



Board of Directors Meeting Agenda
Tuesday, March 18, 2025 at 5:30 PM
Board Room, 540 Jenner Drive, Allegan, MI 49010

*(To attend virtually via Microsoft Teams: **Click here to join the meeting**
or by audio only via telephone: **call 1-616-327-2708, and enter ID 598 536 159#**)*

1. Call to Order – Commissioner Gale Dugan
2. Pledge of Allegiance
3. Roll Call – Commissioner Gale Dugan
4. Provision for Public Comment (agenda items only, 5” limit per speaker)
5. Approval of Agenda
6. Consent Agenda
(All items listed are considered routine and will be enacted by one motion without separate discussion of each item. If discussion is desired, a board member may request the removal of any item from this list.)
 - a. **Motion** – Approval of prior minutes:
 - i. Board Meeting (02/18/2025)
 - ii. Finance Committee (02/18/2025)
 - iii. Program Committee (02/18/2025)
 - iv. Recipient Rights Advisory Committee (12/17/2024)
 - v. Executive Committee (02/14/2025)
 - vi. Nominating Committee (02/18/2025)
7. Program Committee – Alice Kelsey
8. Finance Committee Report – Beth Johnston
 - a. **Motion** – Approval of Voucher Disbursements
 - b. **Motion** – Approval of FY2025 Contracts
9. Recipient Rights Advisory Committee (Mar/June/Sep/Dec) – Glen Brookhouse
10. LRE Updates – Mary Dumas or alternate
11. Chairperson’s/Executive Committee Report – Commissioner Dugan
 - a. Board Bylaws and Policies for approval
 - b. Nomination Committee Report – Glen Brookhouse
12. OnPoint Chief Executive Officer’s Report – Mark Witte
13. Provision for Public Comment (any topic, 5” limit per speaker) – Commissioner Gale Dugan
14. Closed Session as authorized by section 8(1)(a) of the Open Meetings Act to consider a periodic personnel evaluation of the Chief Executive Officer, a public officer who has requested that this evaluation be discussed in a closed hearing.
15. Board Member Comments – Commissioner Gale Dugan
16. Adjournment
17. Future Meetings:
 - a. April 11, 2025 @ 2:30 pm – Executive Committee
 - b. June 17, 2025 @ 3:30 pm – Recipient Rights Advisory Committee

- c. April 15, 2025 @ 4:00 pm – Program Committee
- d. April 15, 2025 @ 4:30 pm – Finance Committee
- e. April 15, 2025 @ 5:30 pm – Full Board Meeting



OnPoint Board Finance Committee Agenda

Tuesday, March 18, 2025 @ 4:30 pm

Hamilton Conference Room, 540 Jenner Drive, Allegan MI 49010

- 1) Call to Order – Beth Johnston
 - 2) Public Comment (agenda items only, 5 minute limit per speaker)
 - 3) Approval of Agenda
 - 4) Approval of Minutes
 - 5) Review of Written Reports
 - a) Facilities & Human Resources – Andre Pierre
 - b) Administrative Services Report – Andre Pierre
 - 6) Action Items
 - a) Motion – to Recommend Board Approval of Voucher Disbursements
 - b) Motion – to Recommend Board Approval of Agency Credit Card
 - 7) Informational Items
 - a) Financial Reports
 - 8) Finance Committee Member Comments
 - 9) Public Comment (any topic, 5” limit per speaker)
 - 10) Adjournment – Next Meeting April 15, 2025 at 4:30 pm, 540 Jenner Drive, Allegan, MI
- Finance Committee: Beth Johnston, Chair; Glen Brookhouse, Vice Chair; Commissioner Mark DeYoung; Commissioner Gale Dugan

OnPoint Finance Committee Minutes - DRAFT
Tuesday, February 18, 2025, at 4:30 pm
Hamilton Conference Room, 540 Jenner Drive, Allegan MI 49010

Board Members Present: Glen Brookhouse, Gale Dugan, Mark DeYoung, Beth Johnston

Board Members Absent: None

Staff Members: Mark Witte, Andre Pierre, Nikki McLaughlin

Public Present: None

1. **Call to Order** – Beth Johnston - Chairperson, called the meeting to order at 4:31 pm.

2. **Public Comment** – None

3. **Approval of Agenda**

Moved: Mr. Brookhouse

Supported: Mr. DeYoung

Motion carried.

4. **Approval of Minutes**

Moved: Mr. DeYoung

Supported: Mr. Dugan

Motion carried.

5. **Review of Written Reports:**

a. **Administrative Report**

Mr. Pierre reviewed the administrative report submitted.

b. **Facilities & Human Resources**

Mr. Pierre reviewed the administrative report submitted.

Information Technology – The fiber optic is still being worked on through MDOT, will have follow-up next month.

Focused with Allegan County IT on cell phone deployment. Goal was for cell phones to be deployed to staff in December, but had glitches with software. A discussion occurred with IBM for technical assistance with issues being resolved and cell phones deployed in January.

A server was purchased to migrate data from old electronic medical record system and migrate data from new electronic medical record system. Programming was complete, but there was a delay due to gateway access. Back on track to migrate data in January with Quality team testing data.

Human Resources – There were 3 new hires, 2 separations (1 voluntary, 1 involuntary) and 10 active postings for the month of December.

HR Team worked on HR Cloud, setting up parameters, as well as setting standards/review questions. Training for HR Cloud to all staff was provided in January.

A formal announcement was made with Rehmann James advisor transition to Rehmann Wealth Management to all staff. An introductory to Rehmann Wealth Management with OnPoint board happened in January.

New to the board packet for HR is a quarterly report for employee engagement (see page 9 & 10 of board packet).

Facilities – Load test completed on generator and adjustments made to building control system to allow for generator to fully support building in the event of power failure. Another load test will be completed in May with air conditioners.

6. Action Items:

- a. The Finance Committee recommends that the OnPoint Board approve the December, 2024 disbursements totaling \$4,109,938.39.

Moved: Mr. Brookhouse

Supported: Mr. DeYoung

Motion carried.

- b. The Finance Committee recommends that the OnPoint Board approve the following list of provider contracts for fiscal year 2025.

Moved: Mr Dugan

Supported: Mr. Brookhouse

7. Informational Items

a. Financial Reports

Mr. Pierre reviewed the financial statements for December. There will not be a balance sheet due to fiscal year 2024 still being open, will be available for next month's report. For Medicaid revenue and expense, currently showing a lapse of \$354,682, CCBHC showing a surplus of \$375,300 and General Fund is break-even.

Revenue for HMP increased based on enrollment in December. OnPoint is currently behind in projected CCBHC daily visits. Ms. Koerber and her team will be working with the teams ensuring that correct diagnosis is chosen and documentation is being completed on time. The budgeted per month visit is 2,100, behind by 1,322 for the quarter.

PPS 1 rate for December is reimbursed at current rate, this will change in April/May due to re-basing of PPS 1 rate. Finance is currently working on the CCBHC cost report with a projected PPS 1 rate for fiscal year 2025 at \$409.

Final CCBHC numbers for fiscal year 2024 were 25,497, with preliminary numbers of 24,032. This added \$609,000 to bottom line, but costs remained the same.

Revenue – combined for HMP/Medicaid is greater than expenses incurred year to date.

Expense – Fringe, low due to the timing of HSA funding. This is scheduled to be paid out to staff in January and April. Provider Network contracts were reviewed with a slight increase at the beginning of the year due to the Direct Care Wage increase that was effective on 10/1/2024.

Advocating to state for Earned Sick Time act and minimum wage and the impact that it could have on providers and internal costs is ongoing.

8. Finance Committee Member Comments

None

9. Public Comment

None

10. Next Meeting – March 18, 2025, at 4:30 pm.

11. Adjournment

Moved: Mr. Brookhouse

Supported: Mr. Dugan

Motion carried.

Meeting adjourned at 5:28 pm.

Administrative Services Board Report March 2025
Submitted by Andre Pierre, Chief Administrative Officer
269.569.3238 – APierre@OnPointAllegan.org

FINANCE

This month's packet includes the monthly financial report for January 2025. The Summary Schedule of Revenues and Expenses by Fund Source shows the difference between the revenue received from the Lakeshore Regional Entity (LRE) and the State of Michigan Department of Health and Human Services (MDHHS) and the eligible expenses incurred by OnPoint. These fund sources are cost settled at the end of each year, and any unspent funds are required to be returned to the LRE or MDHHS. We are projecting to return approximately \$374,036 (MH Medicaid and SUD Medicaid combined) to the LRE and a carry forward/lapse of approximately \$31,310 in General Funds to return to MDHHS.

HUMAN RESOURCES

In Human Resources the project work to evaluate and revise the OnPoint compensation and employee evaluation structure with the consulting arm of Rehmann continued during January. During the month the project team provided a formal presentation and training to leadership as well as to all staff on the HR Cloud product. Included in the presentation was a timeline for completion, how to conduct appraisals, and how to set goals. Lastly, we held a formal introduction meeting between our new retirement benefit advisor, Rehmann Wealth Management, and the Finance Committee of our board. During the meeting we discussed some of the gaps as well as opportunities in our current plan and processes. Our first established task is to construct an advisory group which would serve to provide various perspectives during quarterly benefit plan reviews. I anticipate the planning and implementation of changes to take several months.

