



Board of Directors Meeting Agenda

Tuesday, June 17, 2025 at 5:30 PM

Board Room, 540 Jenner Drive, Allegan, MI 49010

*(To attend virtually via Microsoft Teams: **Click here to join the meeting**
or by audio only via telephone: **call 1-616-327-2708, and enter ID 598 536 159#**)*

1. Call to Order – Alice Kelsey
2. Pledge of Allegiance
3. Roll Call – Alice Kelsey
4. Provision for Public Comment (agenda items only, 5” limit per speaker)
5. Approval of Agenda
6. Consent Agenda
(All items listed are considered routine and will be enacted by one motion without separate discussion of each item. If discussion is desired, a board member may request the removal of any item from this list.)
 - a. **Motion** – Approval of prior minutes:
 - i. Board Meeting (05/20/2025)
 - ii. Finance Committee (05/20/2025)
 - iii. Program Committee (05/20/2025)
 - iv. Executive Committee (05/16/2025)
 - v. Recipient Rights Advisory Committee (03/18/2025)
7. Program Committee – Alice Kelsey
8. Finance Committee Report – Beth Johnston
 - a. **Motion** – Approval of Voucher Disbursements
 - b. **Motion** – Approval of FY2025 Contracts
9. Recipient Rights Advisory Committee (Mar/June/Sep/Dec) – Glen Brookhouse
10. LRE Updates – Mary Dumas or alternate
11. Chairperson’s/Executive Committee Report – Alice Kelsey
12. OnPoint Chief Executive Officer’s Report – Mark Witte
13. Provision for Public Comment (any topic, 5” limit per speaker) – Alice Kelsey
14. Annual Recipient Rights Training – Kelsey Newsome
15. Board Member Comments – Alice Kelsey
16. Adjournment
17. Future Meetings:
 - a. July 11, 2025 @ 2:30 pm – Executive Committee
 - b. September 16, 2025 @ 3:30 pm – Recipient Rights Advisory Committee
 - c. July 15, 2025 @ 4:00 pm – Program Committee
 - d. July 15, 2025 @ 4:30 pm – Finance Committee
 - e. July 15, 2025 @ 5:30 pm – Full Board Meeting

540 Jenner Drive, Allegan, MI 49010

www.onpointallegan.org



OnPoint Board Finance Committee Agenda

June 17, 2025 @ 4:30 pm

Hamilton Conference Room, 540 Jenner Drive, Allegan MI 49010

- 1) Call to Order – Beth Johnston
 - 2) Public Comment (agenda items only, 5 minute limit per speaker)
 - 3) Approval of Agenda
 - 4) Approval of Minutes
 - 5) Review of Written Reports
 - a) Administrative Services Report – Andre Pierre
 - b) Facilities, Information Technology & Human Resources – Andre Pierre
 - 6) Action Items
 - a) Motion – to Recommend Board Approval of Voucher Disbursements
 - b) Motion – to Recommend Board Approval of Contract(s)
 - 7) Informational Items
 - a) Financial Reports
 - 8) Building Committee
 - 9) Finance Committee Member Comments
 - 10) Public Comment (any topic, 5 minute limit per speaker)
 - 11) Adjournment – Next Meeting July 15, 2025 at 4:30 pm, 540 Jenner Drive, Allegan, MI
- Finance Committee: Beth Johnston, Chair; Glen Brookhouse, Vice Chair; Commissioner Mark DeYoung; Krystal Diel, Commissioner Gale Dugan, Alice Kelsey

Hamilton Conference Room, 540 Jenner Drive, Allegan MI 49010

Staff Members: Andre Pierre, Mark Witte

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Administrative Services Board Report June 2025
Submitted by Andre Pierre, Chief Administrative Officer
269.569.3238 – APierre@OnPointAllegan.org

FINANCE

This month's packet includes the monthly financial report for April 2025. The Summary Schedule of Revenues and Expenses by Fund Source shows the difference between the revenue received from the Lakeshore Regional Entity (LRE) and the State of Michigan Department of Health and Human Services (MDHHS) and the eligible expenses incurred by OnPoint. These fund sources are cost settled at the end of each year, and any unspent funds are required to be returned to the LRE or MDHHS. We are projecting to return approximately \$385,958 (MH Medicaid and SUD Medicaid combined) to the LRE and a carry forward/lapse of approximately \$102,410 in General Funds to return to MDHHS.

HUMAN RESOURCES

In Human Resources, the focus for the month of April was the LRE audit, which took place from the 21st-25th. An estimated 800 documents relating to staff training, credentialing and the background check process were gathered in preparation. Training and credentialing for internal staff received a very respectable score of 97.1% compliance. Areas of opportunity identified were the implementation of CRC (Central Registry Clearance) checks for staff working with children, and self-determination training for staff, both of which were implemented immediately following the audit. Work on the human resources policy review and development project continued during the month of April and OnPoint expanded its Bereavement Policy to include a close friend and extended family. Continued analysis of the employee climate survey results was conducted, and the human resources team met with a consultant from Rehmann to plan staff focus groups covering leadership and communication. We are targeting the month of June to have the actual sessions.

In the month of April, the Human Resources department did not experience significant activity in the areas of turnover and internal transitions. The following activity occurred:

New Hires- 2

Separations- 0 separations

Active Posting- 15

INFORMATION TECHNOLOGY

In the area of Information Technology, we continue to work with Allegan County Information Technology (IT) on items in the 2025 project list. During April Allegan County IT was able to complete the speed and stability testing on the dedicated Frontier Communications fiber-optic line. The data feed passed all of the requirements they have set. The final step is for the IT Firewall engineer to configure the fail-over with the new static IP address. That way anytime that our primary Charter feed goes down, our system will automatically toggle over to Frontier. This last step of the implementation process is scheduled for May.

