



Board of Directors Meeting Agenda
Tuesday, February 17, 2026 at 5:30 PM
Board Room, 540 Jenner Drive, Allegan, MI 49010

*(To attend virtually via Microsoft Teams: [Click here to join the meeting](#)
or by audio only via telephone: call 1-616-327-2708, and enter ID 598 536 159#)*

1. Call to Order – Alice Kelsey
2. Pledge of Allegiance
3. Statement of Support for the Guard and Reserve – Mark Witte
4. Roll Call – Alice Kelsey
5. Provision for Public Comment (agenda items only, 5” limit per speaker)
6. Approval of Agenda
7. Consent Agenda
(All items listed are considered routine and will be enacted by one motion without separate discussion of each item. If discussion is desired, a board member may request the removal of any item from this list.)
 - a. **Motion** – Approval of prior minutes:
 - i. Board Meeting (01/20/2026)
 - ii. Finance Committee (01/20/2026)
 - iii. Program Committee (01/20/2026)
 - iv. Executive Committee (01/16/2026)
 - v. Nominating Committee (01/20/2026)
8. Program Committee – Jane LaBean
9. Finance Committee Report – Beth Johnston
 - a. **Motion** – Approval of Voucher Disbursements
 - b. **Motion** – Approval of FY2026 Contracts
 - c. **Motion** – Approval of Health Insurance Exemption
10. Recipient Rights Advisory Committee (Mar/June/Sep/Dec) – Glen Brookhouse
11. LRE Updates – Mary Dumas or alternate
12. Chairperson’s/Executive Committee Report – Alice Kelsey
 - a. Presentation of BoardWorks Certificates
 - b. Board Conflict of Interest – review/discussion for March meeting approval
 - c. Board Bylaws and Policies – review/discussion for March meeting approval
 - d. Nomination Committee Report – Glen Brookhouse
 - e. Chief Executive Officer Evaluation
13. OnPoint Chief Executive Officer’s Report – Mark Witte
14. Provision for Public Comment (any topic, 5” limit per speaker) – Alice Kelsey
15. Board Member Comments – Alice Kelsey
16. Adjournment
17. Future Meetings:
 - a. March 13, 2026 @ 2:30 pm – Executive Committee
 - b. March 17, 2026 @ 3:30 pm – Recipient Rights Advisory Committee
 - c. March 17, 2026 @ 4:00 pm – Program Committee
 - d. March 17, 2026 @ 4:30 pm – Finance Committee
 - e. March 17, 2026 @ 5:30 pm – Full Board Meeting



OnPoint Board Finance Committee Agenda

February 17, 2026 @ 4:30 pm

Hamilton Conference Room, 540 Jenner Drive, Allegan MI 49010

- 1) Call to Order – Beth Johnston
- 2) Public Comment (agenda items only, 5 minute limit per speaker)
- 3) Approval of Agenda
- 4) Approval of Minutes
- 5) Review of Written Reports
 - a) Administrative Services Report – Andre Pierre
 - b) Facilities, Information Technology & Human Resources – Andre Pierre
- 6) Action Items
 - a) Motion – to Recommend Board Approval of Voucher Disbursements
 - b) Motion – to Recommend Board Approval of Contracts
 - c) Motion – to Recommend Board Approval of Health Insurance Exemption
- 7) Informational Items
 - a) Financial Reports
- 8) Building Committee
- 9) Finance Committee Member Comments
- 10) Public Comment (any topic, 5 minute limit per speaker)
- 11) Adjournment – Next Meeting March 17, 2026 at 4:30 pm, 540 Jenner Drive, Allegan, MI

Finance Committee: Beth Johnston, Chair; Glen Brookhouse, Vice Chair; Commissioner Mark DeYoung; Krystal Diel, Commissioner Gale Dugan, Alice Kelsey

OnPoint Finance Committee Minutes - DRAFT
Tuesday, January 20, 2026, at 4:30 pm
Hamilton Conference Room, 540 Jenner Drive, Allegan MI 49010

Board Members Present: Glen Brookhouse, Mark DeYoung, Krystal Diel, Gale Dugan, Beth Johnston & Alice Kelsey

Board Members Absent: none

Staff Members: Mark Witte, Andre Pierre, Nikki McLaughlin

Public Present: None

1. **Call to Order** – Beth Johnston –Chairperson, called the meeting to order at 4:31 pm.

2. **Public Comment** – None

3. **Approval of Agenda**

Moved: Ms. Kelsey

Supported: Mr. Dugan

Motion carried.

4. **Approval of Minutes**

Moved: Mr. Brookhouse

Supported: Mr. DeYoung

Motion carried.

5. **Review of Written Reports:**

a. Administrative Report

Mr. Pierre reviewed the administrative report submitted. Revenue and Expense reports are through November, 2025 and project a return of approximately \$418,024 of Medicaid funds to the PIHP with no return of General Funds to MDHHS.

Human Resources – Began preliminary meetings in search of a Human Resource Information System (HRIS). Six vendors were met with and narrowed down to four. Expected selection in January after presentations and follow-up questions with an implementation projected for July 1, 2026. This will improve reporting as well as employee time data entry.

Continued work on policies, assisting the health and safety with the completion of the Staff Transportation of Persons Served Policy.

Work also continued on the supervisor training and identification of gaps that need to be filled in the training material.

Kick-off of open enrollment for insurance occurred with two presentations, one in person as well as one remote for 2026 benefits. A transition from Priority Health to Blue Care Network will occur January 1, 2026 as well as moving from The Standard to Delta Dental. Cost savings occurred with a cap at 12% for next 2 years.

Information: 0 New Hire, 2 Separations (1 Voluntary, 1 involuntary) with 8 active postings.

Information Technology – Working with Elios continues as well as Rubix. Elios project is on track with training to occur for staff. Rubix work will decrease with the hiring of the Health Analytics Manager.

Facilities – Work on fiber optics is complete.

MAT – Work on contract was finalized with a target completion of Quarter 2, 2026. Currently, dry wall is getting hung, communication has been great with JKB.

6. Action Items:

- a. The Finance Committee recommends that the OnPoint Board approve the December, 2025 disbursements totaling \$3,765,054.66.

Moved: Ms. Kelsey

Supported: Ms. Diel

Motion carried.