In the month of January, the Human Resources department did not experience significant activity in the areas of turnover and internal transitions. The following activity occurred:

- New Hires- 1
- Separations- 2 separations (voluntary)
- Active Posting- 12

INFORMATION TECHNOLOGY

In the area of Information Technology, we continue to work with Allegan County Information Technology on items in the 2025 project list. During January we had approximately 150 employee cell phones to upgrade and successfully distributed 90% of that total. The remainder represented employees that were unable to participate on the designated distribution days due to circumstances/commitments. These individuals will be addressed on an individual appointment basis. Also, during the month the last bit of work was completed to set-up the server gateway access by Rubix with the Allegan County IT. The gateway allows for the bi-directional flow of data. Rubix began the successful transfer of our former EHR (Streamline) and our new EHR (PCE) data to the server. Rubix IT consulting will continue their active support over the coming months due to several annual and quarterly reports that must be delivered on time.

FACILITIES

In the area of Facilities, we had a relatively calm month with only routine maintenance actions taking place.

We officially began occupancy of the new building on May 5, 2023. We committed no construction draw of funds through the United States Department of Agriculture (USDA) loan and Michigan Economic Development Corporation (MEDC) grant. At this point the project close “punch list” of deliverables has been completed. However, the project remains open due to the delay from MDOT (Michigan Department of Transportation) in approving the final run of fiber optic cable to our building. During January we convened a meeting of all the stakeholders (OnPoint, Allegan County, Shareco, MDOT) to discuss how a path forward can be created. The initial meeting was encouraging, presenting options for both Shareco and the County to respectively explore the viability. Update meetings will be established to ensure the efforts towards a resolution do not lose momentum.

We have been encouraged by all the interactions we are having and feel optimistic about the end deliverables. OnPoint is in the active project launch and review stage and will provide periodic updates to key stakeholders as warranted.

Sincerely,

Andre Pierre
Chief Administrative Officer
March 10, 2025

Finance Committee ACTION REQUEST	Subject:	Voucher Disbursements		
	Meeting Date:	March 18, 2025		
	Requested By:	Beth Johnston, Finance Committee Chairperson		
<u>RECOMMENDED MOTION:</u>				
<u>The Finance Committee recommends that the OnPoint Board approve the February, 2025 disbursements totaling \$3,690,738.12.</u>				
<u>SUMMARY OF REQUEST/INFORMATION:</u>				
<u>Date Issued:</u>	<u>Voucher Number:</u>	<u>Type:</u>	<u>Amount:</u>	
February 3, 2025	N/A	Loan Payment	\$21,334.00	
February 14, 2025	P1751	Payroll	\$462,965.51	
February 14, 2025	V965	Vendor	\$1,639,136.17	
February 28, 2025	P1752	Payroll	\$449,910.62	
February 28, 2025	V966	Vendor	\$1,117,391.82	
<u>BUDGET/FINANCIAL IMPACT</u>				
<ul style="list-style-type: none"> • These disbursements are part of the approved fiscal year 2025 operating budget for OnPoint. 				
BY: Nikki McLaughlin, Accounting Manager			DATE: March 18, 2025	

Full Board ACTION REQUEST	Subject:	Merchant Credit Card
	Meeting Date:	March 18, 2025
	Requested By:	Beth Johnston, Finance Committee Chairperson
<u>RECOMMENDED MOTION:</u>		
<u>The Finance Committee recommends that the OnPoint Board approve Mark Witte to enter into an agreement with Huntington Bank for a Huntington Bank Merchant Credit Card.</u>		
<u>SUMMARY OF REQUEST/INFORMATION:</u>		
Overview of benefits with Huntington Bank Merchant Card:		
<ul style="list-style-type: none"> a. Flexible billing cycles with free 20- day grace period. b. Greater insight into organizational spending c. Proactive internal & external fraud controls d. Customized expense reporting available at no cost e. Dedicated in-house Program Administrator support team f. Dedicated 24/7/365 cardholder support team g. Real-time, 24/7/365 online access h. Two primary online portals for your use: <ul style="list-style-type: none"> i. Card Management Portal ii. Expense Management Portal0 		
<u>BUDGET/FINANCIAL IMPACT</u>		
<ul style="list-style-type: none"> • This will replace current credit card merchant. No budget impact. 		
BY: Nikki McLaughlin, Accounting Manager	DATE: March 18, 2025	

ONPOINT



Period Ended
January 31, 2025

Monthly Finance
Report

ONPOINT

Summary of Variances and Fluctuations

January 31, 2025

I. Assets

- Cash and cash equivalents - Increase over prior year is due to the accumulation of the fiscal year 2024 surplus Medicaid and Healthy Michigan Plan revenue, as well as the current year-to-date surplus.
- Due from other governmental units - Significant increase is due to CCBHC-IA Grant being used for NonMedicaid services, which was fully drawn down as of September 30, 2024, but had approximately \$300,000 outstanding at January 31, 2025.

II. Liabilities

- Due to other governmental units - Increase over prior year is due to the accumulation of the fiscal year 2024 surplus Medicaid and Healthy Michigan Plan revenue, as well as the current year-to-date surplus.

I. Operating revenue

- Healthy Michigan Plan revenue - Revenue is higher than projected due to enrollments varying from the Lakeshore Regional Entity's original projections.
- Certified Community Behavioral Health Clinic revenue - Based on OnPoint's final fiscal year 2024 cost report, the daily rate for CCBHC services decreased from \$532 per day to \$417 per day. Per MDHHS, this decrease was applied retro-actively back to October 1, 2024. As of January 31, 2025, OnPoint had provided approximately 900 less daily visits than budgeted, resulting in revenue coming in under budget.

IV. Operating expenses

- Supplies and materials - Certain grant funded expenditures have been delayed due to staffing constraints. Further, certain purchases, such as the annual replacement of IT equipment, only happen periodically throughout the year.
- Contractual services - The agency included funds in the budget amendment to allow for the use of contractors during the vacancy of staff positions, until the right candidates can be hired, as well as support key initiatives including certain grant activities.
- Miscellaneous expense - Certain grant funded expenditures have been delayed due to staffing constraints.

ONPOINT

Summary Schedule of Revenues and Expenses by Fund Source

October 1, 2024 through January 31, 2025

	MDHHS Revenue	Coordination of Benefits	Grant Revenue	Expense	Redirects	Lapse or (Deficit)
Medicaid						
Medicaid - Mental Health	\$ 7,591,522	\$ -	\$ -	\$ (8,188,491)	\$ -	\$ (596,969)
Medicaid - Autism	1,480,317	-	-	(623,011)	-	857,306
Medicaid - SUD	222,845	-	-	(61,389)	-	161,456
Healthy Michigan Plan - Mental Health	413,240	-	-	(623,382)	-	(210,142)
Healthy Michigan Plan - SUD	376,235	-	-	(213,850)	-	162,385
Medicaid subtotal	<u>\$ 10,084,159</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (9,710,123)</u>	<u>\$ -</u>	<u>\$ 374,036</u>
CCBHC Demonstration						
CCBHC - Medicaid	\$ 1,955,338	\$ 2,498	\$ -	\$ (2,133,362)	\$ 175,526	\$ -
CCBHC - Healthy MI Plan	612,513	1,841	-	(627,500)	\$ 13,146	-
CCBHC - NonMedicaid	-	2,687	443,031	(425,511)	-	20,207
CCBHC Subtotal	<u>\$ 2,567,850</u>	<u>\$ 7,026</u>	<u>\$ 443,031</u>	<u>\$ (3,186,373)</u>	<u>\$ 188,672</u>	<u>\$ 20,207</u>
General Fund	<u>\$ 569,245</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (349,263)</u>	<u>\$ (188,672)</u>	<u>\$ 31,310</u>
SUD Treatment Block Grant	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 130,409</u>	<u>\$ (130,409)</u>	<u>\$ -</u>	<u>\$ -</u>

This financial report is for internal use only. It has not been audited, and no assurance is provided.

ONPOINT

Statement of Net Position

January 31, 2025

	September 30, 2024 (unaudited)	January 31, 2025
Assets		
Current assets:		
Cash and cash equivalents	\$ 5,255,099	\$ 5,635,828
Accounts receivable	82,350	65,856
Due from other governmental units	2,588,342	2,740,474
Prepaid items	350,669	362,596
Total current assets	<u>8,276,460</u>	<u>8,804,754</u>
Non-current assets:		
Capital assets not being depreciated	272,878	272,878
Capital assets being depreciated, net	8,349,223	8,253,850
Total non-current assets	<u>8,622,101</u>	<u>8,526,728</u>
Total assets	<u>\$ 16,898,561</u>	<u>\$ 17,331,482</u>
Liabilities		
Current liabilities:		
Accounts payable	\$ 2,319,632	\$ 2,300,417
Accrued payroll and benefits	397,234	353,171
Due to other governmental units	2,288,784	2,646,338
Unearned revenue	298,624	315,981
Compensated absences - current portion	99,289	99,289
Notes payable - current portion	256,008	256,008
Total current liabilities	<u>5,659,571</u>	<u>5,971,204</u>
Long-term liabilities:		
Compensated absences	660,545	660,545
Notes payable	4,857,094	4,807,969
Total long-term liabilities	<u>5,517,639</u>	<u>5,468,514</u>
Total liabilities	<u>11,177,209</u>	<u>11,439,718</u>
Net position		
Invested in capital assets	3,354,590	3,462,751
Restricted for building construction	19,935	(1)
Unrestricted	<u>2,346,827</u>	<u>2,429,014</u>
Total Net Position	<u>\$ 5,721,352</u>	<u>\$ 5,891,764</u>