During April we also completed the security testing of our network with our vendor, Digital Elevation. This is an annual practice where the vendor tests our networks firewalls, anti-virus, and authentication measures against harmful threats. The results of the assessment indicated that

OnPoint made significant improvement on a year-over-year basis. There were 349 high/critical vulnerabilities found within the OnPoint Allegan network environment, compared with 1,084 last year. This significant reduction, coupled with policy improvement, has moved our overall security rating to 6.0 from 5.3 on a 10-point scale.

Rubix IT consulting continues their active support by assisting OnPoint in the completion of ad-hoc reports that must be delivered on time. During the month of April our internal team identified four dashboard metrics for the vendor to build reports around: Utilization, Caseload, Productivity/Efficiency, and CCBHC daily visits. We have established an estimated target of June for the deliverables.

FACILITIES

In the area of Facilities, we had a relatively calm month with only routine maintenance actions taking place.

We officially began occupancy of the new building on May 5, 2023. We committed no construction draw of funds through the United States Department of Agriculture (USDA) loan and Michigan Economic Development Corporation (MEDC) grant. At this point the project close “punch list” of deliverables has been completed. However, the project remains open due to the delay from MDOT (Michigan Department of Transportation) in approving the final run of fiber optic cable to our building. During April we convened three update meetings with all stakeholders (OnPoint, Allegan County, Shareco) to discuss how a path forward can be created. During the course of the three meetings Shareco identified and confirmed a registered utility provider that is willing to be the subcontractor to run the fiber line to the OnPoint building. If the application for the permit is approved by MDOT, the project could be completed by the end of May. Update meetings will continue on a bi-weekly basis to ensure the efforts towards a resolution do not lose momentum.

During April we reviewed and finalized contract terms with Schley Nelson Architects for the buildout of the MAT area of our building. After final legal review we expect the contract to be executed in May with initial project meetings to begin in late May or early June.

We have been encouraged by all the interactions we are having and feel optimistic about the end deliverables. OnPoint is in the active project launch and review stage and will provide periodic updates to key stakeholders as warranted.

Sincerely,

Andre Pierre
Chief Administrative Officer
June 10, 2025

Full Board ACTION REQUEST	Subject:	Contracts														
	Meeting Date:	June 17, 2025														
	Requested By:	Beth Johnston, Finance Committee Chairperson														
<u>RECOMMENDED MOTION:</u> <u>The Finance Committee recommends that the OnPoint Board approve the following list of provider contracts for fiscal year 2025.</u>																
<u>SUMMARY OF REQUEST/INFORMATION:</u> <table border="0"> <thead> <tr> <th>Provider</th> <th>Contracted Service(s)</th> </tr> </thead> <tbody> <tr> <td>DJ Cares, LLC</td> <td>Specialized Residential</td> </tr> <tr> <td>Judd Augustyniak</td> <td>Professional Services</td> </tr> <tr> <td>Bear River</td> <td>SUD Residential, Detox & Outpatient</td> </tr> <tr> <td>Hope & Wholeness</td> <td>Professional Services</td> </tr> <tr> <td>Renew Therapeutic Riding Center</td> <td>Professional Services</td> </tr> <tr> <td>Advanced Therapeutic Solutions</td> <td>Professional Services</td> </tr> </tbody> </table>			Provider	Contracted Service(s)	DJ Cares, LLC	Specialized Residential	Judd Augustyniak	Professional Services	Bear River	SUD Residential, Detox & Outpatient	Hope & Wholeness	Professional Services	Renew Therapeutic Riding Center	Professional Services	Advanced Therapeutic Solutions	Professional Services
Provider	Contracted Service(s)															
DJ Cares, LLC	Specialized Residential															
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Hope & Wholeness	Professional Services															
Renew Therapeutic Riding Center	Professional Services															
Advanced Therapeutic Solutions	Professional Services															
<u>BUDGET/FINANCIAL IMPACT</u> <ul style="list-style-type: none"> The contracted service is part of the fiscal year 2025 operating budget for OnPoint. 																
BY: Nikki McLaughlin, Accounting Manager		DATE: June 17, 2025														

ONPOINT



Period Ended
April 30, 2025

Monthly Finance
Report

ONPOINT

Summary of Variances and Fluctuations

April 30, 2025

I. Assets

- Cash and cash equivalents - Increase over prior year is due to the accumulation of the fiscal year 2024 surplus Medicaid and Healthy Michigan Plan revenue, as well as the current year-to-date surplus.
- Due from other governments - Increase from prior year is primarily related to the timing of CCBHC demonstration revenue payments from Lakeshore Regional Entity (LRE).
- Prepaid items decreased as items expensed in current year are recognized as expenses.

II. Liabilities

- Due to other governmental units - Increase over prior year is due to the accumulation of the fiscal year 2024 surplus Medicaid and Healthy Michigan Plan revenue, as well as the current year-to-date surplus.

I. Operating revenue

- Healthy Michigan has seen an increase in enrollment, leading to increased revenue.
- Grants & Earned Contracts is coming in above budget as CCBHC revenue for services has been fully recognized in April for full year.

IV. Operating expenses

- Supplies in grant budgets have not been purchased yet as well as one time purchase items that were built in the budget such as replacement laptops.
- Contractual services - The agency included funds in the budget to allow for the use of contractors during the vacancy of staff positions, until the right candidates can be hired, as well as support key initiatives including certain grant activities.
- Miscellaneous expense - Certain grant funded expenditures have been delayed due to staffing constraints.

