

OnPoint Provider Network

Electronic Medical Record (EMR) Waiver Request

As noted in OnPoint Policy 713, OnPoint strongly encourages the use of Electronic Medical Record (EMR) systems to maintain client information, document and store records of service delivery, and facilitate the performance of required reporting. OnPoint also recognizes that there may be circumstances leading providers to document via alternative methods. Providers shall be required to submit a waiver request if they are delivering services and documenting in a way other than utilizing an EMR system.

I _____, on behalf of contracted service provider _____ request a waiver as an alternative method of documenting service delivery. I attest that at time of the submission of this waiver, we do not have an electronic medical record and confirm the documentation methods we practice shall meet requirements.

At the time of the submission of this requested waiver, the following information is provided about the provider requesting the EMR waiver.

Rationale for requesting a waiver:
Number of OnPoint consumers receiving services from the provider:
Type of services being delivered by the provider:
Provider Signature:
Printed Name:
Date:
<i>Please attach a sample of your alternative documentation method for OnPoint review.</i>

OnPoint use only:	
Disposition	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Notes: _____	
Signature: _____ OnPoint Chief Administrative Officer or designee	Date: _____

Waiver shall not expire unless the term of the service contract is terminated or if EMR upgrades occur and a new attestation is required. Provider shall inform OnPoint if any of the above indicated information changes which may require review of the waiver request.