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ONPOINT

Statement of Revenue, Expenses and Change in Net Position

October 1, 2024 through January 31, 2025

Percent of Year is 33.33%

	Total FY 2025 Budget	YTD Totals 1/31/25	Under/(Over) Budget	Percent of Budget - YTD
Operating revenue				
Medicaid capitation	\$ 27,645,387	\$ 9,294,684	\$ 18,350,703	33.62%
Medicaid settlement	(577,831)	(421,793)	(156,038)	
Healthy Michigan capitation	1,925,568	789,475	1,136,093	41.00%
Healthy Michigan settlement	506,577	47,757	458,820	
CCBHC capitation and supplemental	9,078,140	2,576,529	6,501,611	28.38%
State General Fund formula funding	1,707,737	569,245	1,138,492	33.33%
State General Fund settlement	-	(31,310)	31,310	
Grants and earned contracts	4,326,003	1,318,714	3,007,289	30.48%
Local funding	346,095	115,365	230,730	33.33%
Other reimbursements and revenue	581,967	169,336	412,631	29.10%
Total operating revenue	\$ 45,539,643	\$ 14,428,002	\$ 31,111,641	31.68%
Operating expenses				
Salaries and wages	\$ 11,908,348	\$ 3,691,734	\$ 8,216,614	31.00%
Fringe benefits	4,380,776	1,319,586	3,061,190	30.12%
Supplies and materials	279,936	39,373	240,563	14.07%
Provider Network services	24,048,125	8,118,848	15,929,277	33.76%
Contractual services	3,269,157	786,576	2,482,581	24.06%
Professional development	166,171	43,738	122,433	26.32%
Occupancy	293,728	78,214	215,514	26.63%
Miscellaneous expenses	515,518	47,936	467,582	9.30%
Depreciation	420,000	95,374	324,626	22.71%
Total operating expenses	\$ 45,281,759	\$ 14,221,379	\$ 31,060,380	31.41%
Nonoperating expenses				
Interest expense	115,000	36,211	78,789	31.49%
Change in net position	\$ 142,884	\$ 170,412	\$ (27,528)	
Beginning net position (unaudited)	5,721,352	5,721,352		
Ending net position	\$ 5,864,236	\$ 5,891,764		

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OnPoint
Recipient Rights Advisory Committee (RRAC) Agenda
Tuesday, March 18, 2025 at 3:30 pm
Hopkins Conference Room, 540 Jenner Drive, Allegan, MI 49010

1. Call to Order – Glen Brookhouse, Chairperson
2. Public Comment – Agenda Items Only, Subject to 5-Minute Limit Per Person
3. Approval of/Additions to Agenda
4. Approval of Prior Meeting Minutes – September 2024
5. Review ORR Status Report – Kelsey Newsome
6. RRAC Education
 - a. Overview of Policy Review schedule
 - b. Policies to Review this month
 - i. 1321 Notification of Recipient Rights
 - ii. Recipient Rights Advisory Committee
 - iii. Incident Reporting
7. Other Business
8. Public Comment – Any Topic, Subject to 5-Minute Limit Per Person
9. Adjournment, Next Meeting

RRAC members are:
Glen Brookhouse, Chair; Stacy Engelsman, Vice Chair;
Craig VanBeek, Richard Wiley, Pam Brenner, Kim Bartnick, Jessica Castañeda

2025 Meeting Months: March, June, September, December

Recipient Rights Advisory Committee (RRAC) Minutes - DRAFT
Tuesday, December 17, 2024 at 3:30 PM
Hopkins Conference Room, 540 Jenner Drive, Allegan, MI 49010

Committee Members Present:

Glen Brookhouse, RRAC Chairperson
Craig VanBeek, Board Member
Stacy Engelsman, Vice Chairperson
Jessica Castañeda, Board Member

Committee Members Not Present:

Pam Brenner, Board Member
Richard Wiley, Committee Member
Kim Bartnick, Board Member

Staff Present:

Kelsey Newsome, Recipient Rights Director
Melisse Hughes, ORR Specialist
Samantha Dereski, Recipient Rights Officer
Allison Kridler, Recipient Rights Officer

Staff Not Present:

None

Other individuals Present:

Gale Dugan, OnPoint Board of Directors Chairperson

1. **CALL TO ORDER** ~ RRAC Chairperson Glen Brookhouse meeting called to order at 3:32pm.
2. **PUBLIC COMMENT** ~ RRAC Chairperson Glen Brookhouse opened an opportunity for public comment. No public comment. Chairperson Glen Brookhouse closed the opportunity for public comment.
3. **APPROVAL OF ADDITIONS TO AGENDA** ~ RRAC Chairperson Glen Brookhouse reported that the ratification of the June 2024 minutes and the approval of the September 2024 minutes needed to be done at this meeting. Board Member Craig VanBeek motioned to approve the agenda with these additions. Board Member Jessica Castañeda supported to approve. Unanimously approved by a voice vote.
4. **APPROVAL OF PRIOR MEETING MINUTES** ~ RRAC Chairperson Glen Brookhouse motioned to approve the September 2024 and June 2024 meeting minutes and suggested a motion for approval after review and if they are satisfactory. Vice Chairperson Stacy Engelsman motioned to approve. Supported by Board Member Craig VanBeek. Unanimously approved by a voice vote.
5. **REVIEW OF ORR STATUS REPORT** ~ Recipient Rights Director Kelsey Newsome reviewed the ORR Status Report.
6. **REVIEW OF FY24 ANNUAL REPORT** ~ Recipient Rights Director Kelsey Newsome reviewed the ORR FY24 Annual Report. ORR staff members shared concerns related to pressures that interfere with the impartial, even-handed and thorough performance of ORR's

duties (Michigan Mental Health Code 330.1755(2)(c)). Discussion was held. RRAC discussed recommendations to be added to the FY 24 Annual Report. Vice Chairperson Stacy Englesman made a motion to approve the following recommendation:

“Recommendation to the OnPoint Office of Recipient Rights: Explore the option to develop and send a survey to internal and/or contracted provider staff regarding needs for the prevention of recipient rights violations.”

Supported by Board Member Jessica Castañeda. Unanimously approved by a voice vote. Board Member Jessica Castañeda moved to submit the report. Supported by Board Member Craig VanBeek. Unanimously approved by a voice vote.

7. **OTHER BUSINESS** ~ RRAC Chairperson Glen Brookhouse opened the floor for Other Business. No other business was discussed.

8. **Public Comment** ~ No public comment.

9. **ADJOURNMENT** ~ Motion to adjourn made by Board Member Jessica Castañeda and supported by OnPoint Board of Directors Chairperson Gale Dugan. Unanimously approved by voice vote. Adjourned at 4:19 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Allison Kridler".

Allison Kridler, Recipient Rights Officer

**RECIPIENT RIGHTS ADVISORY COMMITTEE (RRAC)
March 2025 STATUS REPORT**

Reporting Period: December 2024 – February 2025

Submitted by Kelsey Newsome, LMSW, Director of Recipient Rights and Customer Services
knewsome@onpointallegan.org

December 2024 – February 2025 Allegations

Outside ORR Jurisdiction	1
Abuse Class I – Sexual Abuse	2
Correction of Record	1
Individual Plan of Service	3
Family Dignity & Respect	3
Abuse II – Exploitation	3
Abuse II – Emotional Harm	1
Abuse III	4
Dignity & Respect	10
Disclosure of Confidential Information	3
Mental Health Services Suited to Condition	19
Personal Property	1
Neglect II	1
Neglect III	6
Safe, Sanitary & Humane Treatment Environment	3
Total Allegations	61

FY 25 Timeliness Report:

	No Right Involved/ Out of Jurisdiction (Acknowledgement Letter Only)	≤ 30 days	≤60 days	≤90 days	>90 days	Total
Allegations Closed During Reporting Period	1	9	1	17	0	28
Open Allegations	1	15	17	18	0	51
Total						79

2025 Annual Report Goals:

Goal:	Status Update:
Update New Hire Training and Annual Relias Training	TBD -Planning meeting scheduled 3/21
ORR will work with recipients to develop examples to include in recipient rights trainings.	Suggestions were gathered from COAP members. Next steps to be outlined at the planning meeting 3/21
Increase in person/face-to-face consultative presence - with an aim of preventing rights violations (check ins with teams)	ORR has attended additional team meetings and participated in in-person consultations this quarter.
Recommendation to the OnPoint Office of Recipient Rights: Explore the option to develop and send a survey to internal and/or contracted provider staff regarding needs for the prevention of recipient rights violations.	TBD



OnPoint Board of Directors – Program Committee Meeting Agenda

Tuesday, March 18, 2025 @ 4:00 pm

Board Room, 540 Jenner Drive, Allegan MI 49010

*(To attend virtually via Microsoft Teams: [Click here to join the meeting](#)
or by audio only via telephone: [call 1-616-327-2708, and enter ID 598 536 159#](#))*

- 1) Call to Order – Alice Kelsey, Chairperson
- 2) Public Comment (agenda items only; 5” limit per speaker)
- 3) Approval of Agenda
- 4) Approval of Minutes
- 5) Program Presentation:
 - a) Access, Crisis, and Mental Health Treatment Court – Melissa Potvin, Alison Schuyler, and Dreka Payne
 - b) Evidence Based Practices – Geniene Gersh
- 6) Review of Written Reports
 - a) Chief Operating Officer – Jeana Koerber
 - b) Quality and Innovation – Matt Plaska
- 7) Program Committee Member Comments
- 8) Public Comment (any topic; 5” limit per speaker)
- 9) Adjournment – Next Meeting April 15, 2025 at 4:00 pm, 540 Jenner Drive, Allegan, MI

Program Committee: Alice Kelsey, Chairperson; Kim Bartnick, Vice-Chairperson;
Pam Brenner; Jessica Castañeda; Jane LaBean; Dr. Robin Klay; Karen Stratton

Program Committee Board Report March 2025
Submitted by Jeana Koerber, Ph.D., Chief Operating Officer
269-550-6649 – Jkoerber@OnPointAllegan.org

ADULT CASE MANAGEMENT AND SUPPORTIVE SERVICES

Adult Case Management and Supportive Services encompass a range of person-centered services designed to enhance the well-being and independence of individuals with behavioral health, Intellectual and Developmental Disabilities (IDD), and Substance Use Disorders (SUD). These services include Behavioral Health and IDD case management, which assists individuals in accessing essential supports, services, and resources, Care Coordination to ensure seamless integration of medical and behavioral health support, Behavioral Supports to address challenging behaviors using positive supports and non-restrictive and restrictive strategies. Peer Supports Services connect individuals with trained peers who provide guidance, encouragement, and shared lived experience to promote recovery and self-advocacy. Supported Employment help individuals obtain and maintain competitive integrated employment by providing job development, coaching, skills development, and workplace accommodations. Additionally, OBRA Services ensure individuals with IDD and behavioral health needs receive appropriate care in community-based settings rather than institutional facilities. Together our programs and services promote autonomy, stability, and community integration with the intent of improving the quality of life.