ONPOINT

Summary Schedule of Revenues and Expenses by Fund Source

For the Period From October 1, 2024 through April 30, 2025

	MDHHS Revenue	Coordination of Benefits	Grant Revenue	Expense	Redirects	Lapse or (Deficit)
Medicaid						
Medicaid - Mental Health	\$ 13,113,628	\$ -	\$ -	\$ (14,570,742)	\$ -	\$ (1,457,114)
Medicaid - Autism	2,824,072	-	-	(1,186,175)	-	1,637,897
Medicaid - SUD	388,954	-	-	(126,320)	-	262,634
Healthy Michigan Plan - Mental Health	692,597	-	-	(1,093,474)	-	(400,877)
Healthy Michigan Plan - SUD	669,726	-	-	(326,308)	-	343,418
Medicaid subtotal	<u>\$ 17,688,977</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (17,303,019)</u>	<u>\$ -</u>	<u>\$ 385,958</u>
CCBHC Demonstration						
CCBHC - Medicaid	3,875,784	49,785	\$ -	\$ (3,836,528)	\$ -	\$ 89,042
CCBHC - Healthy MI Plan	1,183,793	7,840	-	(1,094,748)	-	96,886
CCBHC - NonMedicaid	-	63,843	573,495	(807,644)	170,306	-
CCBHC Subtotal	<u>\$ 5,059,578</u>	<u>\$ 121,469</u>	<u>\$ 573,495</u>	<u>\$ (5,738,920)</u>	<u>\$ 170,306</u>	<u>\$ 185,927</u>
General Fund	<u>\$ 996,180</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (723,464)</u>	<u>\$ (170,306)</u>	<u>\$ 102,410</u>
SUD Treatment Block Grant	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 194,141</u>	<u>\$ (194,141)</u>	<u>\$ -</u>	<u>\$ -</u>

This financial report is for internal use only. It has not been audited, and no assurance is provided.

ONPOINT

Statement of Net Position

April 30, 2025

	September 30, 2024	April 30, 2025
Assets		
Current assets:		
Cash and cash equivalents	\$ 5,255,099	\$ 5,608,024
Accounts receivable	82,350	66,026
Due from other governmental units	2,588,342	3,056,583
Prepaid items	350,669	296,780
Total current assets	<u>8,276,460</u>	<u>9,027,413</u>
Non-current assets:		
Capital assets not being depreciated	272,878	272,878
Capital assets being depreciated, net	8,349,223	8,190,916
Total non-current assets	<u>8,622,101</u>	<u>8,463,794</u>
Total assets	<u>\$ 16,898,561</u>	<u>\$ 17,491,207</u>
Liabilities		
Current liabilities:		
Accounts payable	\$ 2,319,632	\$ 2,333,738
Accrued payroll and benefits	397,234	431,265
Due to other governmental units	2,288,784	2,675,283
Unearned revenue	298,624	302,877
Compensated absences - current portion	113,975	113,975
Notes payable - current portion	256,008	256,008
Total current liabilities	<u>5,674,257</u>	<u>6,113,146</u>
Long-term liabilities:		
Compensated absences	645,859	645,859
Notes payable	4,857,094	4,770,435
Total long-term liabilities	<u>5,502,953</u>	<u>5,416,294</u>
Total liabilities	<u>11,177,209</u>	<u>11,529,440</u>
Net position		
Invested in capital assets	3,508,999	3,437,351
Restricted for USDA loan	43,402	48,380
Unrestricted	<u>2,168,950</u>	<u>2,476,036</u>
Total Net Position	<u>\$ 5,721,352</u>	<u>\$ 5,961,767</u>

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ONPOINT

Statement of Revenue, Expenses and Change in Net Position

October 1, 2024 through April 30, 2025

Percent of Year is 58.33%

	Total FY 2025 Budget	YTD Totals 4/30/25	Under/(Over) Budget	Percent of Budget - YTD
Operating revenue				
Medicaid capitation	\$ 27,645,387	\$ 16,326,654	\$ 11,318,733	59.06%
Medicaid settlement	(577,831)	(443,417)	(134,414)	
Healthy Michigan capitation	1,925,568	1,362,323	563,245	70.75%
Healthy Michigan settlement	506,577	57,459	449,118	
CCBHC capitation and supplemental	9,078,140	4,928,335	4,149,805	54.29%
State General Fund formula funding	1,707,737	996,180	711,557	58.33%
State General Fund settlement	-	(102,410)	102,410	
Grants and earned contracts	4,326,003	2,072,728	2,253,275	47.91%
Local funding	346,095	201,889	144,206	58.33%
Other reimbursements and revenue	581,967	328,696	253,271	56.48%
Total operating revenue	<u>\$ 45,539,643</u>	<u>\$ 25,728,437</u>	<u>\$ 19,811,206</u>	<u>56.50%</u>
Operating expenses				
Salaries and wages	\$ 11,908,348	\$ 6,384,936	\$ 5,523,412	53.62%
Fringe benefits	4,380,776	2,413,060	1,967,716	55.08%
Supplies and materials	279,936	65,620	214,316	23.44%
Provider Network services	24,048,125	14,537,682	9,510,443	60.45%
Contractual services	3,269,157	1,482,723	1,786,434	45.35%
Professional development	166,171	77,813	88,358	46.83%
Occupancy	293,728	209,006	84,722	71.16%
Miscellaneous expenses	515,518	87,599	427,919	16.99%
Depreciation	420,000	166,904	253,096	39.74%
Total operating expenses	<u>\$ 45,281,759</u>	<u>\$ 25,425,343</u>	<u>\$ 19,856,416</u>	<u>56.15%</u>
Nonoperating expenses				
Interest expense	115,000	62,679	52,321	54.50%
Change in net position	<u>\$ 142,884</u>	<u>\$ 240,415</u>	<u>\$ (97,531)</u>	
Beginning net position	<u>5,721,352</u>	<u>5,721,352</u>		
Ending net position	<u>\$ 5,864,236</u>	<u>\$ 5,961,767</u>		

