcerated Individuals** – Conference does not include – Executive includes \$30.5 million Gross (\$5.6 million GF/GP) and authorizes 3.0 FTE positions to provide Medicaid-funded health care supports for incarcerated individuals in preparation for reentry into society. Services would be provided in the final 90 days of incarceration. A federal waiver approval is required for this Medicaid change.
- **School Per-Pupil Mental Health & School Safety Grant (Sec. 31aa)** – Executive provides \$300.0 million SAF (\$150.0 million ongoing; \$150.0 million one-time) for per-pupil payments to districts, ISDs, and the Michigan Schools for the Deaf and Blind for activities to improve mental health and improve school safety.
  - Conference provides \$25.0 million ongoing SAF and \$1.5 million one-time GF/GP. Concurs with Executive to strike requirement on 50% of funds being used for mental health. Requires recipients to opt-in to receive per-pupil funding. Concurs with House to retain nonpublic schools as eligible recipients. Expands allowable uses and allows for no uses not explicitly listed.

#### **FY 24 Supplemental Budget Items**

- Certified Community Behavioral Health Clinic Demonstration Includes \$39.3 million Gross (\$19.4 million GF/GP) to account for costs related to FY 2022-23 settlements, increases to the prospective payment rate, and a higher than anticipated caseload from clinic’s daily visits.



- CMHSP Supplemental Retroactive Payment Includes \$5.4 million Gross (net increase of \$3.8 million GF/GP) to provide retroactive payments to Medicaid methadone service providers that were not reimbursed at the bundled rate of not less than \$19.00.

## **6. Finally**

Please join me in congratulating Mrs. Meagan Hamilton on her 6/15/2024 marriage!

Mark Witte, Executive Director  
July 8, 2024