The Adult Case Management and Supportive Services team is pleased to announce the onboarding of Positive Behavior Supports, a contracted provider to be the primary deliverer of Behavioral Supports services to individuals served by OnPoint. The transition from an OnPoint provider to a contract provider will be taking place over the next several months.

In terms of staffing, there are the following open roles: Program Supervisor of CM and Supportive Services, Med Clinic Case Manager, and a Case Manager.

COMMUNITY-BASED RECOVERY SERVICES

The Program Manager of Community-Based Recovery Services, oversees the following programs:

1. Recovery Management (RM) Services – A higher level of care program designed for individuals with substance use disorders (SUD) and co-occurring disorders (COD). RM provides holistic, community-based care through a team of Certified Peer Recovery Coaches, case managers, and clinicians, ensuring comprehensive wraparound support.
2. Assertive Community Treatment (ACT) Team Services – A multidisciplinary team delivering intensive, person-centered support for individuals with severe mental illness in the community where they reside. The ACT Team offers 24/7 crisis services, integrating psychiatric care, therapy, case management, and peer support to promote stability and independence in the community.

Additionally, she serves as the Project Director for the HRSA RCORP-MAT Access II grant, overseeing both internal implementation and external partnerships, including:

- Allegan County Jail MAT Access Point – Expanding medications for addiction treatment (MAT) access for incarcerated individuals, ensuring continuity of care upon release. This includes the methadone continuation program that started in January 2025.
- OnPoint MAT Access Point – Strengthening outpatient office-based MAT services to enhance recovery outcomes for individuals with opioid use disorder (OUD) and alcohol use disorder (AUD).

Currently, the department has an open position for a Recovery Management Supervisor – Responsible for overseeing RM program operations, staff supervision, and ensuring high-quality service delivery.

Recently, the RM Team and the ACT Team collaborated to ensure a seamless transition for an individual needing a higher level of care. The client, who had been engaged in RM services, faced challenges in maintaining stability due to complex mental health symptoms, medication adjustments, and the need for structured recovery support.

ADULT BEHAVIORAL HEALTH SERVICES

The Program Manager of Adult Behavioral Health Services, oversees the following programs:

Adult Outpatient Department - Interviewing for one outpatient supervisor position currently from both internal and external candidates. Concentrating on gathering information for client interest level and preferences regarding DBT programming to fulfill our CCBHC contractual obligation in this area.

Access Department - All positions are filled with the exception of hiring for a peer support specialist for the role in Mental Health Treatment Court. Intake numbers appear to be similar to early 2024

Crisis Department - Have had an open position since July of last year. Crisis team has had good success collaborating across departments for some challenging crisis cases and using interdisciplinary team meetings to plan strategies for further care and crisis support. Mobile crisis team recently dispatched over the weekend to assist a mom in getting her minor son evaluated for possible hospitalization and provided crucial emotional support to mom through the process.

AUTISM AND I/DD SERVICES (CHILDREN'S SERVICES)

The Program of Autism and I/DD Services is a large part of the Children's Services Team. It includes Children's Case Managers, an Autism Coordinator, and BCBA's. The Case Managers primarily oversee clients that are engaged in ABA services as part of the Autism benefit. They do, however, also provide management of those under the Children's Waiver Program, as well as those with either a primary or co-occurring MI diagnosis. The Autism Coordinator is currently on

Maternity leave but provides support to the Program Manager in respect to the Autism Benefit including coordination with ABA providers or Autism Evaluators, data tracking for state and regional reporting, Benefit eligibility, and care coordination. The BCBA (currently two open positions) fills the role of both Family Training and support for challenging behaviors, as well as Utilization Management of ABA services, reviewing and approving ABA provider's plans based on medical necessity, utilization, and clinical appropriateness. The program is currently seeking to fill an open and additional position in that role, as well as a Children's Case Manager Supervisor to assist and support the team on the day-to-day operations. Working with children in and of itself is rewarding, and this team frequently has positive stories to share, but it is worth noting that there was recently a quite critical case where the family was in crisis and had some urgent needs to be addressed. The case manager was able to quickly address the concerns, getting a quick appointment for med services, following up with the school, and providing consolation to the parents as they have been navigating the unknown of a high stress situation. The program manager recently spoke to that parent in follow-up to services, and they happily reported that they "finally feel on track" and feel validated and supported in their situation.

CHILDREN'S SERVICES TEAM

Children's services continue to grow, reflecting the increasing demand for our services in Allegan County. Currently, there are six programs: Outpatient, Peer Services, Home-Based, Wraparound, Prevention, and Infant Mental Health Services. Collectively, these programs serve over 400 children.

In terms of staffing, we currently have two open positions in the outpatient department, and we are looking forward to a new therapist joining us on Monday, March 17.

In mid-February, we successfully concluded another round of our adolescent therapy group. This initiative was facilitated by our outpatient therapists and was attended by 15 teens. The six-week program covered topics such as coping skills, relationships, substance use, self-esteem, peer pressure, and communication. Due to its success and attendance, we plan to offer this group on a quarterly basis moving forward. Additionally, we hope to offer another group for younger children and their parents this summer.

We are currently offering a parent group the 2nd Friday of each month that is open to the public. Topics discussed will include self-care, coping skills, behavior management, and more. Please see flyer below for additional information and feel free to share it!

MEDICATION CLINIC – more to come next time!

Sincerely,

Jeana Koerber, Ph.D.
Chief Operating Officer
March 10, 2025

PARENT GROUP

2nd Friday of the month

OPEN
TO THE
PUBLIC



COME CONNECT & LEARN!

Topics include self-care, coping skills, behavior management, stress response in kids, co-parenting, time management & more!

Where: OnPoint - 540 Jenner Dr, Allegan, MI

When: Second Friday of the month from 9:30-10:30 AM

**RSVP's appreciated, but not required
RSVP to parentgroup@onpointallegan.org**

Quality & Innovation Board Report March 2025
Submitted by Matt Plaska, LMSW, Director of Quality & Innovation
(269) 251-3464 | mplaska@onpointallegan.org

As the snow melts and 2025 continues to fly by, the teams of the Quality & Innovation department have a variety of projects underway and are poised to tackle additional initiatives in the coming year. The updates below come from the four teams within Quality & Innovation: Quality Improvement, Provider Network, Utilization Management, and Health Information.

HEALTH INFORMATION:

Crane EHR – we continue to fine-tune Crane to meet our agency’s needs. Each week, work happens on multiple fronts to improve system functionality, educate staff on the proper workflows, and develop additional tools such as demos and user guides. Other recent priorities have included the deployment of new modules for Recipient Rights/Customer Services and Incident Reports, data cleanup/data quality efforts, reinforcing the importance and benefits of using defined workflows in the system, and refining reporting logic to guarantee our ability to extract data needed to fulfill LRE, MDHHS, and CCBHC requirements. And as mentioned previously, we continue to receive change requests and ideas for system enhancement from staff. Crane system admins, our internal Crane workgroup, and PCE developers are working together to vet and prioritize these requests, develop enhancements, and deploy to the EHR.

Medical Records – we are working across internal teams to clarify process and strengthen our approaches for care coordination. This is a multi-faceted project which involves modifying our practices for communicating and coordinating with other providers, as well as our policies and procedures regarding authorization/consent to share information and document disclosures. These processes have evolved as we continue to move more fully into operating as a CCBHC; further adaptations are being prompted following our Crane implementation.

PROVIDER NETWORK:

The Provider Network team continues to monitor our network adequacy and overall stability, especially in light of rising costs of providing services and funding constraints that have significant potential impacts for provider agencies. This includes the impact of recent changes to the statewide minimum wage and the Earned Sick Time Act (ESTA), and ongoing regional and statewide advocacy regarding adequate funding for the behavioral healthcare system.

Our Provider Network team also took an important step toward ensuring that our clients’ protected health information (PHI) is secured by obtaining new Business Associates Agreements (BAAs) from all of our external contracted provider agencies.

The Provider Network team is also excited to welcome Cori Perkins to the team, who recently moved from a role as an OnPoint case manager to her new position as a Provider Network Specialist.