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OnPoint
Recipient Rights Advisory Committee (RRAC) Agenda
Tuesday, June 17, 2025 at 3:30 pm
Hopkins Conference Room, 540 Jenner Drive, Allegan, MI 49010

1. Call to Order – Glen Brookhouse, Chairperson
2. Public Comment – Agenda Items Only, Subject to 5-Minute Limit Per Person
3. Approval of/Additions to Agenda
4. Approval of Prior Meeting Minutes – March 2025
5. Review ORR Status Report – Kelsey Newsome
6. Review of Semi-Annual Report
7. RRAC Education – Skipped this month to leave time for Semi-Annual Report
8. Other Business
9. Public Comment – Any Topic, Subject to 5-Minute Limit Per Person
10. Adjournment, Next Meeting

RRAC members are:
Glen Brookhouse, Chair; Stacy Engelsman, Vice Chair;
Craig VanBeek, Richard Wiley, Pam Brenner, Kim Bartnick, Jessica Castañeda

2025 Meeting Months: March, June, September, December

Recipient Rights Advisory Committee (RRAC) Minutes - DRAFT
Tuesday, March 18, 2025 at 3:30 PM
Hopkins Conference Room, 540 Jenner Drive, Allegan, MI 49010

Committee Members Present:

Glen Brookhouse, RRAC Chairperson
Jessica Castañeda, Board Member
Pam Brenner, Board Member
Gail Dugan, OnPoint Board of Directors
Chairperson

Committee Members Not Present:

Richard Wiley, Committee Member
Kim Bartnick, Board Member
Craig VanBeek, Committee Member
Stacy Engelsman, Vice Chairperson

Staff Present:

Kelsey Newsome, Recipient Rights Director
Dawn Sisson, HR Generalist

Staff Not Present:

Melisse Hughes, ORR Specialist
Samantha Dereski, Recipient Rights Officer
Allison Kridler, Recipient Rights Officer

Other individuals Present:

1. CALL TO ORDER ~ RRAC Chairperson Glen Brookhouse meeting called to order at 3:30pm.

2. PUBLIC COMMENT ~ RRAC Chairperson Glen Brookhouse opened an opportunity for public comment. No public comment. Chairperson Glen Brookhouse closed the opportunity for public comment.

3. APPROVAL OF ADDITIONS TO AGENDA ~ RRAC Chairperson Glen Brookhouse reported that the ratification of the June 2024 minutes and the approval of the September 2024 meeting minutes. Board Member Pam Brenner motioned to approve the agenda with these additions. OnPoint Board of Directors Chairperson Gale Dugan supported to approve. Unanimously approved by a voice vote.

4. APPROVAL OF PRIOR MEETING MINUTES ~ RRAC Chairperson Glen Brookhouse motioned to approve the September 2024 meeting minutes and suggested a motion for approval after review and if they are satisfactory. Board Member Jessica Castaneda motioned to approve. Supported by Board Member Pam Brenner. Unanimously approved by a voice vote.

5. REVIEW OF ORR STATUS REPORT ~ Recipient Rights Director Kelsey Newsome reviewed the ORR Status Report.

6. RRAC Education ~ By Recipient Rights Director Kelsey Newsome

- a. Overview of Policy Review schedule
- b. Policies to Review this month
 - i. 1321 Notification of Recipient Rights

- ii. Recipient Rights Advisory Committee
- iii. Incident Reporting

7. **OTHER BUSINESS** ~ RRAC Chairperson Glen Brookhouse opened the floor for Other Business. RRAC Chairperson Glen Brookhouse asked the committee to discuss a letter presented to the committee from Allison Kridler regarding Recipient Rights compensation. Kelsey Newsome informed the committee she has not received any additional feedback on this matter from the last meeting update. OnPoint Board of Directors Chairperson Gale Dugan motioned to forward this letter onto OnPoint HR, specifically Mark, Andre and Bonnie. Board Member Jessica Castaneda motioned to approve. Supported by Board Member Pam Brenner. Unanimously approved by a voice vote. No other business was discussed.

8. **Public Comment** ~ No public comment.

9. **ADJOURNMENT** ~ Motion to adjourn made by RRAC Chairperson Glen Brookhouse and supported by OnPoint Board of Directors Chairperson Gale Dugan. Unanimously approved by voice vote. Adjourned at 4:00pm

Respectfully submitted,

Dawn Sisson

RECIPIENT RIGHTS ADVISORY COMMITTEE (RRAC)**June 2025 STATUS REPORT**

Reporting Period: March – May 2025

Submitted by Kelsey Newsome, LMSW, Director of Recipient Rights and Customer Services

knewsome@onpointallegan.org**March - May 2025 Allegations**

Outside ORR Jurisdiction	1
Access to Record	1
Individual Plan of Service	1
Family Dignity & Respect	2
Abuse II – Unreasonable Force	1
Abuse II – Non-Accidental Act	4
Abuse III	5
Dignity & Respect	9
Mental Health Services Suited to Condition	12
Personal Property	2
Neglect II	3
Neglect III	7
No Right Involved	1
Video Surveillance	1
Safe, Sanitary & Humane Treatment Environment	1
Total Allegations	51