- b. The Finance Committee recommends that the OnPoint Board approve the following list of provider contracts for fiscal year 2026.

Moved: Mr. Dugan

Supported: Mr. Brookhouse

Motion carried.

7. Informational Items

a. Financial Reports

Mr. Pierre reviewed the financial statements for November.

Projected \$418,024 to be returned to the PIHP. General Fund is currently not expecting to return funds to the State, with a surplus of \$14,800 and CCBHC surplus of \$97,734.

Balance Sheet – No Balance sheet currently available due to the closing of Fiscal Year 2025 audit.

Income Statement – OnPoint is 16.7% into the fiscal year with revenue at 15.69% and expenses at 15.53%, managing expenses to revenue. Change in current year net position of \$120,162.

Both HMP Cap and CCBHC slightly over in revenue. HMP due to disenrollments and more CCBHC services provided.

PPS1 rate for fiscal year 2026 is \$370.65, down from \$398.94 in fiscal year 2025. Daily visits budgeted for 2026 is 33,297 (2,775 per month). November actual units provided were 2,530, above the budget by 245 units. It is expected to have a similar report for December.

Provider Network is currently at 16.66% of the budget due to placements as well as inpatient costs.

Discussion followed.

8. Building Committee

Mr. Witte shared pictures of the current MAT room progress.

9. Finance Committee Member Comments

None

10. Public Comment

None

11. Next Meeting – February 17, 2026, at 4:30 pm.

12. Adjournment

Moved: Ms. Diel

Supported: Mr. Dugan

Motion carried.

Meeting adjourned at 5:12 pm.

Administrative Services Board Report February 2026

Submitted by Andre Pierre, Chief Administrative Officer

269.569.3238 – APierre@OnPointAllegan.org

FINANCE

This month's packet includes the monthly financial report for December 2025. The Summary Schedule of Revenues and Expenses by Fund Source shows the difference between the revenue received from the Lakeshore Regional Entity (LRE) and the State of Michigan Department of Health and Human Services (MDHHS) and the eligible expenses incurred by OnPoint. These fund sources are cost settled at the end of each year, and any unspent funds are required to be returned to the LRE or MDHHS. We are projecting to return approximately \$482,333 (Medicaid and Healthy Michigan Plan combined) to the LRE and \$167,917 of General Funds to MDHHS.

HUMAN RESOURCES

In Human Resources, planning for the Human Capital Management system continued, with the final introductory meetings of the six (6) prospective vendors concluding early in the month. The project team utilized a comprehensive scoring system based on system requirements in order to objectively rate vendors for OnPoint Human Resource and Payroll system needs. This process enabled us to select four (4) vendors to come onsite in January and provide a robust demonstration of their product. Project work also continued to progress on the Supervisors Training Program, with our partners from Rehmann. We received a report document, based on the needs assessment conducted in November, which contained a guiding charter as well as in-depth recommendations for each of the subject areas outlined in the program. This information was used by the Human Resources team to specifically target education/training resources to meet identified needs.

In preparation for the winter weather months, Human Resources prioritized the development and approval of an Agency Closure policy. During the month Human Resources continued to support facilitated Management Team discussions derived from the Employee Climate Survey FOCUS Group Action items, which included the topics of developing coverage protocols at the department and organizational level, as well as leadership training. Status updates on the Employee Climate Survey FOCUS Group Action Items were sent to employees ahead of the December All Staff meeting, and employees were provided with a Q&A time for discussion regarding progress on the action items.

The Human Resources team continued to partner with Rehmann on the performance evaluation process for the 1/1/2025 - 12/31/2025 calendar year and conducted testing of the performance evaluation templates in preparation for the January rollout of the evaluations. Lastly, as part of our continued culture development efforts, the Folks4Fun employee activity committee hosted two December activities; a snowman scavenger hunt and a hot cocoa bar.

In the month of December, the Human Resources department did experience some activity in the areas of turnover and internal transitions. The following activity occurred:

New Hires- 2

Separations- 3 (voluntary)

Active Posting- 9

INFORMATION TECHNOLOGY

In the area of Information Technology, we continue to work with Allegan County Information Technology (IT) on items in the 2025 project list. During December, there was little activity in the area of technology. The Eleos Health project has progressed as planned with implementation and stakeholder engagement. Rubix IT consulting continues their active support by assisting OnPoint in the completion of ad-hoc reports that must be delivered on time.

FACILITIES

In the area of Facilities, we had a relatively stable month with only routine maintenance actions taking place.

Interactions with Schley Nelson Architects and JKB Construction for the buildout of the MAT area of the building continued. Demolition started on 10 December 2025 without any issues. HRSA funds for the project are available. We are still targeting project completion during the first quarter of 2026.

We have been encouraged by all the interactions we are having and feel optimistic about the end deliverables. OnPoint is in the active project launch and review stage and will provide periodic updates to key stakeholders as warranted.

Sincerely,

Andre Pierre
Chief Administrative Officer
February 9, 2026

Finance Committee ACTION REQUEST	Subject:	Voucher Disbursements	
	Meeting Date:	February 17, 2026	
	Requested By:	Beth Johnston, Finance Committee Chairperson	
<u>RECOMMENDED MOTION:</u>			
<u>The Finance Committee recommends that the OnPoint Board approve the January, 2026 disbursements totaling \$4,821,076.25.</u>			
<u>SUMMARY OF REQUEST/INFORMATION:</u>			
<u>Date Issued:</u>	<u>Voucher Number:</u>	<u>Type:</u>	<u>Amount:</u>
January 2, 2026	N/A	Loan Payment	\$21,334.00
January 2, 2026	P1777	Payroll	\$499,583.25
January 9, 2026	P1778	HSA	\$231,000.00
January 13, 2026	N/A	Delta Dental	\$10,165.14
January 15, 2026	V989	Vendor	\$2,007,736.11
January 16, 2026	P1779	Payroll	\$497,431.67
January 30, 2026	V990	Vendor	\$1,062,351.75
January 30, 2026	P1780	Payroll	\$491,474.33
<u>BUDGET/FINANCIAL IMPACT</u>			
<ul style="list-style-type: none"> • These disbursements are part of the approved fiscal year 2026 operating budget for OnPoint. 			
BY: Nikki McLaughlin, Accounting Manager		DATE: February 17, 2026	