Additionally, the Provider Network team is also heavily involved in site review preparation and Corrective Action Plan (CAP) implementation activities, which are described further below.

This is an important part of the site review process and involves extensive collaboration with the provider agencies whose staff and clients are included in site review samples.

QUALITY IMPROVEMENT:

LRE Site Review – we have received our official notification for our annual CMHSP site review conducted by the LRE, which will take place April 21-25, 2025. Teams across the agency, including all of our clinical teams, Provider Network, HR, QI, Compliance, Customer Service, UM, and IT, have begun preparations for our site review. As part of the site review, the LRE will conduct a desk audit of administrative standards, staff training/credentialing records, clinical chart reviews, consultative interviews, and data validation.

MDHHS Waiver Site Review – regionally, we are in the midst of our “Corrective Action Plan implementation window” following the annual MDHHS waiver site review last October and November. We anticipate the 90-day follow-up review with MDHHS will occur in late May 2025 (but have not received a confirmed date yet).

HCBS Corrective Action Plan – following CMS site visits last summer at three provider agency service locations, MDHHS submitted a Corrective Action Plan (CAP) to CMS to address the findings of the review. Many of the tasks within the CAP were assigned to PIHP’s, CMHSP’s, and provider agencies. OnPoint is in the midst of updating policies, editing IPOS documents, training case managers, and working with the LRE to ensure full compliance with the CAP responsibilities and the federal HCBS Final Rule.

UTILIZATION MANAGEMENT

The UM team continues to adapt to Crane and the new workflows that came with the EHR’s implementation. Training, process updates, and system enhancements are ongoing to ensure the UM processes in Crane happen correctly, efficiently, and according to clinical best practices.

UM team members are also participating in training regarding appropriate use of Assisted Outpatient Treatment (AOT) orders, in order to improve our care coordination efforts with our judicial system and other community partners.

Respectfully submitted,

Matthew Plaska, LMSW
Director of Quality & Innovation
March 11, 2025

**OnPoint Board of Directors
DRAFT Program Committee Minutes
February 18, 2025**

Board Members Present: Jessica Castañeda (virtual); Jane LaBean; Alice Kelsey, Chairperson; Karen Stratton

Board Members Absent: Kim Bartnick, Vice-Chairperson; Pam Brenner; Dr. Robin Klay

OnPoint Staff Present: Geniene Gersh; Rob Griffith (virtual); Meagan Hamilton; Angel Hopkins (virtual); Amy Ketting (virtual); Dr. Jeana Koerber; Tracy Monroe; Matt Plaska; Tara Poore; Cathy Potter; Mark Witte

Public Present:

- 1) **Call to Order** – Ms. Kelsey called the meeting to order at 4:08pm.
- 2) **Public Comment** – No comments from members of the public.
- 3) **Approval of Agenda** – Jane LaBean moved to approve the agenda. Karen Stratton supported the motion. Motion carried by unanimous consent.
- 4) **Approval of Minutes** – Jane LaBean moved to approve the minutes from the meeting on January 21, 2025. Karen Stratton supported the motion. Motion carried by unanimous consent.

Program Committee Reports – Tara Poore, Manager of Children’s Services, and Tracy Monroe, Wraparound and Peer Services Supervisor, presented on Children’s Outpatient, Wraparound, Homebased and Infant Mental Health Services. Ms. Poore gave an overview of Outpatient Services including the number of staff members and current service provision. Additionally, a teen group was launched this past year, which is a 6-week program that works with teen clients through substance use, coping skills, etc. Next, an overview of Trauma Focused Cognitive Behavioral Therapy (TF-CBT) and Parent Management Training – Oregon (PMTO) was given. Ms. Monroe shared that Wraparound changed to Intensive Care Coordination with Wraparound effective October 1st and provided additional information on that change. Additionally, she shared who qualifies for this service, the team members, expectations, and current service provision. Furthermore, Ms. Monroe shared some success stories such as Wraparound receiving the ACF grant, which provides funding for the Wraparound closet where hygiene supplies, board games, art supplies, etc. were purchased for clients. Additionally, Heidi Denton, a Wraparound Facilitator, was able to secure housing and furniture for a family that has been receiving Wraparound support for the past couple of years. Next, Ms. Poore provided an overview of Homebased Therapy and Infant Mental Health services. Furthermore, the current team, who qualifies, and current service provision were discussed. The current homebased data was reviewed which showed the average time in Home Based Services tends to be around 12 months, and a reduction of 20 points from intake to exit is defined as clinically meaningful and our average is at a reduction of 43 points. Finally, the Infant and Early Childhood Mental Health Consultation (IECMHC) grant was reviewed.

Cathy Potter, Customer Service Coordinator, briefly reviewed her written report. Ms. Potter touched on the new hires she has met with in the past quarter; Customer Satisfaction Surveys;

grievance, appeals, Medicaid fair hearings, local disputes, 2nd opinions, and mediation; Notice of Adverse Benefit Determinations; translation requests, workshops/conferences/trainings; and community outreach/events/presentations. Additionally, Ms. Potter mentioned OnPoint materials that were requested during the quarter, her committee involvement, and provided an update on the Consumer Advisory Panel and Community Opportunity Advisory Panel.

Dr. Jeana Koerber, Chief Operating Officer, shared the Housing Program Manager recently resigned, she is actively meeting with the Program Managers to get to know them and their roles, is working with Geniene and Matt on audits, and is ensuring staff can leverage Crane with utilization still ironing out the nuances of a new system process. Finally, Dr. Koerber mentioned a Med Clinic Case Manager role is being considered.

Matt Plaska, Director of Quality and Innovation, shared he is actively working on audit requests, Power BI is being established, the Provider Network is wrapping up FY24 reporting and already prepping for FY26 contract renewals, and we are working to stabilize and increase our funding which led to a discussion around the re-enrollment of Medicaid.

- 5) **Program Committee Member Comments** – No comments from members of the committee.
- 6) **Public Comment** – No comments from members of the public.
- 7) **Adjournment** – Motion by Jane LaBean, supported by Karen Stratton to adjourn the meeting. Motion carried by unanimous consent. Meeting adjourned at 5:14pm.

Submitted by,

Meagan Hamilton

OnPoint Nominating Committee Minutes
Tuesday, February 18, 2024, at 6:45 PM
Hamilton Conference Room, 540 Jenner Drive, Allegan, MI 49010

Board Members Present: Glen Brookhouse, Commissioner Mark DeYoung Alice Kelsey, Jane LaBean

Board Members Absent:

OnPoint Staff Present:

- Glen Brookhouse called the meeting to order at 6:45pm.
- Glen reported the agreement of current Executive Committee members Commissioner Mark DeYoung and Elizabeth Johnston to be considered for another term. Glen reported Commissioner Gale Dugan's request to complete his current term as Chairman and step down from the Executive Committee. Glen asked for other nominations for Executive Committee positions. Alice Kelsey nominated Jane LaBean for vice-chair. After discussion about the position, Jane respectfully declined.
- Glen nominated Alice Kelsey as Chairperson. Supported by Commissioner Mark DeYoung.
- Glen nominated Elizabeth Johnston as Treasurer. Supported by Alice Kelsey.
- Glen nominated Commissioner Mark DeYoung as Secretary. Supported by Alice Kelsey.
- Commissioner Mark DeYoung nominated Glen Brookhouse for Vice-Chair. Supported by Jane LaBean.
- Commissioner Mark DeYoung moved to present the list of nominees to the full Board for approval. Supported by Glen Brookhouse. The nominations will be brought to the next Executive Committee meeting.
 - A unanimous voice vote approved the motion.
- Meeting adjourned at 6:55pm.

Respectfully submitted,

Glen Brookhouse

**ONPOINT BOARD
Committee & Board Meetings 2025**

Location: All meetings are held at OnPoint, 540 Jenner Dr., Allegan, MI 49010
OnPoint website: www.onpointallegan.org

Committee	Meeting Date	Time	Board Members
Recipient Rights Advisory Committee Hopkins Conference Room	March 18 June 17 September 16 December 16	3:30 pm	Glen Brookhouse, Chair Kim Bartnick Jessica Castañeda Gale Dugan Pastor Craig VanBeek Richard Wiley
Finance Committee Hamilton Room	January 21 February 18 March 18 April 15 May 20 June 17 July 15 August 19 September 16 October 21 November 18 December 16	4:30 pm	Beth Johnston, Chair Glen Brookhouse, Vice Chair Mark DeYoung Krystal Diel Gale Dugan
Program Committee Board Conference Room		4:00 pm	Alice Kelsey, Chair Kim Bartnick, Vice Chair Jessica Castañeda Jane LaBean Dr. Robin Klay Karen Stratton
Full Board Meeting Board Conference Room		5:30 pm (or as soon as committee meetings have ended)	Alice Kelsey, Chair Glen Brookhouse, Vice Chair Beth Johnston, Treasurer Mark DeYoung, Secretary Kim Bartnick Glen Brookhouse Jessica Castañeda Krystal Diel Gale Dugan Jane LaBean Karen Stratton Dr. Robin Klay
Executive Committee Hamilton Room		2:30 pm	Alice Kelsey, Chair Glen Brookhouse, Vice Chair Beth Johnston, Treasurer Mark DeYoung, Secretary
Nominating Committee	Meets as needed		Mark DeYoung, Chair Glen Brookhouse Alice Kelsey Jane LaBean

❖ Other ad-hoc committees meet on an as-needed basis.