FY 25 Timeliness Report:

	No Right Involved/ Out of Jurisdiction (Acknowledgement Letter Only)	≤ 30 days	≤60 days	≤90 days	>90 days	Total
Previously Closed Allegations	2	9	1	17	0	28
Allegations Closed During Reporting Period	2	2	0	39	0	43
Abuse Open Allegations		11	15	28	1 – pending Law Enforcement investigation	55
Total						126

2025 Annual Report Goals:

Goal:	Status Update:
Update New Hire Training and Annual Relias Training	Planning meeting held 3/21/25. Currently Drafting.
ORR will work with recipients to develop examples to include in recipient rights trainings.	Suggestions were gathered from COAP members. Planning meeting held 3/21/25. Additional suggestions will be gathered during in person site reviews.
Increase in person/face-to-face consultative presence - with an aim of preventing rights violations (check ins with teams)	ORR has attended additional team meetings and participated in in-person consultations this quarter. In person IR update delivered at all clinical team meetings. IR training/Recipient Rights Introduction added to Onboarding process (separate from, and in addition to, new hire rights training).
Recommendation to the OnPoint Office of Recipient Rights: Explore the option to develop and send a survey to internal and/or contracted provider staff regarding needs for the prevention of recipient rights violations.	Planning meeting held 3/21/25.



OnPoint Board of Directors – Program Committee Meeting Agenda

Tuesday, June 17, 2025 @ 4:00 pm

Board Room, 540 Jenner Drive, Allegan MI 49010

*(To attend virtually via Microsoft Teams: [Click here to join the meeting](#)
or by audio only via telephone: [call 1-616-327-2708, and enter ID 598 536 159#](#))*

- 1) Call to Order – Jane LaBean, Chairperson
- 2) Public Comment (agenda items only; 5” limit per speaker)
- 3) Approval of Agenda
- 4) Approval of Minutes
- 5) Program Presentation:
 - a) Prevention Services – Heidi Denton
 - b) Administrative Professionals – Christine Beals
- 6) Review of Written Reports
 - a) Chief Operating Officer – Jeana Koerber
- 7) Program Committee Member Comments
- 8) Public Comment (any topic; 5” limit per speaker)
- 9) Adjournment – Next Meeting July 15, 2025 at 4:00 pm, 540 Jenner Drive, Allegan, MI

Program Committee: Jane LaBean, Chairperson; Kim Bartnick, Vice-Chairperson;
Jessica Castañeda; Alice Kelsey; Debra Morse; Karen Stratton

Program Committee Board Report June 2025
Submitted by Jeana Koerber, Ph.D., Chief Operating Officer
269-550-6649 – Jkoerber@OnPointAllegan.org

COMMITTEE WORKGROUPS

Policy Oversight Committee. The policy oversight committee continues its annual review of agency policies and procedure while updating internal processes for the review/revision and development of policies/procedures. The committee is currently meeting monthly. No new updates to report.

Health and Safety Committee. The health and safety committee meets monthly and is focused on agency improvements on community and building practices for emergency situations. We are in the process of updating our building and community safety guidelines for staff.

PROGRAM UPDATES

Organizational Structure/Job Analysis. We continue to review the organizational structure and have continued to add/on-board roles to a variety of teams. The job description analysis and programmatic structure review are still in process and should be passed to HR this month for their review. As we approach budget season for FY26 we will review programmatic structure for any emergent needs. We currently have several roles open and are evaluating roles that are difficult to fill (BCBA, RM Supervisor, RN Supervisor). We are very excited for all of the new staff who have joined the agency!

Leadership Training. Leadership training will begin at the end of this month for all supervisors. There will be two group trainings as well as consultative services for a select group of managers/supervisors.

Audit/Reviews. We successfully completed our LRE site visit and our CCBHC site visit. We have a corrective action plan due to the LRE but made great improvements from last year. The CCBHC site visit went well, and our exit interview is scheduled for June 10, 2025. We do not anticipate any citations but have received some technical assistance. The QI team continues to receive other audit requests and is working on completing all of those.

Evidence-Based Practices. Our SBIRT training is underway with our last training schedule in July. This will be an opportunity for staff to weigh in on our internal implementation of this EBP. Geniene continues to work with the program managers to assign champions for the EBPs already implemented in the agency. This helps with implementation and adherence to the EBPs.

Sincerely,

Jeana Koerber, Ph.D.
Chief Operating Officer
June 10, 2025

OnPoint Board of Directors
DRAFT Program Committee Minutes
May 20, 2025

Board Members Present: Kim Bartnick, Vice-Chairperson; Alice Kelsey, Chairperson; Jane LaBean; Deb Morse

Board Members Absent: Jessica Castañeda; Karen Stratton

OnPoint Staff Present: Janice August (virtual); Laura Furey; Geniene Gersh; Rob Griffith; Meagan Hamilton; Amy Kettring (virtual); Jeana Koerber; Kelsey Newsome; Matt Plaska; Cathy Potter; Todd Rockhill; Mark Witte

Public Present:

- 1) **Call to Order** – Ms. Kelsey called the meeting to order at 4:03pm.
- 2) **Public Comment** – No comments from members of the public.
- 3) **Approval of Agenda** – Quorum not established; approval skipped.
- 4) **Approval of Minutes** – Quorum not established; approval skipped.
- 5) **Program Committee Reports** – Laura Furey, Supervisor of Community-Based Services, and Todd Rockhill, Supportive Services Supervisor, presented on Case Management and Supportive Services. Ms. Furey provided an overview of the Case Managers and Supportive Services staff, including the new positions and hires. Additionally, a new LGBTQ+ support group will be starting on June 12th, and an overview of Omnibus Budget Reconciliation ACT (OBRA) was provided. Next, Supported Employment, Peer Support, Behavioral Services offered, and Care Coordination were discussed. Finally, an overview of the program development and program highlights was provided.