Full Board ACTION REQUEST	Subject:	Health Insurance Exemption
	Meeting Date:	February 17, 2026
	Requested By:	Beth Johnston, Finance Committee Chairperson
<u>RECOMMENDED MOTION:</u>		
<p><u>The Finance Committee recommends a motion to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2026, through December 31, 2026.</u></p>		
<u>SUMMARY OF REQUEST/INFORMATION:</u>		
<ul style="list-style-type: none"> • Annually the State of Michigan publishes the maximum amount that a public employer can pay for employee health insurance by plan type (single, employee plus spouse/one, and family). • If public employers do not want to use the hard cap rates published by the State of Michigan, the employer can adopt a resolution to pay 80% of the health insurance cost for employees or public employers can adopt a resolution to exempt themselves from this requirement. • The Allegan County Community Mental Health Services dba OnPoint Board has historically exempted itself from the hard cap requirement. 		
<u>BUDGET/FINANCIAL IMPACT</u>		
<ul style="list-style-type: none"> • The fiscal year 2026 budget included an employer share over the hard cap amount. This motion does not represent a change to the Board's budget. 		
BY: Andre Pierre, Chief Administrative Officer	DATE: February 17, 2026	

ONPOINT



Period Ended
December 31, 2025

Preliminary
Monthly Finance
Report

ONPOINT

Summary of Variances and Fluctuations

December 31, 2025

I. Operating revenue

- CCBHC Quality Bonus Payment - The Certified Community Behavioral Health Clinic (CCBHC) Quality Bonus Payment is an annual payment received from the Michigan Department of Health and Human Services (MDHHS), based on achievement of certain quality metrics for the calendar year from January 1 - December 31. The report for this period is due to MDHHS June 1, which will be reviewed for calculating the bonus earned. Bonus payments are not expected to be paid until September 2026.

IV. Operating expenses

- Miscellaneous expense - The most significant variance is due to the construction being funded with grant dollars, which was delayed due to the federal government shutdown. This project began in December 2025.

ONPOINT

Summary Schedule of Revenues and Expenses by Fund Source

For the Period From October 1, 2025 through December 31, 2025

	MDHHS Revenue	Coordination of Benefits	Grant Revenue	Expense	Redirects	Lapse or (Deficit)
Medicaid						
Medicaid - Mental Health	\$ 5,963,846	201	\$ -	\$ (6,568,702)	\$ -	\$ (604,655)
Medicaid - Autism	1,557,284	-	-	(483,315)	-	1,073,969
Medicaid - SUD	170,568	-	-	(79,984)	-	90,584
Healthy Michigan Plan - Mental Health	450,934	-	-	(608,285)	-	(157,351)
Healthy Michigan Plan - SUD	271,949	-	-	(192,163)	-	79,786
Medicaid subtotal	<u>\$ 8,414,581</u>	<u>\$ 201</u>	<u>\$ -</u>	<u>\$ (7,932,449)</u>	<u>\$ -</u>	<u>\$ 482,333</u>
CCBHC Demonstration						
CCBHC - Medicaid	1,887,271	27,878	\$ -	\$ (1,833,844)	\$ -	\$ 81,305
CCBHC - Healthy MI Plan	616,760	5,932	-	(591,068)	-	31,624
CCBHC - NonMedicaid	-	38,728	317,036	(416,714)	60,950	-
CCBHC Subtotal	<u>\$ 2,504,031</u>	<u>\$ 72,538</u>	<u>\$ 317,036</u>	<u>\$ (2,841,626)</u>	<u>\$ 60,950</u>	<u>\$ 112,929</u>
General Fund	<u>\$ 426,934</u>	<u>\$ 163</u>	<u>\$ -</u>	<u>\$ (198,230)</u>	<u>\$ (60,950)</u>	<u>\$ 167,917</u>
SOR/SUD Treatment Block Grants	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 112,589</u>	<u>\$ (112,589)</u>	<u>\$ -</u>	<u>\$ -</u>

This financial report is for internal use only. It has not been audited, and no assurance is provided.

ONPOINT

Statement of Revenue, Expenses and Change in Net Position

October 1, 2025 through December 31, 2025

Percent of Year is 25.00%

	Total FY 2026 Budget	YTD Totals 12/31/25	Under/(Over) Budget	Percent of Budget - YTD
Operating revenue				
Medicaid capitation	\$ 30,530,129	\$ 7,691,698	\$ 22,838,431	25.19%
Medicaid settlement	(945,851)	(559,898)	(385,953)	
Healthy Michigan capitation	2,539,271	722,883	1,816,388	28.47%
Healthy Michigan settlement	479,683	77,565	402,118	
CCBHC capitation and supplemental	9,929,384	2,504,031	7,425,353	25.22%
CCBHC quality bonus payment	267,629	-	267,629	0.00%
State General Fund formula funding	1,707,737	426,934	1,280,803	25.00%
State General Fund settlement	-	(167,917)	167,917	
Grants and earned contracts	4,981,627	1,152,135	3,829,492	23.13%
Local funding	346,095	86,524	259,571	25.00%
Other reimbursements and revenue	608,680	168,439	440,241	27.67%
Total operating revenue	\$ 50,444,385	\$ 12,102,394	\$ 38,341,991	23.99%
Operating expenses				
Salaries and wages	\$ 12,123,863	\$ 2,944,103	\$ 9,179,760	24.28%
Fringe benefits	4,343,434	930,323	3,413,111	21.42%
Supplies and materials	278,347	65,701	212,646	23.60%
Provider Network services	27,690,851	6,754,216	20,936,635	24.39%
Contractual services	4,179,355	888,558	3,290,797	21.26%
Professional development	185,641	29,497	156,144	15.89%
Occupancy	397,566	78,888	318,678	19.84%
Miscellaneous expenses	601,435	85,043	516,392	14.14%
Depreciation	286,121	108,039	178,082	37.76%
Total operating expenses	\$ 50,086,614	\$ 11,884,368	\$ 38,202,246	23.73%
Nonoperating expenses				
Interest expense	118,450	26,234	92,216	22.15%
Change in net position	\$ 239,320	\$ 191,792	\$ 47,528	

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OnPoint Board of Directors – Program Committee Meeting Agenda