OnPoint Board of Directors Minutes - DRAFT
Tuesday, February 18, 2025, at 5:30 PM
Board Room, 540 Jenner Drive, Allegan, MI 49010

Board Members Present: Glen Brookhouse; Jessica Castañeda (virtual); Commissioner Mark DeYoung; Commissioner Gale Dugan; Beth Johnston; Alice Kelsey; Jane LaBean; Karen Stratton

Board Members Absent: Kim Bartnick; Pam Brenner; Krystal Diel; Dr. Robin Klay

OnPoint Staff Present: Geniene Gersh; Rob Griffith (virtual); Meagan Hamilton; Amy Ketting (virtual); Jeana Koerber; Andre Pierre; Matt Plaska; Cathy Potter; Mark Witte

Public Present: Jackie Fulton; Nannette Lawrence; Pastor Craig Van Beek

1. **Call to Order** – Commissioner Dugan called the meeting to order at 5:33pm.
2. **Pledge of Allegiance** – All present stood to recite the Pledge of Allegiance.
3. **Roll Call** – Commissioner Dugan conducted the roll call with the attendance of board members as documented above. A quorum was established.
4. **Provision for Public Comment** – No comments received.
5. **Approval of Agenda**

Commissioner Dugan noted that he wished to add three agenda items: (1) a presentation under agenda item 5a, (2) a closed session at item 14 for the purpose of processing the Chief Executive Officer’s evaluation, and (3) a Motion at item 8c for the Request for Proposal of the MAT Room buildout.

Motion: To approve the amended agenda.

Moved: Beth Johnston

Supported: Glen Brookhouse

Motion carried by common consent.

- a. Commissioner Dugan and Mr. Witte presented Pastor Van Beek with a plaque to commemorate his time served on the Board. The plaque reads “this award is presented in appreciation to Pastor Craig Van Beek on behalf of the staff and the Board at OnPoint. Thank you for your dedication to the citizens of Allegan County and for your service on the Board. 2021-2024”
6. **Consent Agenda** – *All items listed are considered routine and thus will be enacted by one motion.*
 - i. Board Meeting (1/21/2025)
 - ii. Finance Committee (1/21/2025)
 - iii. Program Committee (1/21/2025)
 - iv. Executive Committee (1/17/2025)

Motion: To approve the minutes on the consent agenda as presented.

Moved: Commissioner Mark DeYoung

Supported: Alice Kelsey

Motion carried by common consent.

7. **Program Committee** – Alice Kelsey shared the Program Committee received a presentation from Tracy Monroe and Tara Poore on Children’s Services. This presentation included information on staffing and a teen group program that is offered. Additionally, Dr. Jeana Koerber provided an oral report, and Cathy Potter reviewed her written report on Customer Services highlighting an increase in grievances filed which is due to the increase in clients

served. Finally, Matt Plaska shared that the Crane implementation is still going smoothly and the LRE Site Review is going to take place in April.

8. **Finance Committee Report** – Beth Johnston, Treasurer, shared the new cellphones are being distributed to employees with about 90% of them already dispersed and IBM’s MAAS 360 product has been utilized to manage cell phone permissions and improve protection against malware. Additionally, Streamline data is being transferred to the new server, the appraisal software that Rehmann is working with us on is continuing to be finalized with pinpoint questions so the training can go smoothly, OnPoint switched to Rehmann Wealth Management for employee retirement plans, and the generator had a load test done which went perfectly. Furthermore, Ms. Johnston reviewed employment turnover/retention and recruitment for the first quarter of FY 2025; summary schedule of revenues and expenses by fund source; and statement of revenue, expenses and change in net position. Mr. Pierre shared that some of the percentages are a little low on the expense side, which reflects our budget which contains items associated with grants and we have not brought in the revenue because we are not incurring expenses on the expense side, but as the dollars come in the expenses will increase and offset each other. Additionally, Mr. Witte provided a brief overview of the Request for Proposal for the MAT Room buildout.

Motion: To approve the January 2025 disbursements totaling \$4,109,938.39 as recommended by the Finance Committee.

Moved: Beth Johnston

Supported: Jane LaBean

Motion carried by unanimous roll call vote.

Motion: To approve the list of provider contracts for fiscal year 2025 as recommended by the Finance Committee.

Moved: Beth Johnston

Supported: Glen Brookhouse

Motion carried by unanimous roll call vote.

Motion: To approve the Request for Proposal as recommended by the Finance Committee.

Moved: Beth Johnston

Supported: Karen Stratton

Motion carried by unanimous roll call vote.

9. **Recipient Rights Advisory Committee** – The committee did not meet this month.
10. **Lakeshore Regional Entity (LRE) Updates** – No updates received this month.
11. **Chairperson’s/Executive Committee Report** – Commissioner Dugan briefly reported on the items discussed during the Executive Committee meeting. During the meeting, a compliance update was given, PIHP contract was reviewed, a staffing update was provided, the CEO evaluation was submitted and the contract negotiations are actively occurring, key Board tasks were reviewed, and revisions to the Board Policy and Bylaws were discussed. Additionally, LRE financials were discussed, and Mr. Witte shared he was appointed co-chair of CMHA’s Legislation and Policy Committee. Commissioner Dugan shared a few comments about the most recent CMHA conference and attended a meeting regarding OnPoint’s new retirement plan provider, Rehmann Wealth Management.
 - a. **Conflict of Interest Review** – Commissioner Dugan invited comments on Conflict-of-Interest document. No questions or comments by board members. Will return for approval next month.
 - b. **Board Policies and Board Bylaws Review** – Commissioner Dugan invited comments on the Board Policy and Bylaws – Mr. Witte dispersed a list of recommended changes to the Board Bylaws and Policy 201. Will return for approval next month.

Motion: To nominate Alice Kelsey, Commissioner Mark DeYoung, Glen Brookhouse, and Jane LaBean to the Nomination Committee as proposed by Commissioner Dugan.

Moved: Beth Johnston

Supported: Karen Stratton

Motion approved by common consent.

12. **OnPoint Chief Executive Officer's Report** – Mark Witte shared he was pleased with the Board member turn out at the most recent CMHA conference. Next, the LRE has had concerns with the FY25 contract the department put forward and expected PIHPs to sign without negotiation, as a result 4 PIHPs have filed a suit against the department. Additionally, the LRE is in a dispute with MDHHS over their attempt to take back funds from a prior fiscal year, legal action may be taken. Finally, Mr. Witte touched on the federal funding freeze, as well as a list of items that are concerning for CMHs statewide.
13. **Provision for Public Comment** – Nannette Lawrence expressed her gratitude for the staff at OnPoint and the services provided.
14. **Closed Session** – The Board was not able to enter closed session due to the lack of member attendance and votes; will revisit next month.
15. **Board Member Comments** – Commissioner DeYoung shared the CMHA Winter Conference held excellent workshops, Ms. Kelsey shared CMHA uploaded the PowerPoint presentations from the conference to their website and she was impressed with the workshops this year, and Commissioner Dugan shared that at the assembly CMHA shared that they are working on a retirement plan for Robert Sheehan, Executive Director of CMHA, which will consist of preparing Alan Bolter to take over that role.

16. **Motion to Adjourn**

Moved: Beth Johnston

Supported: Jane LaBean

Motion approved by common consent.

Meeting adjourned at 6:32pm.

Respectfully submitted,

Meagan Hamilton
Executive Assistant

Gale Dugan
Board Chairperson

Executive Committee Meeting DRAFT Minutes

February 14, 2025 – 2:30 pm

Location: OnPoint, 540 Jenner Drive, Allegan, MI 49010

Board Members [X] Commissioner Gale Dugan, OnPoint Board Chairperson
[X] Alice Kelsey, OnPoint Board Vice-Chairperson
[] Elizabeth Johnston, OnPoint Board Treasurer
[X] Commissioner Mark DeYoung, OnPoint Board Secretary (arrival at 2:42pm)

OnPoint Staff [X] Mark Witte, OnPoint Executive Director

1. **Call to Order** – Chairperson Dugan called the meeting to order at 2:33 pm.
2. **Members Present/Excused (Chairperson Dugan)** – All members present except Ms. Johnston.
3. **Review/Approval of Agenda (Chairperson Dugan)** – Motion made by Ms. Kelsey, seconded by Commissioner DeYoung to approve the agenda with the addition of an item (as 5c, CEO Evaluation). All in favor. Motion carried.
4. **Review/Approval of Minutes of January 17, 2025 Meeting (Chairperson Dugan)** – Motion made by Commissioner DeYoung, seconded by Ms. Kelsey, to approve the minutes as presented. All in favor. Motion carried.
5. **Compliance Update (Witte)** – Ms. Bennett did not request to meet with the committee this month. Mr. Witte provided an update on various compliance developments that rise to the level of some significance.
6. **Updates on Prior Meeting Topics (Chairperson Dugan)**
 - a. PIHP Contract and Legal Matters (Kelsey, Witte) – The LRE is continuing to argue with MDHHS over (1) the 2025 contract which the LRE has not signed to MDHHS satisfaction – over three items of dispute for which four other PIHPs have filed a lawsuit – and (2) a decision by MDHHS to proceed to “clawback” over \$13m from a prior year financial settlement over which there remains significant disagreement.
 - b. Board Membership – Update on Recruitment (Dugan, Witte)
 - Chairperson Dugan reported that the Board of Commissioners reappointed Ms. Kelsey to a new three-year term. Commissioner DeYoung will, presumably, be reappointed following the submission of updated application documentation.
 - Mr. Witte reported that there are no definitive applicants yet for the seat being vacated by Ms. Brenner. Recruitment efforts are underway in the Fennville area through OnPoint staff efforts. There are two identified prospects. Ms. Kelsey also noted that she is encouraging an application from two acquaintances from Casco Township.
 - Mr. Witte noted that Pastor/Commissioner VanBeek had expressed interest in continuing as a community member representative to the Recipient Rights Advisory Committee (RRAC). Commissioner DeYoung will follow up and inquire as to his continued interest.

