



In response to OnPoint's Request for Quotes for Microsoft Dynamics Business Central Software and Related Services published on April 17, 2026, OnPoint has received the following clarifying questions. These questions along with the responses will be shared with all bidders and posted to OnPoint's website along with the RFQ. Quotes shall be submitted to kgreen@onpointallegan.org and are due at 3:00 PM on April 30, 2026.

- Do you require an accounts payable automation/OCR solution? If so, approximately how many AP invoices do you process annually?
Response: *OnPoint plans to explore the native accounts payable routing and approval functionality within Dynamics Business Central with the selected vendor to determine if it is sufficient to meet the agency's needs. We are open to other solutions being proposed or recommended, but request they be itemized or listed separately on any quote.*
- You mentioned workflow approvals—are those approvers included in the 10 full Business Central user licenses, or will additional licenses be needed for review/approval-only users?
Response: *We will require 10 additional light user licenses for accounts payable approvals if we use the native functionality rather than selecting a third-party system. For other approval workflows (e.g. journal entries), the users are already included in the full license count. Please itemize this cost separately.*
- Do you already have the required Microsoft 365 licensing in place?
Response: *OnPoint is already using, and our users have licenses for, Microsoft 365. However, we do not have any Microsoft Dynamics Business Central licenses.*
- What is your plan for retaining detailed historical data?
Response: *For historical data from our current general ledger system, we will work with our existing support vendor to extract any files needed for data retention. We plan to bring over beginning balances and open transactions at go live, but do not plan to bring in historical transactional data. Going forward, we do plan to start electronically filing transactional support within Dynamics Business Central.*
- How many funds do you manage? Do you process interfund transactions and require automatic balancing between funds?
Response: *OnPoint operates a single fund and does not process interfund transactions or require automatic balancing between funds.*
- Can you provide more detail on the Paycor integration requirements? For example, are you looking to import a general ledger journal entry to post payroll costs into the system?
Response: *For our payroll activity, we only need to post bi-weekly payroll activity via journal entry. This could either be through an integration to automatically import the entry in draft format for review and posting (preferred) or via the Excel paste option for posting journal entries.*