Tuesday, February 17, 2026 @ 4:00 pm

Board Room, 540 Jenner Drive, Allegan MI 49010

*(To attend virtually via Microsoft Teams: [Click here to join the meeting](#)
or by audio only via telephone: [call 1-616-327-2708](tel:1-616-327-2708), and enter ID [598 536 159#](#))*

- 1) Call to Order – Jane LaBean, Chairperson
- 2) Public Comment (agenda items only; 5” limit per speaker)
- 3) Approval of Agenda
- 4) Approval of Minutes
- 5) Program Presentation:
 - a) Children’s Services: ICC with Wraparound, Homebased and Infant Mental Health – Tara Poore, Eve Cole, Tracy Monroe, and Emma Higgs
- 6) Review of Written Reports
 - a) Chief Operating Officer – Jeana Koerber
 - b) Customer Services Report – Cathy Potter
- 7) Program Committee Member Comments
- 8) Public Comment (any topic; 5” limit per speaker)
- 9) Adjournment – Next Meeting March 17, 2026 at 4:00 pm, 540 Jenner Drive, Allegan, MI

Program Committee: Jane LaBean, Chairperson; Kim Bartnick, Vice-Chairperson;
Jessica Castañeda; Marcia Kerber; Debra Morse; Karen Stratton

**OnPoint Board of Directors
DRAFT Program Committee Minutes
January 20, 2026**

Board Members Present: Kim Bartnick, Vice-Chairperson; Jessica Castañeda; Alice Kelsey; Jane LaBean, Chairperson (virtual); Deb Morse

Board Members Absent: Marcia Kerber; Karen Stratton

OnPoint Staff Present: Janice August (virtual); Geniene Gersh (virtual); Rob Griffith (virtual); Meagan Hamilton; Amy Kettring (virtual); Jeana Koerber; Matt Plaska (virtual); Cathy Potter; Kim Thomas (virtual); Michell Truax (virtual)

Public Present: Ione Myers (virtual); Stephanie VanDerKooi (virtual)

- 1) **Call to Order** – Ms. Kelsey called the meeting to order at 4:01pm.

Ms. Kelsey shared that with Ms. LaBean departing from the board in March she will be talking with members of the board about taking her spot as chairperson and there was discussion about pushing the start of program committee to 4:15pm, this will be discussed further in the future.

- 2) **Public Comment** – No comments received.

- 3) **Approval of Agenda** – Jessica Castañeda moved to approve the agenda. Deb Morse supported the motion. Motion carried by unanimous consent.

- 4) **Approval of Minutes** – Deb Morse moved to approve the minutes from the meeting on November 18, 2025. Jessica Castañeda supported the motion. Motion carried by unanimous consent.

- 5) **Program Committee Reports** – Jeana Koerber, Chief Operating Officer, shared the Risk Management Plan, highlighting the areas of low and medium risk, and the steps taken to address the risks. Ms. Koerber shared from her written report that there have been some staffing changes, including the Adult Outpatient team is now reporting to the Director of Evidence Based Practices, Geniene, an RN has been hired and started today, and there are still positions open including a supervisory role for the Recovery Management team that has been posted.

- 6) **Motion:** To recommend the 2026 Program presentation schedule to the full board for approval as presented.

Moved: Jessica Castañeda

Supported: Deb Morse

Motion carried by common consent.

- 7) **Program Committee Member Comments** – No comments received.

- 8) **Public Comment** – No comments from the public.

- 9) **Adjournment** – Motion by Jessica Castañeda, supported by Deb Morse to adjourn the meeting. Motion carried by unanimous consent. Meeting adjourned at 4:27pm.

Submitted by,

Meagan Hamilton

Program Committee Board Report February 2026
Submitted by Jeana Koerber, Ph.D., Chief Operating Officer
269-550-6649 – Jkoerber@OnPointallegan.org

Specific portions were authored by the overseeing directors/managers/supervisors

Certified Community Behavioral Health Clinic (CCBHC) Updates – Submitted by Geniene Gersh

The Michigan Department of Health and Human Resources (MDHHS) CCBHC State Demonstration Grant:

Members of the OnPoint Leadership Team and other staff meet monthly with MDHHS-CCBHC Specialist, Chance Thick, to provide program updates and report on quality outcome measures for the grant. The team has also consulted with Mr. Thick as we implement the new requirements that MDHHS released in October 2025.

The Federal Substance Abuse and Mental Health Services Administration (SAMHSA) - CCBHC Improvement and Advancement Grant: We are currently in the third year of a four-year award period for the SAMHSA, CCBHC-IA Grant. Geniene and other CCBHC Committee members are currently completing the 2026 CCBHC-IA Grant Continuation Application. The continuation application process allows us to highlight the accomplishments we have made as an agency during the past year across multiple clinical programs and departments as well as outline the goals and objectives to be accomplished over the next year.

Clerical Team Updates – Submitted by Christine Beals

Clerical team continues to be busy checking appointments in and still struggles at times to find space for all the onsite appointments. Drafting room assignments for the next day's appointments along with quick creative thinking has helped provide everyone with a room for client sessions to date. On the days that OnPoint's building has had a delayed opening or has been closed due to weather, the team continued to field calls from home (with exception to last Thursday's late opening at 10am).

Clerical has been making great strides in assisting clinicians capture client signatures at check-in. The team reviews client charts for needed signatures each day.

Evidence-Based Practice Initiatives – Submitted by Geniene Gersh

The 2026 Evidence Based Practice (EBP) Training Series is underway, offering both in-person and virtual learning options ensuring that staff have access to a broad range of professional development opportunities in evidence-based practices.

On February 24, 2026, Geniene and the Assertive Community Treatment and Integrated Dual Diagnosis Treatment (ACT-IDDT) team will meet with members of the Michigan Fidelity Assistance and Support Team (MiFAST) for a six-month progress report following the successful August 2025 fidelity review. We are looking forward to sharing the great work being done by our staff in their work with individuals being served in this program.

Dialectical Behavior Therapy (DBT) Program. We are pleased to announce that full implementation of the DBT Program will begin on April 8, 2026. Geniene and the DBT program supervisor, Staci Goften, LMSW have been participating in monthly consultation meetings with Gwen Cunningham, LMSW, a Dialectical Behavior Therapy (DBT) Trainer and consultant with MDHHS. These meetings are focused on developing the systems and processes necessary to establish a comprehensive DBT program at OnPoint.