- c. CEO Evaluation (Dugan) – Chairperson Dugan reported on the total feedback forms obtained from board and leadership staff sources. He noted he intends to present the information to the board next week. Mr. Witte requested that this be done in closed session, per the provisions in the mental health code.
- d. CEO Contract Negotiations Update (Dugan) – Chairperson Dugan reported on the status of initial negotiations with Mr. Witte for a continuing three-year contract. A draft contract reflecting the negotiations as of last week was drawn up by agency legal counsel and was distributed in today’s meeting reference by Executive Committee members.

7. Executive Director Items (Witte)

- a. Review Key Board Tasks by Month – The January tasks scheduled for board action this month are:
 - Conduct Executive Director Evaluation (in Executive Committee)
 - Receive Nominations Committee Report of Nominations
 - Review Bylaws & Board Policies – Collect proposed changes for March approval.

Mr. Witte shared his recommended changes for the Board Policies and Bylaws:

1. Policy 201 (Board Policies)

- a. Replacing “Executive Director” with “Chief Executive Officer” throughout.
- b. III.C.3.b. – No change, but Mr. Witte noted that OnPoint’s per diem and mileage reimbursements are indexed to the Allegan County Commissioners scale. A recent change by the County will revise these reimbursements for OnPoint board members as well. Mr. Witte will obtain a copy of the revised scale for OnPoint.
- c. III.D.1. – In keeping with current Bylaws, move Nominating Committee to list of standing committees, and add Building Committee to the list of example ad hoc committees.
- d. III.D.3. – Change “Chief Financial Officer” to “Chief Administrative Officer”.
- e. V.B. – Change wording:
From: “It is the policy of the Board to establish...”
To: “OnPoint shall establish ...”
- f. V.C. – Change wording:
From: “It is the policy of the Board that a staff development and training program be designed ...”
To: “A staff development and training program shall be designed ...”
- g. V.D. – Change wording:
From: “It is the policy of the Board that properly trained and oriented ...”
To: “Properly trained and oriented ...”

2. Board Bylaws

- a. Replacing “Executive Director” with “Chief Executive Officer” throughout, except in Article IV, Section 1, where the reference pertains to original language from the Mental Health Code.
- b. Article IV, Section 1 – Changing wording:

From: “The Executive Committee shall be responsible for negotiating a contract for employment of the Executive Director...”

To: “The Executive Committee shall be responsible for negotiating a contract for employment a Chief Executive Officer as the Executive Director...”

- c. Article VIII, Section 2 – Changing wording in (a) and (b) from “ACCMHS” to “OnPoint”
- b. Review Board Meeting Packet – The committee members reviewed the packet. Mr. Witte noted that board members may pick up on a certain level of caution OnPoint is exercising due to some uncertainties due to:
 1. Federal policy unrest (witness the recent brief ‘pause’ in access to federal funds from an a presidential executive order and subsequent OMB memo).
 2. LRE financials given Network180’s anticipated overage.
 3. Lagging Medicaid enrollments and rate adjustments to cover current and upcoming costs (e.g. minimum wage, Earned Sick Time Act, etc.) for OnPoint and providers.
 4. Lower than expected CCBHC activity through the first portion of this fiscal year.Mr. Witte reported on his advocacy efforts with US Rep. Huizenga over the OMB memo and shared Rep. Huizenga’s response.
Mr. Witte also advised the committee that a proposed motion will be coming from Mr. Pierre, Jr. to authorize the issuance of an RFP for design/build of the “MAT” room.
- c. CMHA Appointment – Mr. Witte notified the committee that he has been named co-chairperson of CMHA’s Legislation and Policy Committee following the departure of Lisa Williams of West Michigan CMH.
- d. CMHA Conference Comments – Chairperson Dugan shared a few comments about the most recent CMHA conference in Kalamazoo, as did Ms. Kelsey and Commissioner DeYoung.
- e. Briefing on Other Agency Issues – Mr. Witte discussed efforts to increase psychiatric coverage. noted that board members may pick up on a certain level of caution OnPoint is exercising due to some uncertainties due to:

8. Discussion Items Requested by Members

- a. Ms. Kelsey inquired about the CMHA PAC fund. Mr. Witte will bring information about it to Tuesday’s board meeting.

9. Next Meeting Date/Time

- a. Proposed: Friday, March 14, 2025 at 2:30 pm (note: SECOND Friday of the month)

10. Adjournment – Motion made by Ms. Kelsey, seconded by Commissioner DeYoung, to adjourn. All in favor. Motion carried. Meeting adjourned at 4:12 pm.

Submitted by Mark Witte

Chief Executive Officer Report March 2025
Submitted by Mark Witte, Chief Executive Officer
269-615-4893 – mwitte@onpointallegan.org

AGENCY

Employee Appreciation Day – On Friday March 7, in recognition of Employee Appreciation Day, we held an open employee-led celebration to celebrate the gifts, talents and dedication of OnPoint’s staff. Their skills are the core of what allows the people of Allegan County to have reliable, high-quality and always-available services for homelessness response and behavioral health needs.

BOARD

Membership – This is the month when the three-year term of service ends for four of our board members – Pam Brenner, Commissioner Mark DeYoung, Alice Kelsey, and Karen Stratton – three of whom have sought reappointments. We thank all four for their diligent service, and we recognize Pam Brenner as she steps off the board at the end of this month. Thank you, Pam! As mentioned last month, I have been working to identify individuals who may be interested in serving. We have received an application from a Fennville resident and have sent that over to the County Board of Commissioners for their consideration.

COMMUNITY

Federal Funding Concerns – A number of organizations in our community that have varying connections to federally funded human services, including OnPoint, are closely watching recent federal developments. There are closures or steep reductions being discussed across the entire social safety net spectrum (USDA, SNAP, WIC, Medicaid, Medicare, Housing Choice Vouchers, Department of Education, the Veterans Administration, Head Start, etc.). We are participating in early-stage advocacy along with our community partners to prevent service interruptions for important local programs through OnPoint and other local agencies:

- Behavioral health services for a wide array of OnPoint’s services for children and adults.
- Housing services offered by OnPoint. As a reminder of the presentation given by our Housing team last August, OnPoint services are 100% federally funded with varying eligibility criteria:
 - **Supportive Services Only (SSO)** provides limited case management services to assist the literally homeless (category 1) to find housing but offers no financial assistance.
 - **Emergency Solutions Grant (ESG)** provides case management and short-term financial assistance to the literally homeless (category 1) or facing a court-ordered eviction.
 - **MDHHS Rapid Rehousing (MDHHS RRH)** provides case management and financial assistance with rent for up to 18 months.
 - **HUD Continuum of Care Program Permanent Supportive Housing (PSH)** offers long term rental assistance with supportive services to help people remain housed.
 - **HUD COC Program Rapid Rehousing Program (HUD RRH)** provides rental assistance and case management services for a small number of literally homeless (category 1) households.
- Educational programs through AAESA (Allegan Area Educational Service Agency)
- Poverty programs/basic needs services through CAAC (Community Action Allegan County), including 11 Head Start classrooms serving more than 200 local children.

Emergency Operations Management (EOM) – I have been working with Sarah Clark from Allegan County’s EOM to stand up OnPoint’s Housing and Behavioral Health supports within the Emergency Operations Center (EOC) for upcoming readiness drills and potential activation. We are listed as participants in the EOC’s Emergency Support Function (ESF) for Housing (ESF #6) and Behavioral Health (ESF #8).

Allegan County School Safety Network (ACSSN)– Similar to EOM, OnPoint is a part of the ACSSN effort and working to identify ways to support each school system’s Emergency Operations Plan (EOP). An EOP details the actions that students, teachers and school staff will take before, during or after a variety of emergency situations. Michigan requires all K-12 school buildings to have an EOP that is reviewed. OnPoint’s has clear responsibilities to offer assistance to help deal with acute service needs, family support or post-incident trauma and recovery. Schools are at varying levels of sophistication in their engagement with OnPoint for that need. The ACSSN hosts its annual training conference at the Carpenter and Millright’s Training Center in Wayland on 3/20/25.

Community Events Planning – For the past year, an internal staff group has been meeting to better plan for OnPoint’s selection, preparation and participation in community events (e.g., celebrations, fairs and expos) to help promote awareness of OnPoint’s services. This group also provides informal support and planning for agency brochures/literature and organization for the “stuff” that goes on our tables for distribution to people who stop by. If a board member ever wished to participate in these events as they happen, let me know and we’ll find a way to make that happen.

REGION

LRE – There is not a lot new to report. The LRE continues to operate under the auspices of their FY2024 MDHHS contract while dialogue continues (as does a lawsuit not involving the LRE) on terms of the FY2025 contract. Some progress is being reported on the dispute over the settlement of funding from prior fiscal years with MDHHS. “Clawback” actions have stopped for now, with the first amount taken back having been put into an escrow pending resolution of the matter. Future scheduled clawbacks are, presumably, also on hold. Financially, things are getting a little more challenging as the LRE’s Internal Service Fund is shrinking in the face of projected final financial reports from FY2024 from our fellow CMHs.

STATE

There is certainly never a dull moment in our work!