Cathy Potter, Customer Services Specialist, briefly reviewed her written report. Ms. Potter highlighted sections on new hire orientation, Customer Satisfaction surveys, grievance, appeals, Medicaid Fair Hearings, local disputes, second opinions, and mediation. Additionally, Ms. Potter stated Customer Services is meeting with internal staff regarding Notice of Adverse Benefit Determinations (NABD) and an internal audit by the LRE was conducted where they reviewed 15 of our NABD and scored us at 84.62%, a plan of correction is currently in the works. Finally, Ms. Potter provided the number of translation requests received, Consumer Advisory Panel (CAP) minutes, and the Community Opportunity Advisory Panel (COAP) meeting is scheduled for this Friday.

Jeana Koerber, Chief Operating Officer, highlighted a few areas of her report including a second Care Coordinator position will be posted, the Housing team structure, a case manager role has been added to the Children's Outpatient team, and leadership training. Finally, there will be a CCBHC audit this Thursday.
- 6) **Program Committee Member Comments** – No member comments.
- 7) **Public Comment** – No comments from the public.
- 8) **Adjournment** – Meeting adjourned at 4:39pm.

Submitted by,

Meagan Hamilton

OnPoint Board of Directors Minutes - DRAFT
Tuesday, May 20, 2025, at 5:30 PM
Board Room, 540 Jenner Drive, Allegan, MI 49010

Board Members Present: Kim Bartnick; Glen Brookhouse; Commissioner Mark DeYoung; Krystal Diel; Commissioner Gale Dugan; Beth Johnston; Alice Kelsey; Jane LaBean; Deb Morse

Board Members Absent: Jessica Castañeda; Karen Stratton

OnPoint Staff Present: Janice August (virtual); Geniene Gersh; Rob Griffith; Meagan Hamilton; Amy Kettring (virtual); Jeana Koerber; Kelsey Newsome; Andre Pierre; Matt Plaska; Cathy Potter; Mark Witte

Public Present: Helen Grewe; Royal Grewe; Nannette Lawrence

1. **Call to Order** – Ms. Kelsey called the meeting to order at 5:33pm.
2. **Pledge of Allegiance** – All present stood to recite the Pledge of Allegiance.
3. **Roll Call** – Ms. Kelsey conducted the roll call with the attendance of board members as documented above. A quorum was established.
4. **Provision for Public Comment** – Royal Grewe commented on services provided by Ben's Hope.
5. **Approval of Agenda**

Commissioner Dugan proposed moving the Finance Committee Report to agenda item 6.

Motion: To approve the agenda as amended.

Moved: Commissioner Gale Dugan

Supported: Krystal Diel

Motion carried by common consent.

6. **Finance Committee Report** – Beth Johnston, Treasurer, shared the first annual pay for performance review was conducted, the employee activity committee (Folks4Fun) will be organizing an activity each month for employees to participate in, the fiber vendor is working on boring the line, a new dashboard will be coming soon for employees to view, and a bid has been selected for the construction of the MAT Room. Next, Ms. Johnston reviewed the summary schedule of revenues and expenses by fund source; statement of net position; and statement of revenue, expenses and change in net position.

- a. Motion: To approve the April 2025 disbursements totaling \$3,718,950.11 as recommended by the Finance Committee.

Moved: Beth Johnston

Supported: Kim Bartnick

Motion carried by unanimous roll call vote.

- b. Motion: To approve the list of provider contracts for fiscal year 2025 as recommended by the Finance Committee.

Moved: Beth Johnston

Supported: Jane LaBean

Motion carried by unanimous roll call vote.

7. **Consent Agenda** – *All items listed are considered routine and thus will be enacted by one motion.*
 - i. Board Meeting (4/15/2025)
 - ii. Finance Committee 4/15/2025)
 - iii. Program Committee 4/15/2025)
 - iv. Executive Committee (4/15/2025)

Motion: To approve the minutes on the consent agenda as presented.

Moved: Commissioner Gale Dugan

Supported: Krystal Diel

Motion carried by common consent.

8. **Program Committee** – Alice Kelsey shared the Program Committee received a presentation on Case Management and Supportive Services from Laura Furey and Todd Rockhill. Additionally, the CCBHC audit is this Thursday.

9. **Recipient Rights Advisory Committee** – Glen Brookhouse shared a document containing the number of Recipient Rights allegations.

Motion: To receive and file the Recipient Rights volume of allegations document.

Moved: Commissioner Gale Dugan

Supported: Kim Bartnick

Motion carried by common consent.

10. **Lakeshore Regional Entity (LRE) Updates** – No updates were provided.

11. **Chairperson's/Executive Committee Report** – Ms. Kelsey provided a brief overview of the Executive Committee meeting, including an update of what is occurring federally and within the LRE, the CEO's goals were provided and will be reviewed at next month's meeting, and Ms. Bennett recommended some changes to the policy and procedures which will be discussed in the future.

Motion: To approve Mark DeYoung, Mark Witte, and Gale Dugan as the voting delegates for the CMHA Summer Conference.

Moved: Commissioner Mark DeYoung

Supported: Glen Brookhouse

Motion carried by common consent.