Geniene is working with program supervisors and staff to identify current clients who may benefit from DBT services. Additionally, Geniene is developing an agency policy and procedure outlining the eligibility criteria for DBT services.

Screening, Brief Intervention, and Referral to Treatment (SBIRT). This evidence-based model emphasizes an integrated approach to identifying and addressing substance use disorders. SBIRT implementation will begin later this spring once the Medication Clinic nurse position is filled. The nurse along with behavioral health staff will work to integrate substance use screening and intervention into services at OnPoint.

Healthcare Project Updates - Submitted by Rob Griffith

The Crane EHR project support continues to be a top priority. Along with working with PCE to fix issues and program enhancements into the system, we have completed the implementation of the patient portal (CEHR). This implementation has generated a great deal of positive feedback from the team with only minimal support needs. CEHR has been key in helping us obtain missing clients and guardian signatures on several different documents. I also continue to provide a Crane Overview session for all new hires to introduce them to Crane and highlight several processes on how and why to use the program as designed.

The Eleos project is on track to be live by the end of January, once the teams are trained on January 27th and 29th. This is the artificial intelligence-based note-taking system our team will use to take notes in the background during their client sessions. This program will improve documentation, billing, and save the clinicians a great deal of time related to documenting. Time-saving estimates have been reported to be at least half the current time to document, if not more.

Our team will now receive Rave emergency alerts from Allegan County Emergency Management. This system will automatically alert our team via text, phone, and email for weather events as well as any other events they manually send out. I am working on the next phase of the project where we will be able to set up our own groups and have a select few at OnPoint who will be able to send messages to our teams.

I've completed my work on a newly revised Risk Management draft policy and tracking document. I would recommend we look at using a software program to help us develop, catalog, track, and mitigate risks to help ensure we are as proactive as possible if something untoward occurs.

Finally, I continue to review and report on programs to determine if they are a fit for a particular need (TigerConnect, Healthicity). I add my previous professional EMS and hospital experiences at our Health and Safety Committee to help guide our policies and processes. I also help wherever

I'm needed, such as responding to medical emergencies at the building and providing a low level of tech support when asked.

Sincerely,

Jeana Koerber, Ph.D.
Chief Operating Officer
January 30, 2026

Customer Services Quarterly Status Report – February 2026

(Report covers period: November, December, January)

Submitted by Cathy Potter, Customer Service Coordinator

269-355-0500 customerservices@onpointallegan.org

New Hire Orientation

During this quarter Customer Service (CS) met with 4 new hires for orientation and reviewed customer service-related items. All orientations were held in person at OnPoint. See listing below containing the number of new hires met during each month.

- No new hires in November
- Two new hires in December: *Medical Assistant, Healthcare Analytics Manager*
- Two new hires in January: *Children's Home-Based Clinician, Registered Nurse*

Grievance, Appeals, Medicaid Fair Hearings, Local Disputes, 2nd Opinions, and Mediation:

Grievances (Medicaid/CCBHC): Nine grievances have been completed during this quarter. Two are Medicaid grievances which have been reported to the LRE to be included in the MDHHS quarterly grievance reports. Seven grievances are CCBHC and OnPoint will be submitting this information to MDHHS. All grievances were completed within the 90-day required timeframe. Categories of these grievances include (7) Quality of Care, (1) Interaction with Provider, and (1) Financial/Billing matter. Four of the grievances leaned towards substantiation and improvements or follow ups were made. It should be noted there are currently no active grievances open at the time of completing this report.

Local Disputes Resolution/Grievances (Non-Medicaid): None.

Appeals (Medicaid): None.

Local Disputes Resolution (Appeals for Non-Medicaid): There was one Non-Medicaid Appeal received during this quarter and was handled through OnPoint's Local Dispute Resolution process. This was completed on 11/3/25 and involved nursing services.

State Medicaid Fair Hearings (SMFH): None.

2nd Opinion Requests: None.

Mediation Requests: None.

Notice of Adverse Benefit Determination (NABD):

CS plays a big role in NABD's and assists staff in assuring these are completed for OnPoint customers as required. During this quarter, CS responded to emails from staff who had questions or needed assistance completing a NABD. CS met with several staff on the Children's team this quarter to review the NABD Power Point educational training. This is not a required training but available for any staff wishing to learn more about the NABD process. Good discussions happened relating to NABD's.

During this quarter, the LRE audited ten OnPoint NABD's that were completed during FY25 Quarter 4. We didn't score 100% like last quarter but we came very close. Our total score is 54 out of 56 possible points which is 96.43%! There are a few comments that the LRE provided, but no plan of correction is required. CS reached out to the staff to share the LRE's comments and provide examples to improve the writing of the NABD that was reviewed.

Translation Requests:

CS received several requests for translation this quarter which involved translation of consent forms, a Treatment Plan, Med Clinic Services letter, and OnPoint's Autism Services Parent Handbook. All were requests to be translated into Spanish.

Customer Satisfaction Surveys

CS completed follow-up calls to customers requesting that CS contact them regarding the annual regional Customer Satisfaction Survey that was mailed out in the Fall. Lots of positive feedback received!

Workshops/Conferences/Trainings:

CS did not attend any this quarter.

Community Outreach/Events/Presentations:

CS participated and/or coordinated the following community events/presentations during this quarter:

- Public Safety Presentation held at OnPoint on November 21, 2025
- Annual Holiday Parade in downtown Allegan on December 5, 2025

OnPoint Materials Requested During this Quarter

The Allegan Department of Health and Human Services Family Team contacted OnPoint requesting brochures and materials. CS put together 50 agency brochures, 20 departmental brochures, business cards, agency magnets, and 988 materials.

CAP (Consumer Advisory Panel)

There was a CAP meeting held this quarter in December. Attached are the meeting notes for your review. CS attended this meeting with two individuals representing OnPoint.

COAP (Community Opportunity Advisory Panel)

The COAP group met one time during this quarter in November. The Public Safety presentation was held in place of our regular meeting. There were ten people who attended the presentation which was facilitated by Sgt. Bernard Austhof, Allegan County Sheriff's Department. Lots of public safety information shared and plenty of canine dog pictures which were a favorite by all!