MDHHS Announces Plan to Procure PIHPs – On Friday 2/28/2025, MDHHS issued a press release that included the surprising announcement that it was launching a survey to solicit information that would help the department “[move] to a competitive procurement process for the state’s Pre-Paid Inpatient Health Plan (PIHP) contracts.” I have attached a copy of the press release on the final page of this report.

Of course, this set off an instant flurry of activity to help everyone who is connected to this system to understand what it meant and on what timetable. There has been no generally shared information from the department that would clarify any of it and so rumors and speculation abound. There seems to be some reassurance that the PIHP system of the future will continue to be a public one, and there is presumably some interest in further consolidation of the ten current PIHPs into fewer of them. However, the concept of a PIHP system that is further

removed from the people who are served seems contrary to the best interests of the people who depend on responsive local systems for their services.

Some have heard the state indicate that they wish to have this procurement process complete in time to launch new contract(s) by 10/1/2026. That date is both very ambitious (due to the time and effort it will take to actually do the procurement activity when there is the potential for conflict and push-back at certain steps of the process. On the one hand, if the state does not already have a model for which procurement would supply appropriate bidders, then it's difficult to project out how long it will take for a serious plan to be developed and then procured.

If, on the other hand, there is a set model in mind that simply has not been shared yet, it seems ill-conceived to go through all the pageantry of requesting input on design elements from the very people whose input is said to be undervalued.

In either scenario, the timing could be a challenge. The initial target date of 10/1/2026 is just three months before the end of the current Governor's administration. It would have to be a perfect system implemented perfectly and on schedule to avoid problems of transition that could easily echo that which we're experiencing on the national level. We shall see...

The survey, which I have completed, solicits responses to (in some cases, poorly constructed) questions about satisfaction with the availability of providers and improvement of access to various kinds of service, strengths to preserve/challenges to address, value ranking of certain elements including choice, self-determination, health care coordination, peer services, provider adequacy, expansion of care settings, consumer protections, and contracts enforcement. The survey ends with an invitation – though not a requirement – to share one's identity and relationships to the system.

Board members and our staff and the people we serve should certainly take a moment and attempt to answer the 18 questions posed on the survey. For better or worse, it's the only survey we have at the moment, so I made sure to express my thoughts whether they were a good fit on the form or not. You may certainly do the same.

Submitted by,

Mark Witte
Chief Executive Officer
March 10, 2025



Press Release

FOR IMMEDIATE RELEASE: Feb. 28, 2025

CONTACT: Lynn Sutfin, 517-241-2112, Sutfinl1@michigan.gov

MDHHS launches initiative to strengthen behavioral health care access, quality and choice for Michigan families

Online survey offered to identify opportunities and improvements to Medicaid behavioral health services prior to selecting Pre-Paid Inpatient Health Plans

LANSING, Mich. – The Michigan Department of Health and Human Services (MDHHS) is launching an initiative designed to improve access to quality behavioral health care. As part of this effort, MDHHS is seeking public input through an online survey as the department moves to a competitive procurement process for the state's Pre-Paid Inpatient Health Plan (PIHP) contracts.

This initiative will help to increase consumer choice and access to services while preserving the Community Mental Health Services Programs (CMHSPs) many Medicaid beneficiaries go to for behavioral health care services today.

"Michigan Medicaid beneficiaries deserve access to behavioral health care services when and where they need them," said Elizabeth Hertel, MDHHS director. "This effort brings together the investment, creativity and commitment of the department and its partners – including community mental health, health care providers, individuals served and communities – to create a more accessible and person-centered system of care dedicated to ensuring Michigan residents a healthier future."

Michigan's specialty behavioral health system provides health care coverage to approximately 300,000 Michiganders, including adults with serious mental illness, children with serious emotional disturbance, individuals with substance use disorder and individuals with intellectual and developmental disabilities. MDHHS contracts with PIHPs as the regional Medicaid managed care entity.

PIHPs are charged with providing adequate supports and services to those in need of the specialty behavioral health benefit and are key to achieving the department's mission to improve the health, safety and prosperity of residents. PIHPs manage provider networks including CMHSPs and behavioral health providers.

"The specialty behavioral health system needs to be more accountable and responsive to the needs of people served. It's time for a change," said Sherri Boyd, executive director, The Arc Michigan.

Through an [online survey](#), MDHHS seeks input from people currently enrolled in Medicaid and their families, advocacy groups, community-based organizations, federally recognized tribal governments, providers of health care, behavioral health and other interested parties to identify opportunities for innovation and improvement in the services and supports provided through the PIHP system.

Survey questions seek feedback on priorities to help determine where the state should focus its efforts. Examples include strengthening person-centered care, conflict-free access and planning, increasing access to providers, beneficiary behavioral health plan choice, beneficiary provider choice, enhancing quality, strengthening outcomes and using data to drive quality.

Feedback received will help guide planning and decision-making in preparation for the implementation of new PIHP behavioral health plan contracts, as well as other MDHHS efforts to improve the health of residents served by the programs.

Survey responses must be submitted through the [online survey](#) no later than 5 p.m., Monday, March 31. The Arc Michigan, The Mental Health Association in Michigan and other advocacy organizations are working with MDHHS to include the voices of individuals served and their families who may not have internet access, have alternative communication needs or would prefer to work through an advocacy organization.

For more information, visit Michigan.gov/BehavioralHealth. Procurement-related questions can be sent to MDHHS-BHSurvey@michigan.gov.

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- [Mental health survey NR.pdf](#)



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February 19, 2025

To: CMH Board Members/Executive Directors (CMH & PIHP)/Management Staff (CMH & PIHP)/Provider Alliance Members

From: PAC Committee

Re: 2025 Annual PAC Campaign

This memorandum is being sent to all CMH boards, PIHPs and Provider Alliance members to announce and solicit participation in this year’s CMH-PAC campaign. The CMH-PAC is a political action committee that helps support representatives and senators in leadership positions and those who champion the funding, legislation, and policy initiatives that help support and improve the provision of community-based mental health and substance use disorder services.

Your donations to the CMH PAC help support candidates who are supportive of our efforts at CMHA. The money that is raised for the CMH PAC helps raise awareness of our issues. While we are not able to match dollar for dollar the contributions of the larger interest groups your efforts go a long way and give CMHA a “seat at the table”.

The 2024 election certainly changed the landscape in Lansing for the foreseeable future – Republicans regained control of the Michigan House with a 58-52 majority. We are now in the era of divided government with Democrats narrowly controlling the Senate and the Governor’s office. **The 2026 is an election is going to be historic in Michigan – everything will be up for grabs: Governor, US Senate, US House, Attorney General, Secretary of State and control of the Michigan Legislature. The demand for PAC dollars has never been higher, we receive fundraising requests almost daily.**

As you know, the threat of privatization still remains as well as a new sense of government downsizing being pushed from Washington DC and Lansing. We have to remain vigilant and ready to fight potential threats, on flip side, we must be ready to push our own priorities through the new Legislature. Behavioral health has been a part of the legislative dialog, it is critical we maintain an active presence and keep it in conversation – **WE MUST BUILD OUR PAC FUND to a new level** and support those key leaders who are willing to work with us.

Our office did a recent analysis of PAC contributions to legislators, legislative caucus funds and the governor **over the last 7 years that showed the insurance industry and for-profit health plan executives have given NEARLY \$8.5 MILLION. By comparison, our CMH PAC has given around \$50,000!**

In order to compete and stay relevant in Lansing we must increase our PAC contributions. As you know in 2021, we launched our new online capabilities, which makes it easier than ever to contribute to the CMH PAC. **We can now take credit card payments online by accessing the link below to use our secure online checkout function.**

<https://cmham.org/public-policy/cmh-pac/>

2025 CMH PAC CAMPAIGN Details and Timeline

As always, our PAC goal is to have as many boards and members participate as possible. Typically, in past years we only had about 1/3 of our membership participate in the PAC campaign – **our goal is 100% member participation, we MUST increase our contributions.**

****PAC FUNDRAISING GOAL****

Our new annual fundraising goal is \$20,000 / year! We believe we can reach that goal if all of our membership participates – **we need 40 organizations (CMHs, PIHPs, and Provider Alliance members) to each contribute \$500.** If you are a CMH and all of your board members donated 1 meeting per diem and the CEO contributed the same amount the \$500 goal would be reached.

In past years as an incentive to increase participation we have been able to provide Tiger game suite tickets (12 tickets) donated by Muchmore Harrington Smalley and Associates that went into a drawing of all the eligible members – we will send out the date and time once it becomes available. **In order to qualify for the Tiger ticket drawing members must meet the new \$500 goal contributions, which can come from the board members and/or staff.**

The campaign is being announced early with the hope that more boards will have time to discuss its merits locally and increase the participation rate. The PAC Committee requests that CMH directors and board chairpersons announce and discuss the campaign over the next three months at their regular monthly meetings.

Again, we will have the details on the Tiger game later this year if it becomes available. In order to qualify for the special drawing members should expect to forward their campaign and donations to CMHA by late June / early July.

In addition to the Tiger drawing CMHA staff will be looking into special recognition for those CMH boards who have 100% participation in the PAC by contributing at least a ½ day per diem.

Again, you can pay online at the link below to use our secure online checkout function or make checks payable to: CMH PAC ~ 507 S. Grand Ave ~ Lansing, MI 48933 (no corporate checks, please).

<https://cmham.org/public-policy/cmh-pac/>

If you have any questions regarding this year's campaign, please contact Robert Sheehan or Alan Bolter at CMHAM. Thank you for your participation.