12. **OnPoint Chief Executive Officer's Report** – Mark Witte shared information on the LRE and MDHHS dispute around funds, the PIHP Procurement, the Presidential "Skinny" FY2026 Budget Proposal, and Medicaid cuts.

13. **Provision for Public Comment** – No comments received.

14. **Board Member Comments** – Commissioner DeYoung said to remember your neighbors, friends, and those throughout the County with the storm that passed. Commissioner Dugan echoed Commissioner DeYoung and asked the members of the Board to share with first responders that services are available at OnPoint, if support is needed. Ms. Kelsey shared Jane LaBean will become the Chairperson of the Program Committee starting in June, and Ms. Kelsey will take a Resolution to the LRE next week opposing the bid-out process.

Motion: To appoint Jane LaBean as Chairperson of the Program Committee.

Moved: Commissioner Gale Dugan

Supported: Glen Brookhouse

Motion carried by common consent.

15. **Motion to Adjourn**

Moved: Commissioner Gale Dugan

Supported: Krystal Diel

Motion approved by common consent.

Meeting adjourned at 6:32pm.

Respectfully submitted,

Meagan Hamilton
Executive Assistant

Alice Kelsey
Board Chairperson

Executive Committee Meeting Draft Minutes

May 16, 2025 – 2:30 pm

Location: OnPoint, 540 Jenner Drive, Allegan, MI 49010

Board Members [X] Alice Kelsey, OnPoint Board Chairperson
[X] Glen Brookhouse, OnPoint Board Vice-Chairperson
[X] Elizabeth Johnston, OnPoint Board Treasurer
[X] Commissioner Mark DeYoung, OnPoint Board Secretary
[X] Commissioner Gale Dugan, OnPoint Board Immediate Past Chairperson
OnPoint Staff [X] Mark Witte, OnPoint Chief Executive Officer

1. **Call to Order** – Chairperson Kelsey called the meeting to order at 2:45 pm.
2. **Members Present/Excused** – All members present.
3. **Review/Approval of Agenda** – Mr. Brookhouse moves, and Ms. Johnston supports, that the agenda be approved as amended. All in favor. Motion passes.
4. **Review/Approval of Minutes of April 15, 2025 Meeting** – Commissioner DeYoung moves, and Commissioner Dugan supports, that the minutes of April 15, 2025 be approved as presented. All in favor. Motion passes.
5. **Compliance Update** – No report or need for action from Compliance director Diane Bennett today. An item related to Board Policy 201 will be processed later in the agenda.
6. **Updates on Prior Meeting Topics**
 - a. PIHP Contract – Chairperson Kelsey briefed the committee on the status of the MDHHS contract with the LRE. The state is proceeding with its announced intent to recoup the \$13.7 million that MDHHS claims was inappropriately paid by the LRE to resolve the FY2018 liabilities owed to HealthWest, Network180 and West Michigan CMH. This will seriously deplete the LRE’s internal service fund as a time when these funds are needed to address projected FY2025 deficits.
 - b. Board Membership – Mr. Witte noted no applications have been received following advertisements in the Allegan NEWS on 4/17 and 4/24. Chairperson Kelsey is inquiring with a former board member about their potential interest in returning. Mr. Witte to continue networking efforts with an emphasis on prospective consumers/clients.
7. **Executive Director Items (Witte)**
 - a. Review Key Board Tasks by Month – Members reviewed the board’s tasks due by calendar. Nothing due for May.
 - b. Review Board Meeting Packet – Members reviewed the packet. Mr. Brookhouse asked about the time of the next Executive Committee meeting. Kelsey clarified that it will be at 2:30; not 3:00 as printed on the agenda. Mr. Witte will note this with Ms. Hamilton.
 - c. Briefing on other agency issues as warranted or requested:
 - PIHP Bidout/Mental Health Framework (MHF) – Mr. Witte commented on the materials in the board packet (p 27) on the “Mental Health Framework” noting that it is now connected to the anticipated efforts to re-procure PIHPs. He expressed appreciation for the County Commission’s adoption of a resolution opposing this bid-out. When the document becomes available, Mr. Witte will disseminate this resolution to our 9 legislators, the MDHHS Director, and the Governor.
 - Medicaid/Non-Medicaid Funding – Mr. Witte reported on the actions of the US House of Representatives to reduce Medicaid funding. Three major onerous concepts have been avoided so far (conversion of Medicaid to states as a block grant, reducing the federal share, and elimination of state provider taxes). All three would have

severely reduced overall Medicaid funding. The full House was scheduled to vote the bill out today.

- Mr. Witte shared a red-line version of Board Policy 201 with revisions as recommended by Diane Bennett on several points related to her compliance work. The document will be reviewed and we will return to a discussion of the items next month.
- Mr. Witte provided members with a draft of his 2025-2026 goals. Members will review and we will return to a discussion of the items next month.

8. Discussion Items Requested by Members

- a. Mr. Brookhouse inquired about the volume of investigations for the rights team and what direction they are moving (more or fewer). Mr. Witte will ask Ms. Newsome for some quick numbers that can be reported out for the board next Tuesday.
- b. Chairperson Kelsey discussed her thoughts for appointment of a new chairperson for the Program Committee, and solicited Executive Committee member feedback which was provided.