Handouts:

- 1) Consumer Advisory Panel (CAP) Meeting Summary, December 10, 2025

Board Considerations/Action Needed:

None

Respectfully Submitted,

Cathy Potter
Customer Service Coordinator
February 6, 2026

OnPoint Board of Directors Minutes - DRAFT
Tuesday, January 20, 2026, at 5:30 PM
Board Room, 540 Jenner Drive, Allegan, MI 49010

Board Members Present: Kim Bartnick; Glen Brookhouse; Jessica Castañeda; Commissioner Mark DeYoung; Krystal Diel; Commissioner Gale Dugan; Beth Johnston; Alice Kelsey; Jane LaBean (virtual); Deb Morse

Board Members Absent: Marcia Kerber; Karen Stratton

OnPoint Staff Present: Janice August (virtual); Diane Bennett (virtual); Geniene Gersh (virtual); Rob Griffith (virtual); Meagan Hamilton; Amy Kettring (virtual); Jeana Koerber; Andre Pierre; Matt Plaska (virtual); Cathy Potter; Michell Truax (virtual); Mark Witte

Public Present: Stephanie VanDerKooi (virtual)

1. **Call to Order** – Ms. Kelsey called the meeting to order at 5:28pm.
2. **Pledge of Allegiance** – All present stood to recite the Pledge of Allegiance.
3. **Roll Call** – Ms. Kelsey conducted the roll call with the attendance of board members as documented above. A quorum was established.
4. **Provision for Public Comment** – No comments received.

5. **Approval of Agenda**

Motion: To approve the agenda as presented.

Moved: Beth Johnston

Supported: Marcia Kerber

Motion carried by common consent.

6. **Consent Agenda** – *All items listed are considered routine and thus will be enacted by one motion.*

- i. Board Meeting (12/16/2025)
- ii. Finance Committee (12/16/2025)
- iii. Program Committee (11/18/2025)
- iv. Executive Committee (12/12/2025)
- v. Closed Session Minutes (12/16/2025)

Motion: To approve the minutes on the consent agenda as presented.

Moved: Commissioner Gale Dugan

Supported: Jessica Castañeda

Motion carried by common consent.

Motion: To approve the closed minutes as presented.

Moved: Jessica Castañeda

Supported: Kim Bartnick

Motion carried by common consent.

7. **Program Committee** – Alice Kelsey shared the Risk Management Plan was reviewed, and the Program Committee reviewed the 2026 presentation schedule and brought it to the board for approval.

Motion: To approve the 2026 Program Committee presentation schedule as recommended by the Program Committee.

Moved: Kim Bartnick

Supported: Deb Morse

Motion carried by common consent.

8. **Finance Committee Report** – Beth Johnston, Treasurer, shared a team is working on deciding on a Human Resources Information System (HRIS), thus far four demonstrations have been received, the top two vendors have been identified, and the system should be implemented by 7/1/2026. Additionally, HR has been working on internal policies, have attended a legislative update on employee laws, and November was open enrollment for health benefits with a switch in January of medical and dental providers. Furthermore, the Eleos implementation is on track, the Health Analytics Manager position has been filled and will be running reports once settled, and the MAT Room construction is coming along nicely. Finally, the summary schedule of revenues and expenses by fund source; and statement of revenue, expenses and change in net position were reviewed.
- a. Motion: To approve the December 2025 disbursements totaling \$3,765,054.66 as recommended by the Finance Committee.
 Moved: Beth Johnston Supported: Glen Brookhouse
 Motion carried by unanimous roll call vote.
- b. Motion: To approve the list of provider contracts for fiscal year 2026 as recommended by the Finance Committee.
 Moved: Beth Johnston Supported: Kim Bartnick
 Motion carried by unanimous roll call vote.
9. **Recipient Rights Advisory Committee** – Glen Brookhouse shared the annual report was submitted to the State in December.
10. **Lakeshore Regional Entity (LRE) Updates** – Stephanie VanDerKooi, Chief Operating Officer of the LRE, provided an update on LRE matters. Ms. VanDerKooi shared the LRE is still working through the CCBHC changes, the LRE will be meeting with their contract manager at MDHHS regarding these changes. Also, the LRE is working on their annual impact report, the LRE’s board meeting is next Wednesday, and site reviews are starting this week with the CMHs in the region. Finally, Ms. VanDerKooi touched on the judge’s opinion regarding the RFP.
11. **Chairperson’s/Executive Committee Report** – Alice Kelsey shared during the Executive Committee meeting a quarterly compliance report was received with no areas of concern, the corporate compliance plan was reviewed and accepted with the amendment of retroactively dating the plan to October 1, 2025. Also, it was recommended that the Executive Committee act as the Search Committee for Mark Witte’s replacement and Deb Morse will be added to the Search Committee. Additionally, the Nominations Committee members will be comprised of Jessica, Glen, and Krystal. The bylaws and board policy were distributed to be reviewed and discussed next month, and the CEO evaluation will be conducted next month.
- Motion: To approve the 2026 Corporate Compliance Plan as amended and recommended by the Executive Committee.
 Moved: Commissioner Gale Dugan Supported: Glen Brookhouse
 Motion carried by common consent.
- Motion: To approve the Search Committee members be comprised of the Executive Committee members and Deb Morse as recommended by the Executive Committee.
 Moved: Alice Kelsey Supported: Beth Johnston
 Motion carried by common consent.
12. **OnPoint Chief Executive Officer’s Report** – Mark Witte shared applications were received for the board member position opening in March and he will be reaching out. Additionally, the

state of the RFP was briefly discussed, and the federal budget for FY2026 was touched on highlighting that individuals in Allegan County under the Affordable Care Act are without the ability to apply subsidies. Finally, Mr. Witte shared information on homelessness grants and how they impact the Housing program.

13. **Provision for Public Comment** – Jeana Koerber shared OnPoint will be conducting the annual Point in Time (PIT) count next week and stated the Housing team is still in need of volunteers. Ms. Castañeda suggested the Housing team reach out to the courthouse for their information on homeless individuals in the county.

14. **Board Member Comments** – Ms. Bartnick shared it is nice to be back, Commissioner Dugan shared it was nice seeing everyone and wished everyone safe travels home, and Mr. Brookhouse welcomed Ms. Bartnick back.

15. **Motion to Adjourn**

Moved: Commissioner Gale Dugan

Supported: Jessica Castañeda

Meeting adjourned at 6:18pm.

Motion carried by common consent.

Respectfully submitted,

Meagan Hamilton
Executive Assistant

Alice Kelsey
Board Chairperson

Executive Committee Meeting Minutes

January 16, 2026 – 2:30 pm

Location: OnPoint, 540 Jenner Drive, Allegan, MI 49010

Board Members [X] Alice Kelsey, OnPoint Board Chairperson
[X] Glen Brookhouse, OnPoint Board Vice Chairperson
[] Elizabeth Johnston, OnPoint Board Treasurer
[X] Commissioner Mark DeYoung, OnPoint Board Secretary
[X] Commissioner Gale Dugan, OnPoint Board Immediate Past Chairperson
OnPoint Staff [X] Mark Witte, OnPoint Chief Executive Officer
[X] Diane Bennett, OnPoint Compliance Officer

1. **Call to Order** – Chairperson Kelsey called the meeting to order at 2:32 pm.
2. **Members Present/Excused** – All present except Elizabeth Johnston.
3. **Review/Approval of Agenda** –

MOTION: Commissioner Dugan moved, and Mr. Brookhouse seconded, that the draft agenda be adopted as presented.

All in favor. Motion adopted.

4. **Review/Approval of Minutes of December 12, 2025 Meeting** –

MOTION: Commissioner DeYoung moved, and Commissioner Dugan seconded, that the minutes of December 12, 2025 be approved as presented.

All in favor. Motion adopted.

5. Compliance Update (Bennett)

- a. Compliance Report to the Board of Directors – Compliance Officer Diane Bennett reviewed her quarterly report with the members, including in-depth discussion on the issues and challenges of SD (Self Determination) from a compliance perspective.
- b. Policy 901.1 Corporate Compliance Plan FY2026 – Ms. Bennett also reviewed the significant changes proposed for the draft FY2026 Corporate Compliance Plan. Ms. Bennett requested that a motion be made to approve this plan at next Tuesday’s board meeting with an effective date of 10/1/2025. Ms. Bennett will be available via Teams for the 5:30 board meeting.

MOTION: Commissioner Dugan moved, and Mr. Brookhouse supported, that the Compliance Plan be adopted with a retroactive effective date of October 1, 2025, and also recommended to the board for adoption by the full board.

All in favor. Motion adopted.

6. Updates on Prior Meeting Topics

- a. LRE Update and PIHP Bid-Out – Members held a brief discussion on the 1/8/2025 Court of Claims opinion by Judge Yates. Mr. Witte noted conversations amongst members of CMHA’s Steering Committee (and Legislative & Policy Committee) that the issue of privatization is not done. Our efforts are to engage MDHHS and advocates on more acceptable ways to address needs and shortcomings of the present system while avoiding the loss of public oversight.
- b. MAT Room Buildout Update – Mr. Witte noted that the construction project is likely past the halfway point. Photos from late December are in his board report.

7. **Chief Executive Officer Search Planning (Chairperson Kelsey)** – Chairperson Kelsey offered comments and suggestions as to how to lead the board through this process. She listed some activities/milestones by quarter to assist with visualization.

MOTION: Mr. Brookhouse moved, and Commissioner Dugan seconded, that the Executive Committee recommend to the full board that the Executive Committee serve as the CEO Search Committee.

All in favor. Motion adopted.

8. Chief Executive Officer Items

a. Board tasks due for January 2026:

- *Appoint Nominations Committee Members for Feb Mtg Report-out*
- *Review Annual Recipient Rights Report Submission (per MH Code, to review)*
- *Collect Remaining Executive Director Evaluation Feedback Sheets*
- *Receive quarterly Compliance report (Executive Committee)*
- *Distribute Bylaws & Board Policies to Board for February discussion.*

b. Review Board Meeting Packet:

- Members reviewed the packet.
- Mr. Witte noted that Sen. Thomas Albert is available to attend 2/17/2026 board meeting and recommended that an opportunity be given during public comment for a brief presentation not limited to five minutes from Sen. Albert.
- Chairperson Kelsey will determine.

c. Review of Handouts:

- The current Board Bylaws and Board Policy 201 will be distributed to the board in January to solicit revisions for discussion at the February board meeting. Finalized changes, if any, will be incorporated and presented for approval at the March meeting.
- Mr. Witte notes that the only revisions he proposes are in the Executive Committee description related to their proposed Board Compliance Committee role. Language for that will be presented to the full board in February.

d. Briefing on other agency issues

- Upcoming board member vacancies – Mr. Witte noted the receipt of two board member applications via the County. Mr. Witte will contact one of them.

9. Discussion Items Requested by Members

- ### **a.**
- Commissioner Dugan asked if OnPoint is seeing any kind of increase or uptick in the number of young people seeking care with AI as a significant factor or driver of need. Mr. Witte requested a response to this point from Dr. Koerber. She responded that she is not aware of any such instance or increase. She did affirm that there are a lot of news stories lately about AI being used to create explicit images from peers which are then used in bullying efforts. No such instances have been reported to Dr. Koerber in the flow of our services for Allegan youth.

10. Next Meeting Date/Time

- ### **a.**
- Friday, February 13, 2026 at 2:30 pm (the 2nd Friday of February)

11. Adjournment –

MOTION: Commissioner Dugan moved, and Mr. Brookhouse seconded, that the meeting be adjourned.

All in favor. Motion adopted.

Meeting adjourned at 4:21 pm.

Submitted by Mark Witte
January 16, 2026

OnPoint Nominating Committee Minutes
Tuesday, January 20, 2026

Committee Members Present: Glen Brookhouse, Jessica Casteneda, Krystal Diel

Committee Members Absent:

OnPoint Staff Present:

- Glen Brookhouse called the meeting to order at 6:25pm.
- Glen reported the agreement of the current executive committee members to continue in their current roles if nomination is approved by the OnPoint Board in March 2026.
- The list includes
 - Chair - Alice Kelsey
 - Vice Chair – Glen Brookhouse
 - Treasurer – Elizabeth Johnston
 - Secretary – Mark DeYoung
- Discussion included the consideration of other board members who may be interested in a role on the executive committee. The nominating committee agreed that maintaining the current slate would be beneficial in supporting the newly established ad hoc CEO search committee established during the January Board meeting.
- Glen recommended presenting the list of nominees to the Executive committee in February 2026 to be sent to the full board for approval in March 2026.
 - A unanimous voice vote approved the recommendation.
- Meeting adjourned at 6:32pm.