9. Next Meeting Date/Time

- a. Friday, June 13, 2025 at 2:30 pm

10. Adjournment – Commissioner Dugan moves, and Ms. Johnston supports, that the meeting be adjourned. All in favor. Motion passes. Meeting adjourned at 3:49 pm

Submitted by Mark Witte

Chief Executive Officer Report for June 2025
Submitted by Mark Witte, Chief Executive Officer
269-615-4893 – mwitte@onpointallegan.org

AGENCY

Building – As you heard from the Finance Committee report-out last month, we will be using a portion of the Finance Committee’s time for the next several months as a “Building Committee”. We are building out the last large undedicated space and will convert it into several group and/or treatment/consultation rooms to alleviate some overcrowding in our existing space. The expansion of services under CCBHC has led to this plan, and the availability of renovation funds through a federal grant (you’ll hear referred to as “HRSA”) makes it a reality. The same architect who was involved in the OnPoint renovation will help lead this effort as well. Stay tuned!

BOARD

Membership – Still no update or leads for our 12th board member vacancy.

COMMUNITY

Gun Lake Tribe Health Fair – Along with Cathy Potter, I helped staff an information table on Saturday May 31 for the annual health fair for the Match-E-Be-Nash-She-Wish (Gun Lake Band of Pottawatomi Indians). The picture on the right shows us at our table before the event opened.

MACC Membership Meeting – I joined Anton Mounghoun and Heidi Denton at the annual membership meeting of the Allegan County’s Multi-Agency Collaborative Council (MACC) held on Wednesday May 28. The meeting provided everyone with a chance to talk about good news each had for the community as well as any challenges that were important for others to know. It is a very active time for many of the agencies in the human services sector.

Human Services Leadership – A small group of agency leaders have been meeting to monitor the impact of federal funding changes on services in Allegan County. The intent is to offer relevant information for the community to support grounded public policy.



REGION

LRE – The LRE filed suit against the state for its actions and intent to withhold funds from future payments as a “clawback” of funds they say were inappropriately used to pay for the deficits of three of the region’s CMH’s in FY2018 and FY2019. This action was supported unanimously by the LRE board which includes members from all 7 counties within the LRE. The LRE continues to operate under the FY2024 contract with MDHHS because of objections to the language of the FY2025 contract that the state insists be included. The three areas of contention, which has led four PIHPs to file a lawsuit against the state, are unnegotiated provisions that (1) improperly require enhanced direct worker pay (from the yet-unsettled Waskul lawsuit settlement), (2) an upper limit of 7.5% in PIHP risk reserves carried in Internal Service Funds (ISF) which is deemed inadequate, and (3) CCBHC language discrepancies between the PIHP contract and the state’s CCBHC handbook.

STATE/NATION

PIHP Procurement – MDHHS posted a second press release on May 23 providing additional information about their plan to solicit bids from eligible organizations to operate one (or more) of three new PIHP regions. Of particular interest was the statement that the bidder must “*have a non-profit organizing structure*”, for which a future definition is promised. The language goes on to say:

“Additionally, to support public value and encourage collaborative governance, this RFP will grant additional consideration to proposals submitted by:

- Public Entities (e.g., municipal agencies, public universities)*
- Public-Private Partnerships (PPPs) that demonstrate clear governance, risk-sharing, and public benefit.”*

The state continues by noting that the bidder must *“Have National Committee for Quality Assurance (NCQA) accreditation. Contractors with accreditation must provide proof of accreditation status. Contractors that are not currently accredited must provide a detailed plan to obtain NCQA accreditation by October 1, 2027.”* As of today, only one existing PIHP is NCQA accredited.

It is difficult to understand at this point how this could represent anything other than an effort to shift the management of the public mental health system to one or more private entities, which would change the character of the entire CMHSP system. Despite expressed concerns from some advocacy groups that there is a conflict of interest in the current system, this move would allow private PIHPs to have a clearer financial incentive to limit care. Unlike today’s public system, which must return unspent funds to the state, private entities are under no such obligation. The allocations are theirs to manage, win or lose.

It will also remove all local oversight, control, management and ownership of a publicly responsible system of care for persons with developmental disabilities, substance use disorders, emotional disturbances or mental illness. It will reduce funding available to meet needs because their overhead costs are higher. Today’s PIHPs operate at about a 2% overhead rate; private health plans often operate at about 15%. When you increase the money required for administrative operations, it only reduces the amount available for services. In this case, it would remove 13% of the money from the system before a single service has been provided.

Please do not misconstrue this as a negative statement about private organizations or their motives, or about the importance of examining opportunities for improved systems. Our publicly managed system relies heavily on private and for-profit organizations for products and services, including administrative and clinical services. They are essential. Our concern centers on maintaining responsibility and accountability to our community. Large structures that are not built from needs identified from person-centered plans are not the answer.

For nearly 60 years, Michigan’s constitution and mental health code have defined safety-net mental health services as a local public responsibility. The state’s role is to support these systems. With this new state plan, the center of the system will shift to the state. If the state prevails, OnPoint will serve as only one of a number of service providers. The ‘ownership’ of the responsibility for satisfactory services will rest with whichever agency – in Michigan or elsewhere – wins the bid (into which no local input is currently planned to be incorporated). See the attached regional map to get a sense of the territory the new PIHP will manage, and in which the people we serve today will need to pursue services and satisfaction for concerns.

US House Passes Reconciliation Bill – A bill containing a promised \$800 billion in savings over 10 years from the Medicaid program narrowly passed the US House of Representatives on May 22. It now goes to the US Senate for their work on it. Attached to this report is a summary of the US House bill from the Kaiser Family Foundation.

Submitted by Mark Witte
Chief Executive Officer
June 5, 2025

Michigan Prepaid Inpatient Health Plan Regions

Note: These designations are subject to change. It will be the bidder's responsibility to review all components of MDHHS' Prepaid Inpatient Health Plan Request for Proposal (RFP) upon its release.