Respectfully Submitted,

Glen Brookhouse
OnPoint Vice Chair

Chief Executive Officer Report for February 2026

Submitted by Mark Witte, Chief Executive Officer

269-615-4893 – mwitte@onpointallegan.org

AGENCY

Building – Construction continues on the buildout of the former “MAT Room”. Work is progressing very well. No pictures this month, but drywall is up and HVAC and electrical work is in process. We are starting to see some painting already!

BOARD

Board Member Opening – Though we have received one application for board membership, I continue to reach out and network for applicants from or around the Lee Township/Pullman area. This has often been (proportionally speaking) a higher-than-average area of need and one that has not had a community member involved on the OnPoint board at least nine years. I am using my connections at InterCare’s Pullman office to identify and recruit for our upcoming vacancy due to Jane LaBean’s transition at the end of March. Please continue to assist with any word-of-mouth help you can provide.

COMMUNITY

New Beacon Allegan Administrator – Beacon Health System announced on 10/23/2025 new administrators for the former southwest Michigan Ascension hospitals. Greg Piper was appointed as the interim Beacon Allegan administrator on 11/1/2025 and David Bailey was named as interim President of Beacon Dowagiac. Both leaders continue in their current roles and provide executive oversight for Beacon Plainwell. Former Ascension administrator, long-time staff member Paul Hoffman, left the hospital on 10/31/2025.

Mr. Piper is identified as the Vice President of Beacon Retail Services. Mr. Bailey serves as President of Community Hospital of Bremen, Indiana. The announcement went on to say that “searches for permanent presidents at Beacon Allegan and Beacon Dowagiac will begin immediately. Beacon is committed to identifying leaders who are deeply invested in their communities and focused on expanding access and services to meet evolving patient needs.”

In an effort to leverage that profession of deep community investment, I have worked to reach out to Mr. Piper. I am happy to report that I was able to speak with him on 2/5/2026 and arranged an invitation for him to join the MACC steering committee on 3/17/2026 for introductions and dialogue with the local human services community leadership.

REGION

Lakeshore Regional Entity – The January 2026 board meeting for the LRE was cancelled due to weather. There is no real news as of the date of this report on the LRE’s dispute with the state. There was some speculation expressed at this week’s CMHA conference that the state may extend the contract for those PIHPs (including the LRE) which had received contract cancellation notices that were to be imposed as of 10/1/2026.

STATE

State RFP for PIHP Functions – As you may have already heard, the state (DTMB - Department of Technology Management and Budget) issued a notice on 1/29/2026 that the RFP for PIHP services was cancelled as of that date. DTMB’s notice stated: “*Per the RFP Proposal Instructions, Section 11 (b), Reservations, the State has elected to discontinue the RFP process, and no Award will be issued.*” This outcome is certainly a win for OnPoint, the CMH’s and PIHP’s brought a lawsuit in the Court of Claims opposing the RFP, and the public mental health system overall.

As good as that is, however, our attention must turn toward envisioning the next iteration of public behavioral health services in Michigan. Our hope is to take the concerns of those who thought that an RFP was necessary and enfold them into a constructive discussion about how to change the system for the future. Concerns about independence of clinical activities and the role of CMH's in the control of PIHP operations can be resolved together. Similarly, assurances are needed for the necessary and adequate funding of entitlement services, including addressing the matter of how financial risk is managed.

At this week's CMHA Winter conference, incoming CEO Alan Bolter reported that he believes that MDHHS is continuing to work on a substitute RFP for PIHP services. One can only speculate that the aims of fewer PIHP regions with 2 or more PIHPs per region is still a goal for MDHHS. It will be MDHHS's responsibility to avoid infringing on CMH responsibilities as specified by the Mental Health Code. This will be enforced by Judge Chris Yates because he has retained jurisdiction on the case which hinged on this very matter.

NATION

Federal Budget for FY2026 (From NACBHDD – the National Association of County Behavioral Health & Developmental Disability Directors) – As we returned to work on Monday 2/2/2026, we were notified of a partial federal government shutdown due to a lack of budgeted funds. One of the agencies affected was SAMHSA (the Substance Abuse and Mental Health Services Administration), an agency from which the majority of OnPoint's funds originate. By the evening of Tuesday 2/3/2026, it was over and things were back to normal the next day.

NACBHDD reports: “Prior to the shutdown only 6 of the 12 annual appropriations bills have been passed. This short shutdown included roughly 75% of discretionary funding. Previously it seemed like a funding deal was apparent with the House passing all 12 bills but issues arose after the shootings in Minnesota by ICE Agents. ... The Senate Democratic leadership reached a deal with the White House to pass 5 of remaining appropriations bills (including HHS), while shortening the appropriations bill for the Department of Homeland Security to two weeks as they consider proposed reforms. This deal passed the Senate by a vote of 71-29 and the House passed it 217-214. ... Relevant to our work it DOES NOT include a reorganization of SAMHSA into a new agency and keeps funding relatively flat.

New Program Announcements: NACBHDD reports: “At an event earlier this week HHS Secretary Kennedy announced the Safety Through Recovery, Engagement, and Evidence-based Treatment and Supports (STREETS) Initiative. This \$100 million investment will fund ‘targeted outreach, psychiatric care, medical stabilization and crisis intervention’ ”

Also, “The Great American Recovery Initiative: This was part of a recent Executive Order to ‘drive a new national response to the disease of addiction that will create stronger coordination across government, the healthcare sector, faith communities, and the private sector in order to save lives, restore families, strengthen our communities, and build the Great American Recovery.’ ... Other activities included in this initiative have been expanding MOUD treatment and partnerships with faith-based organizations.”

My personal take on all of this is that our sources of federal funding remain unpredictable and we will need to see the details of these new program initiatives before we can determine if they will assist us in meeting the needs for behavioral health services in Allegan County. The track record of substantial material improvement is thus far not great as is evidenced by the projection of reduced Medicaid and subsidized insurance coverages.

Submitted by Mark Witte
Chief Executive Officer
February 6, 2026